



## Help Book

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# HOME CONTENTS MANAGER

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## WHAT IS «HOME CONTENTS MANAGER»

«Home Contents Manager» manage your home contents. You can manage all insured valuables. For each object you can add unlimited attachments (sales receipt, invoice, picture, etc.). All data can be saved by clicking on an external drive. You can store this disk in a different place (for example in the locker of the Bank or at the parents home). Thus you have exercised in the event of damage detection of all insured items and can at your house insurance of real value. Without proof of purchase your insurance reimbursed only lump sums.

### Features

- Enter your insurance data
  - Contract number
  - Started on (date)
  - Insurance sum
  - Insured object
  - Address of insurance provider
  - Link to homepage or portal of insurance provider
  - Name, phone, mobile phone, and e-mail address of insurance agent
- Details
  - Name
  - Product name
  - Serial number
  - Product price
  - Date of purchase
  - End of warranty
  - Unlimited number of product photos
  - Manufacturer
  - Purchased from
  - Location
  - Product category
  - Subcategory
  - Remark
  - Mark item as inactive

- Favourites
  - Trash
- All input fields with auto-complete
- Any number of categories and subcategories
- Easily assign or change the category using drag and drop
- Management of favourites
- Automatic warning in the event of underinsurance or overinsurance
- Graphical overview of the total sum of all items in relation to the sum insured
- Save the graphical overview as
  - BMP
  - GIF
  - JPG
  - JPEG2000
  - PNG
  - TGA
  - TIFF
  - WebP
  - SVG
  - PDF
  - XLSX
- Contract details can be saved in the following formats
  - Text
  - CSV
  - PDF
  - XLSX
  - DOCX
- Printing the contract details
- Print all items
- Print all items with details and two photos per item

# HOME CONTENTS MANAGER

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- The print preview can be saved directly as a PDF or HTML file
- Export all data as a CSV file (for import into Excel®, LibreOffice® etc.)
- Export all data as an Excel® XLSX file
- Importing data via a CSV file
- Importing images from the Photos app via the macOS Media Browser
- Import images via the standard image selection of macOS (standard images, last used images or create new photo via the camera)
- Import image, sketch or PDF document via iOS device (iPhone or iPad) in the following formats
  - PDF
  - PNG
  - JPEG
  - as article image
  - as an additional image
  - as attachment
- Data backup incl. CSV file on external data carrier (e.g. USB stick or any cloud drive)
- Restoration of all data
- Support for the Touch Bar
- Support for dark mode

## APPLICATION START

After the first start of «Home Contents Manager» some example items are visible. You can delete these items. The Database and all attachments from «Home Contents Manager» are in the folder "~/.Library/Containers/de.pps4me.HomeContentsManager/Data/Library/Application Support/HomeContentsManager".

The screenshot shows the Home Contents Manager application interface. At the top, there is a title bar with the application name and standard window controls. Below the title bar is a toolbar with icons for Add, Copy, Trash, Delete, Entries, Status, Manage, List, Charts, and Print. A search bar is located on the right side of the toolbar.

The main content area is a table with the following columns: Bezeichnung, Seriennummer, Preis, Standort, Kaufdatum, and Garantieende. The table contains several rows of data, including items like EyeTV, Geschirrspülmaschine, Notebook, Schlafzimmer Möbel, Schreibtisch, and Traventin Tisch.

On the left side, there is a sidebar with a list of categories and their counts:

- Current Entries: 6
- Inactive Items: 0
- Favorites: 1
- Categories: 4
- Subcategories: 5
- Location: 6
- TAGs: 1
- Colors: 6
- Date of purchase: 6
- End of warranty: 6
- Trash: 7

At the bottom of the application, there is a status bar showing the total value: Status: \$10,701.00 (100.0% from \$10,701.00 Insurance amount) and Total: \$10,701.00.

Bezeichnung	Seriennummer	Preis	Standort	Kaufdatum	Garantieende
EyeTV	34234-WR-...	\$120.00	x Living Room	Jul 11, 2...	Jul 11, 2022
Geschirrspülmaschine	093823908...	\$1,200.00	Küche	Feb 12, 2...	Jul 11, 2023
Notebook		\$3,458.00	Küche	Feb 12, 2...	Jul 11, 2023
Schlafzimmer Möbel		\$2,410.00	Schlafzimmer	Jul 11, 2...	Jul 11, 2023
Schreibtisch		\$1,074.00	Schlafzimmer	Feb 14, 2...	Feb 14, 2024
Traventin Tisch	234324	\$2,439.00	Küche	Feb 12, 2...	Feb 12, 2026

## OPERATION OF «HOME CONTENTS MANAGER»

In the main window of "Household contents management", the categories are displayed on the left-hand side. The items for the selected category are displayed on the right-hand side. Messages from the program are displayed at the bottom of the information line. The sum of all items in the selected section/category is always calculated at the bottom right of the information line. The current insurance status is displayed above the information line.

1. Toolbar with icons
2. Details of the selected item; scroll through the items
3. Search items
4. List of sections/categories
5. Item in the selected section/category
6. Insurance status and sum of all items displayed
7. Basis of calculation ([price or fair value](#))

When creating or changing categories and items, all changes made are saved automatically. For this reason, there is neither a corresponding menu item nor a "Save" button.

Bezeichnung	Produktbezeichnung	Seriennummer	Kaufpreis
Artikel 1	Alurolle	123AA	\$412.99
E-Bike		089765	\$4,500.00
EyeTV	EV 2.0	34234-WR-20938423	\$77.00
EyeTV Kopie	EV 2.0	34234-WR-20938423	\$120.00
Geschirrspülmaschine	A23XR-4590	09382390840293	\$1,200.00
Notebook	M4		\$3,956.00
Schlafzimmer Möbel	Solid wood table		\$2,410.00
Schreibtisch			\$1,074.00
Travertin Tisch	Klapptisch	234324	\$2,439.00
01 Eintrag 1	Klapptisch	12123	\$1,100.00
02 Eintrag 2	Klapptisch	09328409234	\$2,200.00
03 Eintrag 3	Klapptisch	098934uo2i3	\$3,300.01
04 Eintrag 4	Klapptisch	98273423WEERWE	\$4,400.00
05 Eintrag 5	Klapptisch	999,99	\$254.00
06 Notebook	Lenovo 510XT	AFR4302-233	\$3,500.00
99 Neuer Eintrag			\$1,057.00

Status: \$32,000.00 (91.4% from \$35,000.00 Insurance amount) Price

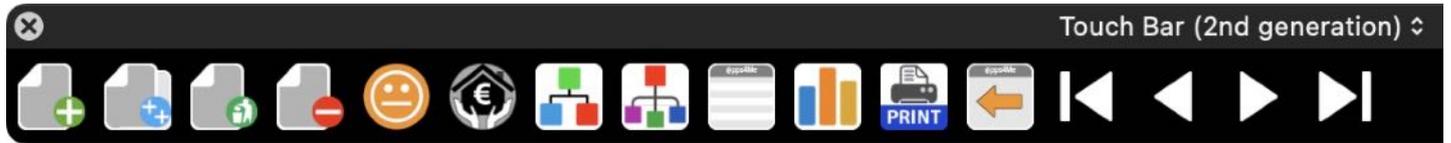
## TOUCH BAR

If your Mac has a Touch Bar, then these features are available.

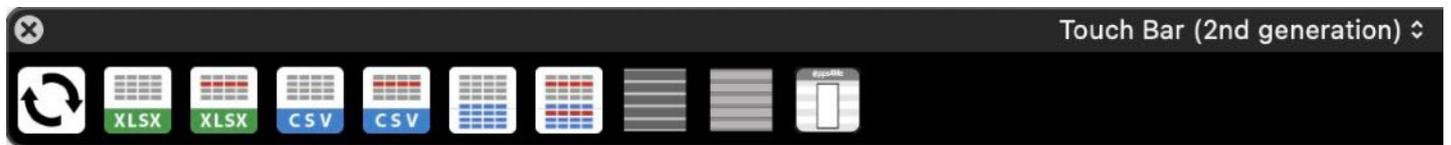
Main window list



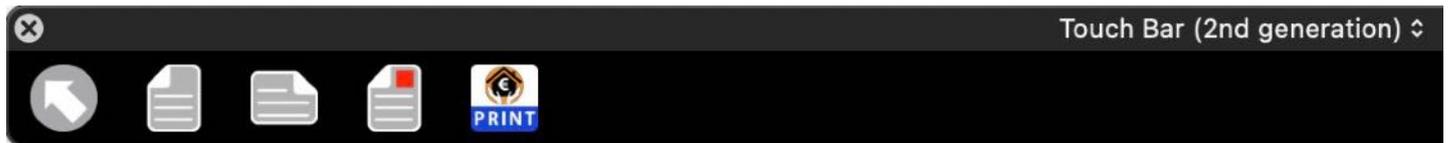
Main window details



List all active items



Main window print



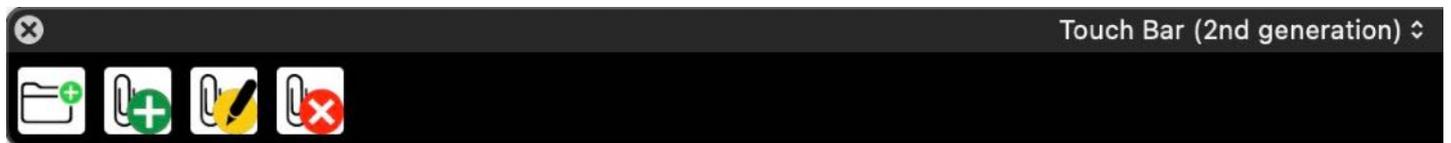
Print preview



Print preview contract



Attachments



Charts graphical overview



## CUSTOMIZE LISTS

All lists can be freely configured. All settings are saved and are reassigned to the lists after the program is restarted.

- Calculate column widths automatically (see Settings: Lists)
- Set column widths manually (see Settings: Lists)
- Arrange columns
- Show or hide columns
- Zoom

### Arrange columns

Simply move the desired column to the new position.

The screenshot shows the Home Contents Manager application window. The title bar reads "Home Contents Manager". The menu bar includes "Add", "Copy", "Trash", "Delete", "Entries", "Status", "Manage", "List", "Charts", and "Print". A search bar is located on the right side of the menu bar.

The main window displays a list of items with the following columns: Title, Serial number, Price, Date of purchase, End of warranty, and Product description. A blue arrow points to the "Price" column header, indicating it can be moved.

Current Entries	Title	Serial number	Price	Date of purchase	End of warranty	Product description	
8							
1	EyeTV	34234-WR-20938423	\$120.00	Room	Jul 11, 2022	Jul 11, 2022	EV 2.0
2	Geschirrpülmaschine	09382390840293	\$1,200.00		Feb 12, 2024	Jul 11, 2023	A23XR-45
6	New entry		\$1,200.00		Feb 12, 2024	Jul 11, 2023	
5	Notebook		\$3,458.		Feb 12, 2024	Jul 11, 2023	
7	Schlafzimmer Möbel		\$2,410.00	zimmer	Jul 11, 2022	Jul 11, 2023	Solid wood
7	Schreibtisch		\$1,074.00	zimmer	Feb 14, 2024	Feb 14, 2024	
1	Sony TV		\$1,299.00	uter Room	Jul 11, 2020	Jul 11, 2024	
7	Traventin Tisch	234324	\$2,439.00		Feb 12, 2024	Feb 12, 2026	Klapptisch
4							

At the bottom of the window, there is a status bar showing "Status: \$12,000.00 (100.0% from ) \$12,000.00 Insurance amount" and "Total: \$12,000.00".

## Hide columns

The screenshot shows the Home Contents Manager interface. A context menu is open over the 'Location' column of the table. The menu options are: Add item, Duplicate item, Move item to trash, Delete item, Assign color, Hide column "Location" (highlighted), Hide or unhide columns, and Reset column widths.

Current Entries	Title	Serial number	Price	Location	Date of purchase	End of warranty	Product des
8	EyeTV	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022	Jul 11, 2022	EV 2.0
1	Geschirpülmaschine	09382390840293	\$1,200.00	Küche	Feb 12, 2024	Jul 11, 2023	A23XR-45
2	New entry		\$1,200.00		Feb 12, 2024	Jul 11, 2023	
6	Notebook		\$3,458.00	Küche			
5	Schlafzimmer Möbel		\$2,410.00	Schlafzi			Solid wood
7	Schreibtisch		\$1,074.00	Schlafzi			4
1	Sony TV		\$1,299.00	x Comp			
7	Traventin Tisch	234324	\$2,439.00	Küche			3 Klapptisch
7							
7							
4							

The current column can be hidden via the context menu. Several columns can easily be shown or hidden via an options window. To do this, use "Show or hide columns" from the context menu.

The screenshot shows the Home Contents Manager interface with the 'Hide or unhide columns' dialog box open. The dialog lists various columns with checkboxes indicating their visibility status.

Column Name	Hidden
Color	<input type="checkbox"/>
Title	<input type="checkbox"/>
Product description	<input checked="" type="checkbox"/>
Serial number	<input type="checkbox"/>
Price	<input type="checkbox"/>
Location	<input type="checkbox"/>
Date of purchase	<input type="checkbox"/>
End of warranty	<input type="checkbox"/>
Favorites	<input type="checkbox"/>
Manufacturer	<input type="checkbox"/>
Bought at	<input type="checkbox"/>
Category	<input type="checkbox"/>

Buttons: Hide all, Unhide all, Close

The screenshot shows the 'Hide or unhide columns' dialog box. It contains a list of columns with checkboxes indicating their visibility status. The 'Product description' checkbox is checked. At the bottom, there are buttons for 'Hide all', 'Unhide all', and 'Close'.

The columns shown and hidden are listed in the original order in the Options window.

# HOME CONTENTS MANAGER

## Zoom

The current one can be enlarged using the context menu.

Title	Serial number	Price	Location	Date of purchase	End of warranty	Product des
EyeTV	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022	Jul 11, 2022	EV 2.0
Geschirrspülmaschine	09382390840293	\$1,200.00	Küche	Feb 12, 2024	Jul 11, 2023	A23XR-45
New entry		\$1,200.00		Feb 12, 2024	Jul 11, 2023	
Notebook				Feb 12, 2024	Jul 11, 2023	
Schlafzimmer Möbel			afzimmer	Jul 11, 2022	Jul 11, 2023	Solid wood
Schreibtisch			afzimmer	Feb 14, 2024	Feb 14, 2024	
Sony TV			computer Room	Jul 11, 2020	Jul 11, 2024	
Traventin Tisch			ne	Feb 12, 2024	Feb 12, 2026	Klapptisch

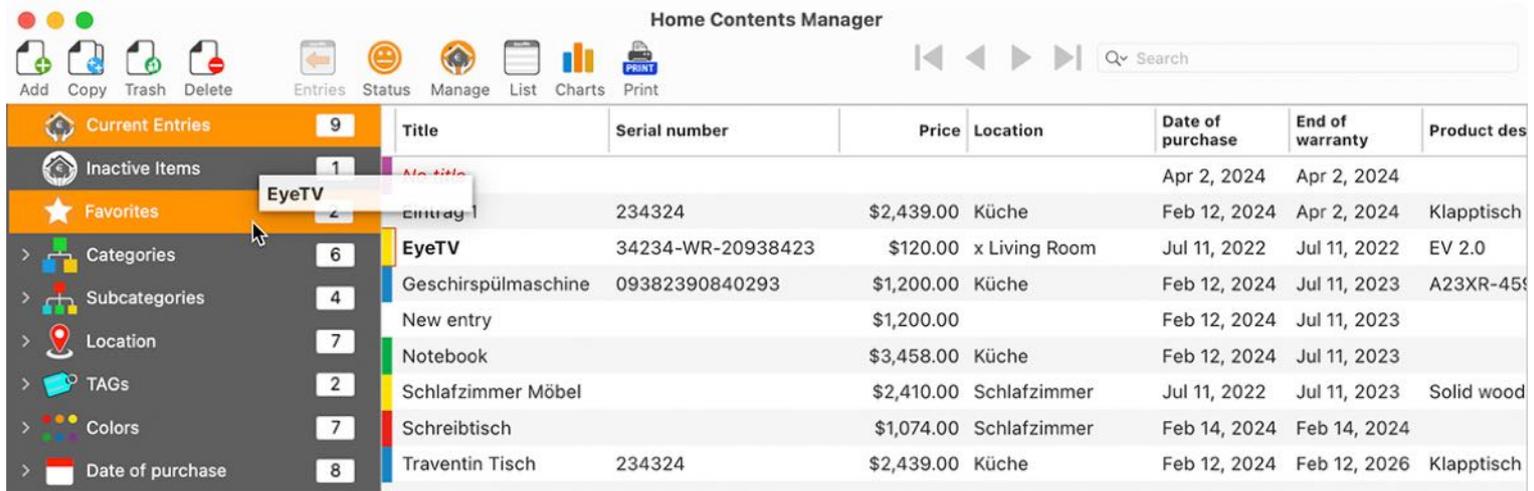
Enlarged list with zoom factor 150%.

Title	Serial number	Price	Location
EyeTV	34234-WR-2...	\$120.00	Living Room
Flower vase	1022	\$19.99	Living Room
New Entry		\$31.00	Bedroom
Notebook		\$3,458.00	Computer Room
Side table Modäno	123AC	\$25.99	Bedroom
Traventin table	234324	\$2,439.00	Living Room

The zoom factor for the lists can be set from 50% to 400% in the preferences.

## ASSIGN PROPERTIES VIA DRAG AND DROP

You can assign properties to the items in the list by dragging and dropping them onto the categories in the tree structure without having to call up the details. Drag an item from the "Description" column to any category.



The screenshot shows the Home Contents Manager interface. On the left is a tree structure with categories and subcategories. The 'EyeTV' category is selected. In the main table, the 'EyeTV' item is highlighted, and its 'Description' column is being dragged onto the 'EyeTV' category in the tree.

	Title	Serial number	Price	Location	Date of purchase	End of warranty	Product des
Current Entries	9						
Inactive Items	1						
Favorites	2						
Categories	6						
Subcategories	4						
Location	7						
TAGs	2						
Colors	7						
Date of purchase	8						
	EyeTV	234324	\$2,439.00	Küche	Feb 12, 2024	Apr 2, 2024	Klapptisch
	EyeTV	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022	Jul 11, 2022	EV 2.0
	Geschirrspülmaschine	09382390840293	\$1,200.00	Küche	Feb 12, 2024	Jul 11, 2023	A23XR-459
	New entry		\$1,200.00		Feb 12, 2024	Jul 11, 2023	
	Notebook		\$3,458.00	Küche	Feb 12, 2024	Jul 11, 2023	
	Schlafzimmer Möbel		\$2,410.00	Schlafzimmer	Jul 11, 2022	Jul 11, 2023	Solid wood
	Schreibtisch		\$1,074.00	Schlafzimmer	Feb 14, 2024	Feb 14, 2024	
	Traventin Tisch	234324	\$2,439.00	Küche	Feb 12, 2024	Feb 12, 2026	Klapptisch

The following assignments are possible:

### Items of all categories

- Destination: Favorites
  - The selected item is added to the favorites
- Destination: Categories
  - The assigned category is removed from the selected item
- Destination: A specific category from the categories
  - The category is assigned to the selected item
- Destination: Subcategories
  - The assigned subcategory is removed from the selected item
- Destination: A specific subcategory from the subcategories
  - The subcategory is assigned to the selected item
- Destination: Location
  - The assigned location is removed from the selected item
- Destination: A specific location from the locations
  - The location is assigned to the selected item
- Destination: TAGs
  - All assigned TAGs are removed from the selected item
- Destination: A TAG from the TAGs
  - The TAG is assigned to the selected item

- Destination: Colors
  - The assigned color is removed from the selected item
- Destination: One color from the colors
  - The color is assigned to the selected item
- Destination: Trash
  - The selected item is moved to the trash
  
- **Items from favorites**
- Destination: Current items
  - The selected item is removed from the favorites
  
- **Items from trash**
- Destination: Current items
  - The selected item is removed from the trash

The categories "Current items", "Inactive items", "Purchase date" and "Warranty end" cannot be assigned using "Drag and drop".

## ENTER HOME INSURANCE CONTRACT DATA

To enter the contract data for your home contents insurance, select "Manage" in the toolbar menu and then "Contract data".



In the following window you can enter the insurance data. The insurance amount is needed for the monitoring (if you are under or over insured), and also for the graphical area in the main window.

### Home Insurance Contract

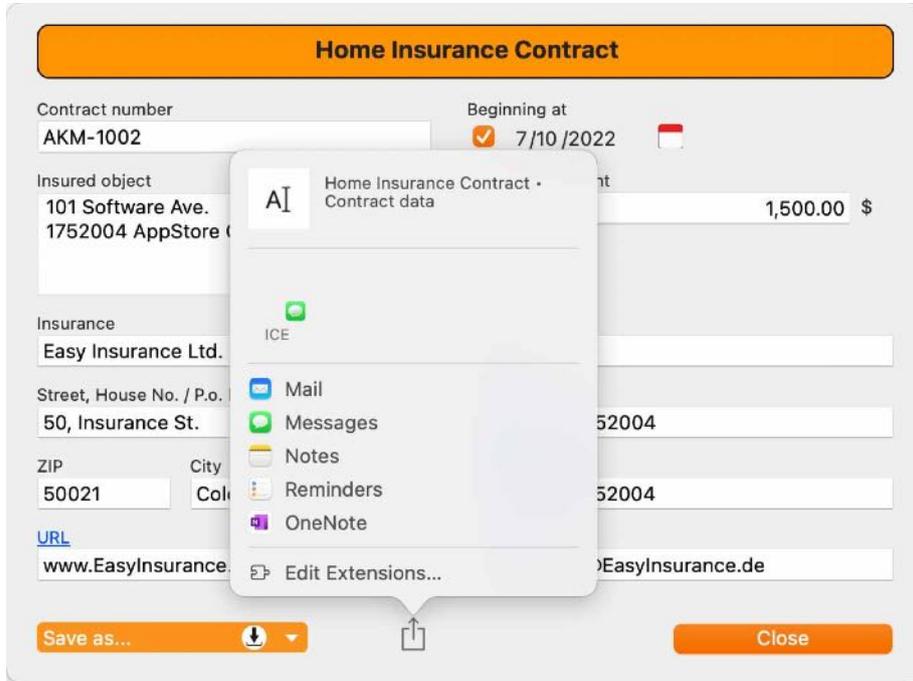
Contract number <input type="text" value="AKM-1002"/>	Beginning at <input checked="" type="checkbox"/> 7/10/2022
Insured object <input type="text" value="101 Software Ave.&lt;br/&gt;1752004 AppStore City"/>	Insurance amount <input type="text" value="13,140.00"/> \$
Insurance <input type="text" value="Easy Insurance Ltd."/>	Agent <input type="text" value="Peter Meyer"/>
Street, House No. / P.o. box <input type="text" value="50, Insurance St."/>	<a href="#">Phone</a> <input type="text" value="+49-221-17052004"/>
ZIP <input type="text" value="50021"/>	<a href="#">Mobile phone</a> <input type="text" value="+49-170-17052004"/>
City <input type="text" value="Cologne"/>	<a href="#">E-mail</a> <input type="text" value="Peter.Meyer@EasyInsurance.de"/>
<a href="#">URL</a> <input type="text" value="www.EasyInsurance.de"/>	

## SAVE OR SHARE HOME INSURANCE DATA

Your home insurance policy data can be saved as a file or shared via the sharing services.

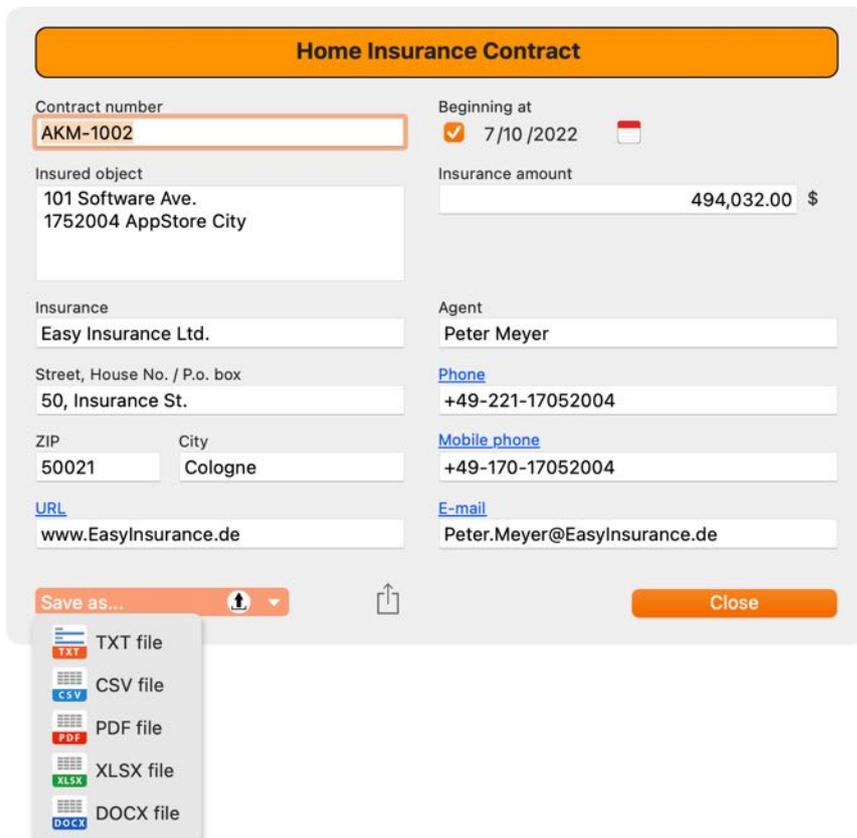
### Share

Click on the share icon in the contract window.



### Save as

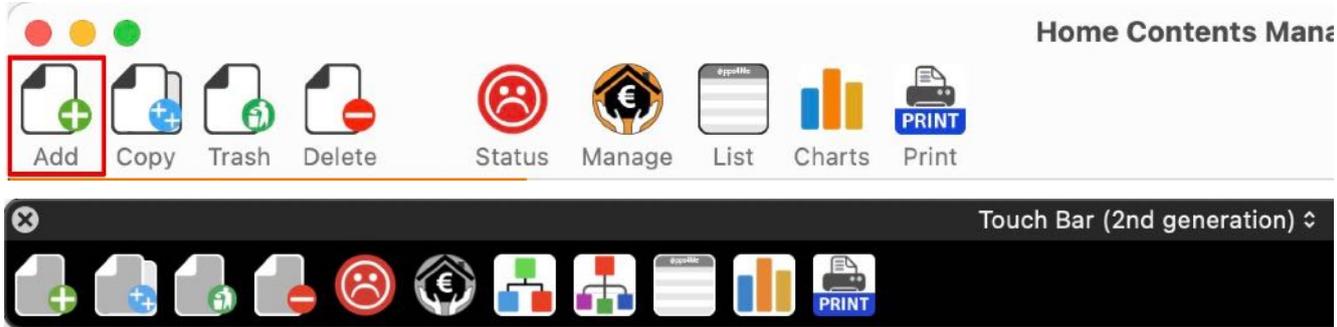
Select one of the formats in the menu.



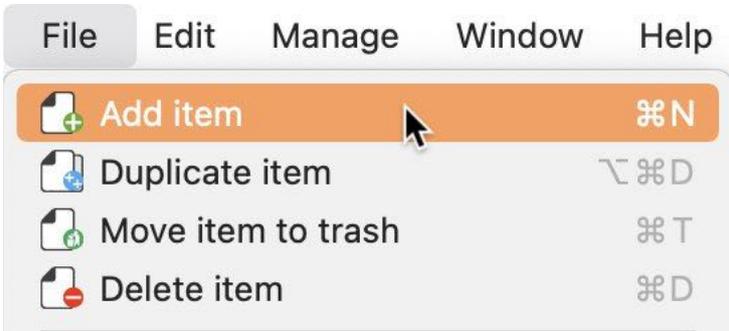
- TXT => Text file
- CSV => comma separated text file
- PDF => Adobe® PDF file
- XLSX => Microsoft Word® DOCX file

## ADD ITEM

To add a new item, click on the "Add" icon in the toolbar menu. If your mac has touch bar, you can also use the icon from the touch bar.



Or select "Menu => File => Add item".



Or select a category on the left side and choose "Add item" in the context menu on the right side.

Title	Serial number	Price	Location	Date of purchase	End of warra
EyeTV	34234-WR-...	\$120.00	Living Room	Jul 11, 2...	Jul 11, 2022
Flower vase	1022	\$19.99	Living Room	Mar 15, 2...	Mar 15, 2022
New Entry		31.00	Bedroom	Mar 15, 2...	Mar 15, 2022
Notebook		58.00	Computer Room	Feb 12, 2...	Jul 11, 2023
Side table Modäno		25.99	Bedroom	Mar 6, 2...	Mar 6, 2024
Traventin table		39.00	Living Room	Feb 12, 2...	Feb 12, 2022

A context menu is shown over the 'New Entry' row of the table. The menu options are: 'Add item' (with a document and plus icon), 'Hide column "Title"', 'Hide or unhide columns', and 'Reset column widths'. The 'Add item' option is highlighted by the mouse cursor.

A new item will be added and details can be edited.

The image shows the 'Add item' form. It has several fields: 'Title' (with 'New Entry' entered), 'Product description', 'Serial number', 'Price' (with '31.00 \$' entered), 'Location' (with 'Bedroom' selected), 'Date of purchase', 'End of warranty', and 'Manufacturer'. There are also checkboxes for 'Inactive', 'In trash', and 'Add to favorites', and an 'Attachments' button. A large dashed box on the right says 'Drop Picture here'. The form is titled 'ID: 24'.

# HOME CONTENTS MANAGER

Fill out the fields. The application helps you with auto-completion for the following fields:

- Title / Name
- Product description
- Manufacturer
- Bought at

The currency is automatically set from your macOS system preferences.

Details

Bezeichnung: Geschirrspülmaschine

Produktbezeichnung: A23XR-4590

Seriennummer: 09382390840293

Preis: 1200 €

Standort: Küche

Inaktiv

Im Papierkorb

Zu Favoriten zufügen

ID: 15



The date field "Date of purchase" can be filled out manually or by selection of a calendar. Click on the calendar icon. Once you have selected a date, the calendar window is automatically closed.

Details

Title: EyeTV

Product description:

Serial number:

Price: 50.00 \$

Date of purchase: 8/24/2020

Manufacturer: Geniatech

Bought at: Gravis Ludw

Category: Computer

Comment:

Inactive

In trash

Add to favorites

ID: 47



Picture 1/9

Created: Last change: 12/26/20, 7:32 AM

Attachments: Clock24@2x.png, Clock.svg, Clock24.png

SUN	MO	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

# HOME CONTENTS MANAGER

You can also disable the "date of purchase" and "End of warranty". Uncheck the check box on the left side of the date field.

The screenshot shows a form with the following fields:

- Price:** 120.00 \$
- Location:** Computer Room (dropdown menu)
- Date of purchase:** 7/11 /2022 (checkbox checked)
- End of warranty:** 7/11 /2022 (checkbox checked)

The "Date of purchase" and "End of warranty" fields are highlighted with red boxes.

Each item can be tagged with any number of TAGs.

The screenshot shows a section titled "TAGs" with two tags: "Apple" and "Weiß".

## Add TAG

- Enter text and press ENTE.

## Edit TAGs

- Select TAG with a double click, change the text and press ENTER

## Delete TAG

- Select TAG and press the "Delete" or "Backspace" key

The changes of the TAGs are not immediately visible in the build structure in the main window. To update, simply close the TAGs and open them again.

For each item, you can add a picture. You can find more information in chapter "[Add pictures to an item](#)". Also you can add unlimited attachments to an item. Fore more information read chapter "[Manage attachments](#)".

## IMPORT VIA IOS DEVICE

With the feature "Import via iOS device" it is possible to use the following data for the following content:

### Function via context menu

Take Photo

Scan Dokument

Add Sketch

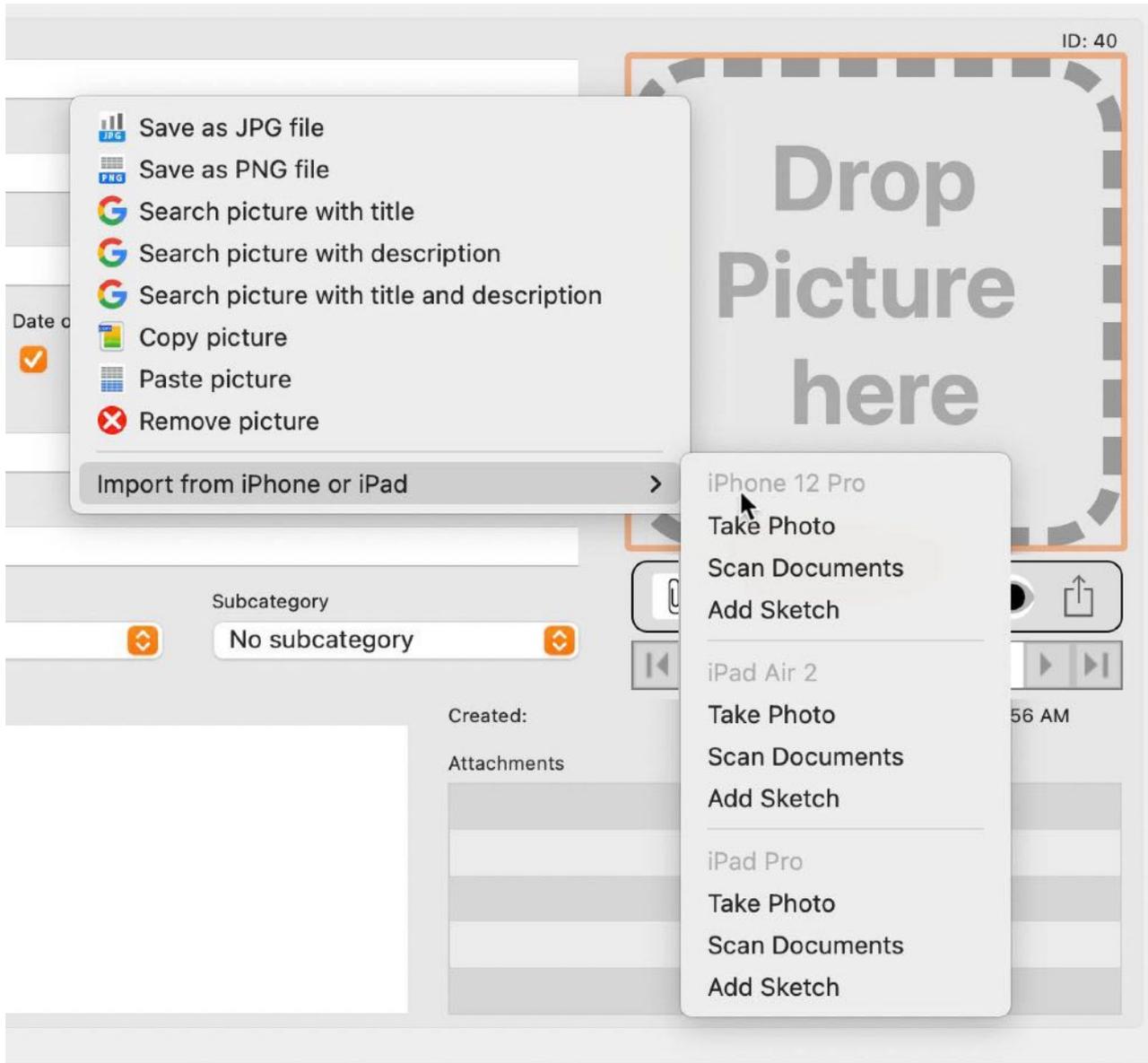
### Assignment to content

Item picture, additional picture, attachment

Item picture, additional picture, attachment

Item picture, additional picture, attachment

The "Scan document" function creates a PDF file from the iOS device and transfers it to the "Home Contents Manager" application. With this feature it is possible to take as many photos as you want with the iOS device and transfer them as a multi-page PDF file to the application "Home Contents Manager".



The import via an iOS device can also be started by clicking on the import icon.



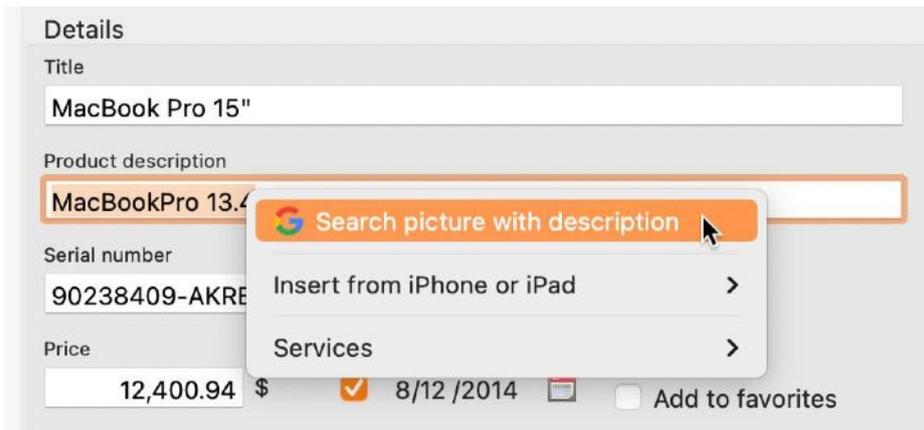
- If this PDF file is added as an attachment, the multi-page PDF will be added as an attachment to the selected item.
- If this PDF file is added as an item image, only the first page of the PDF file will be used as an item picture.
- If this PDF file is added as an additional picture, each page of the PDF file will be added as a separate graphic file as an additional picture

## ADD PICTURES TO AN ITEM

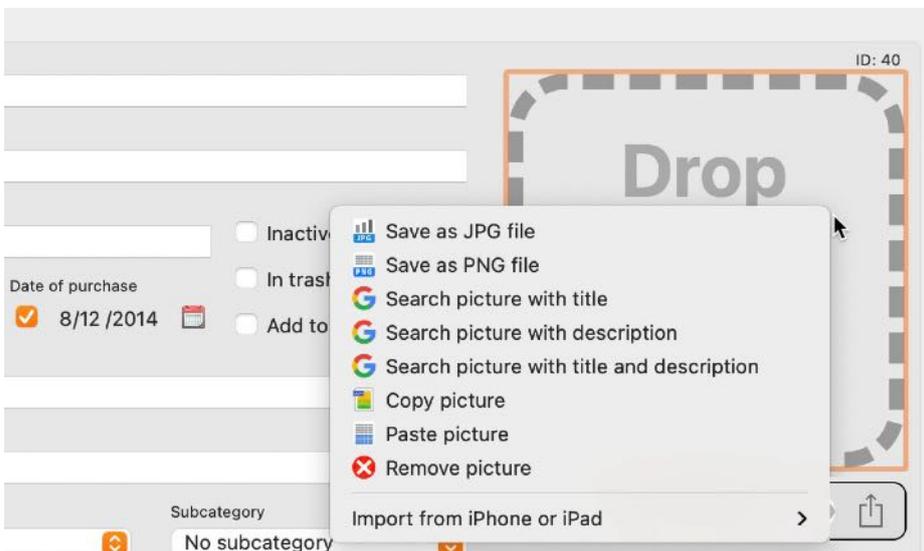
To add a picture to an item, just drag a picture from the Finder or Safari into the area "Drop Picture here".



In the field "Product description" you can search in the Internet for a product picture with the text in this field.



With a context menu in the area "Drop Picture here", you can also search for a picture or you can paste it from the clipboard. Thus you can use a picture from any other application (Adobe Photoshop, Pixelmator, every Office application etc.) with the clipboard. You can also copy an existing product picture into the clipboard to use it in any other application (E-mail, office applications, all graphic applications etc.). You can save product picture as a JPG or PNG file.

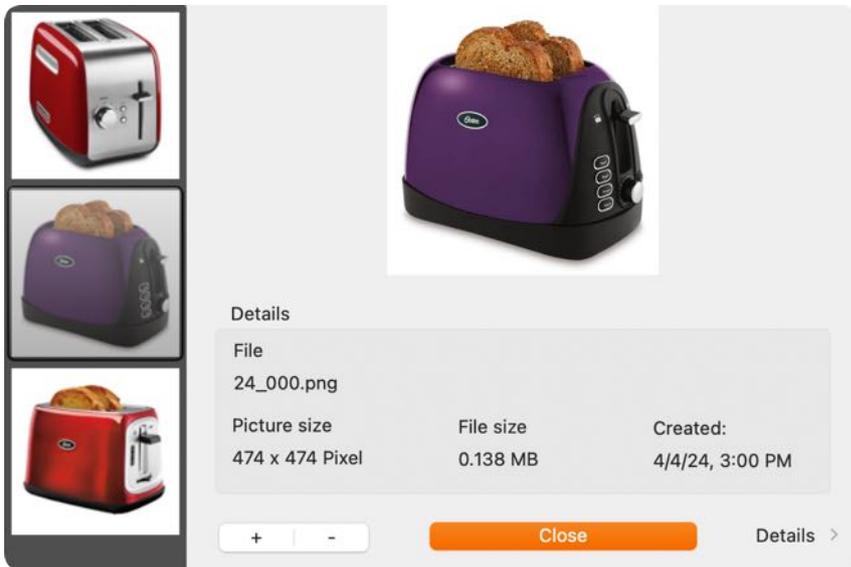


# HOME CONTENTS MANAGER

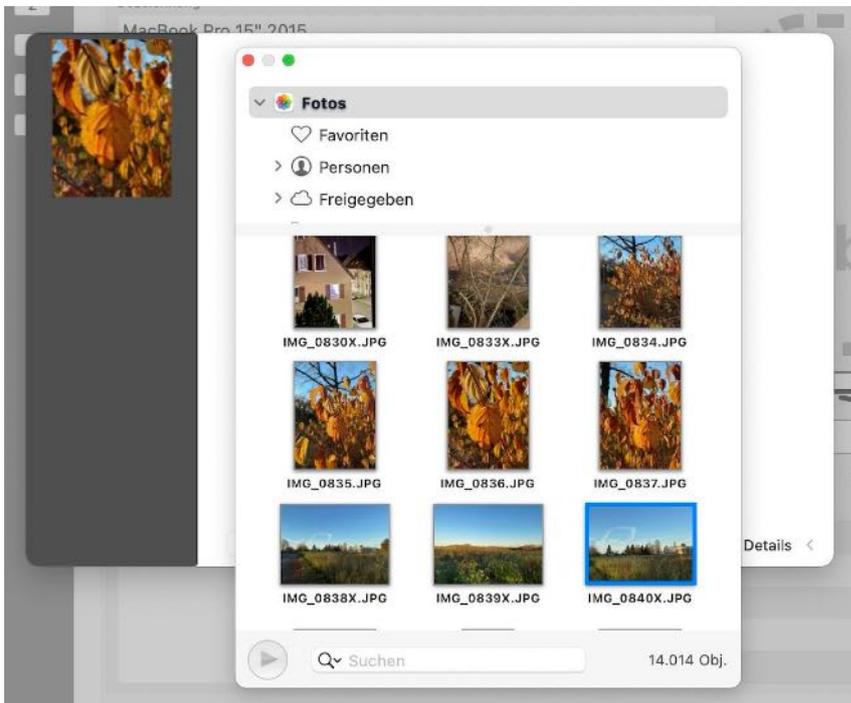
You can add more pictures to an item. Click on the multi picture icon under the item picture.



In this window you can drag and drop a picture from any other application (like Safari Pages).



You can drag and drop a picture from the macOS media browser. In this case you must open the media browser first and then open the multi picture window.



# HOME CONTENTS MANAGER

If you have added one or more pictures, you can select one of them to use it as the second picture when printing details or save as PDF or HTML file.



## Details

### File

24\_002.png

### Picture size

474 x 474 Pixel

### File size

0.160 MB

### Created:

4/4/24, 3:01 PM



Close

Details >

## Home Insurance Contract Details

Insurance amount: \$22,696.88

Contract number: AKM-1002



## Toaster, silber



<b>Product description:</b>	<b>Silver Edition</b>
<b>Serial number:</b>	<b>390284</b>
<b>Price:</b>	<b>\$149.00</b>
<b>Date of purchase:</b>	<b>1/23/18</b>
<b>Manufacturer:</b>	<b>Unold</b>
<b>Bought at:</b>	<b>Media Markt</b>
<b>Kategorie:</b>	<b>Electrical appliances</b>
<b>Item has attachments:</b>	<b>Yes</b>
<b>Item ID:</b>	<b>14</b>
<b>Comment:</b>	<b>23 KLP</b>

# HOME CONTENTS MANAGER

To remove/delete a picture, select one from the list and click on the "-" sign.



You can use the macOS media browser to add a picture to an item.



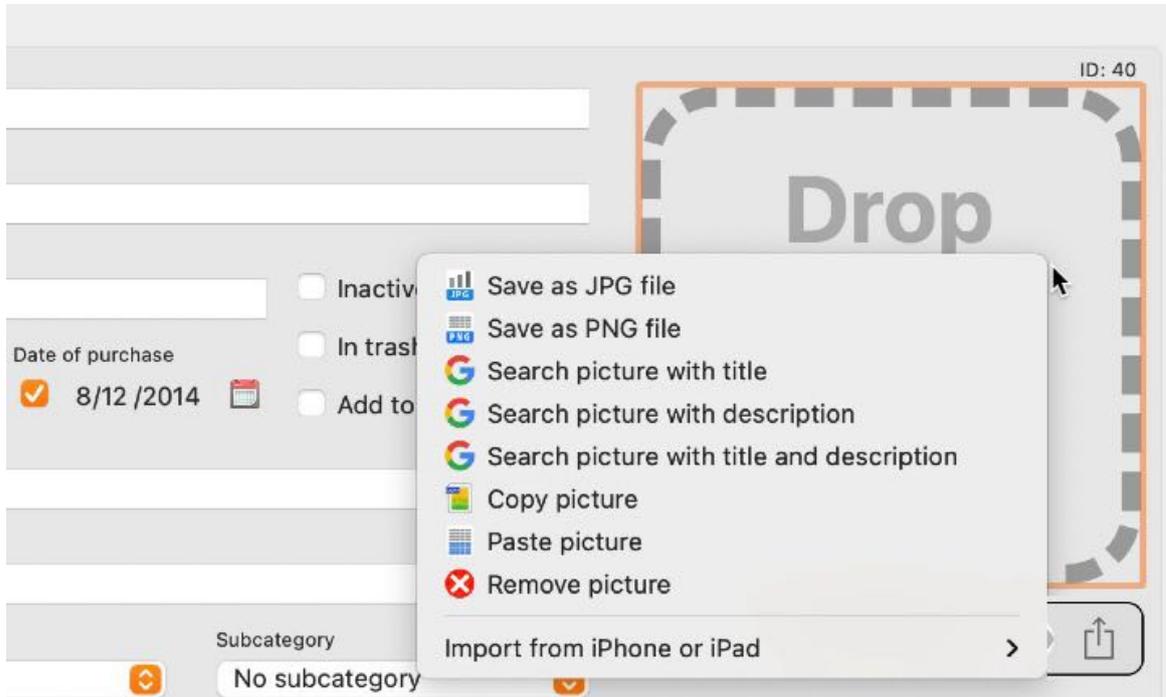
Simply drag a picture from the macOS Media Browser into the "Drop picture here" area.

# HOME CONTENTS MANAGER

You can import a photo from your iPhone or iPad. You can find more information about this in the chapter "[Import via iOS device](#)". To import a picture, click the import icon.



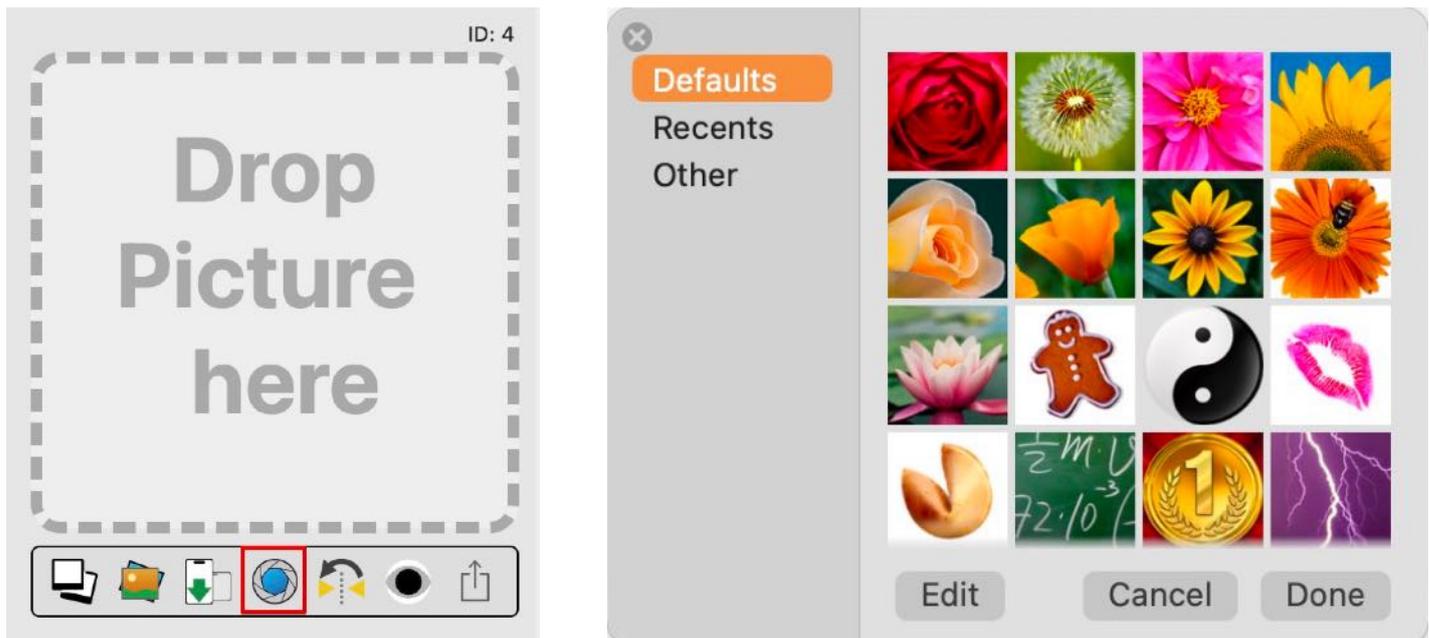
You can also use the "[Import from iPhone or iPad](#)" from the context menu in the area "Drop Picture here".



You can use the macOS picture taker to add a picture to an item.



Now you can select a picture or make a new picture with FaceTime camera.



You can mirror the item picture. Click on the mirror icon under the item picture.



## SHOW AND PREVIEW ITEM PICTURES

If you have added one or more additional pictures to an item, you see count of pictures and some buttons (to view first, next, back or last picture) under the item picture.



If the item picture is selected with a mouse click, you can use these keys on your keyboard to scroll through the pictures..

- ↶ Show first picture
- ← Show previous picture
- Show next picture
- ↷ Show last picture
- ESC Show default picture
- Space bar Preview picture

### Preview default picture



# HOME CONTENTS MANAGER

Select an item from the list and click on the item picture. The item picture shows a colored box around the picture frame. The color depends on the color settings in macOS. If the picture is selected by a mouse click, you can press the space bar on your keyboard to see the preview of this picture.



If you click on the on the area "Picture 1/#", you see the additional pictures.



Select the picture with a click and press the space bar on your keyboard the get a preview of the current additional picture. Now you can scroll through the pictures and press space bar on your keyboard the get a preview of the current additional picture, without selecting the picture twice.



if you would see a preview of your default picture, press ESC and than the space bar on your keyboard, or select the current item in the list and than press the space bar.

## MANAGE ATTACHMENTS

The details show whether an item contains attachments.

No attachments available

Serial number  
09382390840293  Inactive

Location  
Küche  In trash

Add to favorites

Date of purchase  2/12 /2024  End of warranty  7/11 /2025

 Attachments

Attachments available

The management of the attachments is opened in a separate window. To do this, click the Attachments

Serial number  
123AA  Inactive

Location  
5. Raum  In trash

Add to favorites

Date of purchase  End of warranty

 3 Attachments

icon in the Details.



In this window there are the following options for managing the assets:

- Create new folder
- Add attachments
- Rename attachments/folder
- Delete attachments/folders
- Move attachments/folder

Add folder Add Edit Delete

Attachments

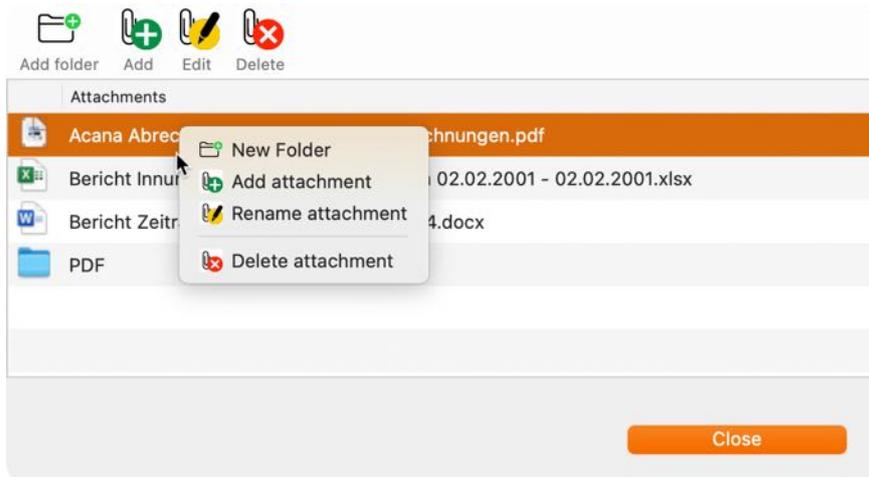
	Acana Abrechnungs Manager Bericht Rechnungen.pdf	
	Bericht Innungs Kra	.xlsx
	Bericht Zeitraum 02	
	PDF	

Space bar shows a preview of selected attachment  
Open attachment or folder with double click  
Drag and drop attachment into folder  
Right click for more options

Open in iNfinDeR Close

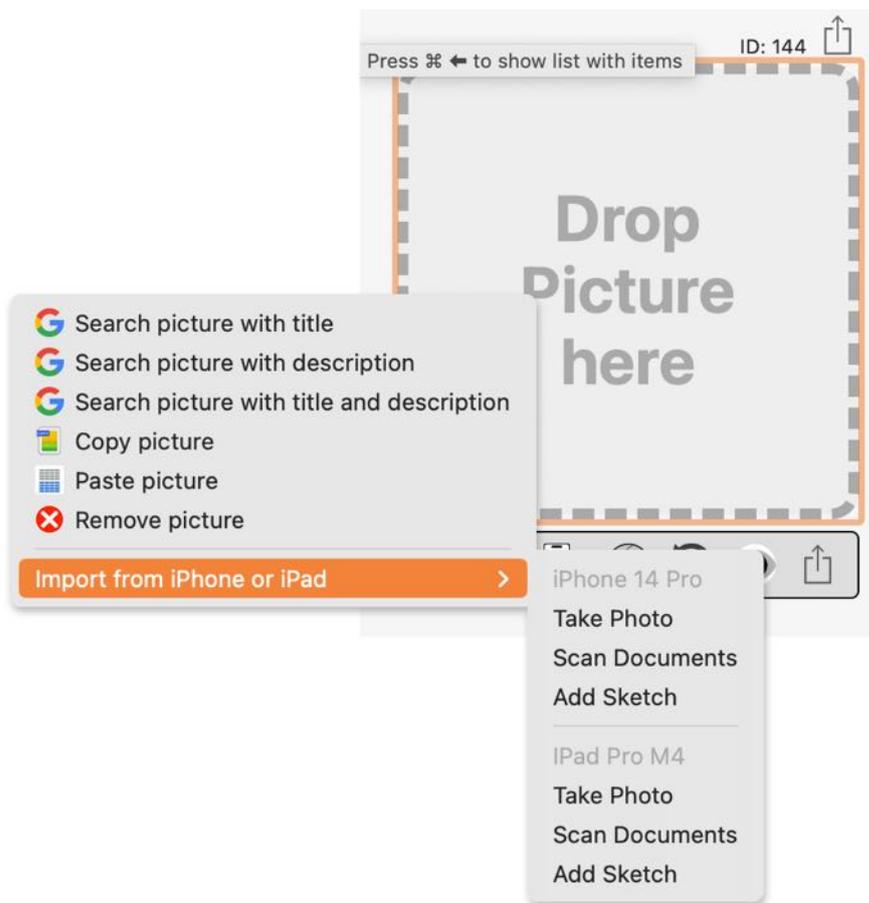
# HOME CONTENTS MANAGER

The window can be closed by clicking the "Close" button at the bottom right or by pressing the "ESC" key



These functions are available directly via action bar (bottom left) or via context menu or keyboard.

To move an attachment or folder to another folder, select the corresponding object from the list and drag it to the new folder. You can also import a photo or a scanned PDF file via the iPhone or iPad. To do



this, select "Import from iPhone or iPad" in the context menu. You can find more information on this in the chapter "[Import via iOS device](#)".

## SHOW DETAILS AND SCROLL THROUGH THE ITEMS

To show the details of an item, select an item from the list by double-clicking on it.

Title	Serial number	Price	Location	Date of purchase	End of warranty	Product
EyeTV	34234-WR-20938423	\$120.00	Living Room	Jul 11, 2022	Jul 11, 2022	EV 2.0
Flower vase	1022	\$19.99	Living Room	Mar 15, 2024	Mar 15, 2024	
New Entry		\$31.00	Bedroom	Mar 15, 2024	Mar 15, 2024	
Notebook		\$3,458.00	Computer Room	Feb 12, 2024	Jul 11, 2023	MacBo
Side table Modäno	123AC	\$25.99	Bedroom	Mar 6, 2024	Mar 6, 2024	Mod 7
Traventin table	234324	\$2,439.00	Living Room	Feb 12, 2024	Feb 12, 2026	Heavy

**Title**  
EyeTV

**Product description**  
EV 2.0

**Serial number**  
34234-WR-20938423  Inactive

**Price** 120.00 \$ **Location** Living Room  In trash  Add to favorites

**Date of purchase** 7/11 /2022  **End of warranty** 7/11 /2022  Attachments

**Manufacturer**  
Geniatech

**Bought at**  
Frey's Electronic

**Category**

**Subcategory**  
TV

**TAGs**

**Comment**  
TV software for the Mac  
The included eyety-3 software and eyety-4 macOS software from Geniatech turn your Mac into a TV. The software enables:  
Windows compatibility  
You can use eyety T2 hybrid with a Mac or PC. eyety T2 hybrid is compatible with Windows 10 and includes the TV software Total TV / THC for Windows, which offers many of the features of eyety on Mac.  
Available separately: eyety Windows

ID: 1





Picture 1/10

Save as...

Created: 5/10/22, 8:30 AM  
Last change: 3/15/24, 7:17 PM

EAN-13 Code   
0112333463459



When scrolling through the toolbar menu, the number of the current item and the number of all items are displayed in the information line (e.g. item 3 of 7). The buttons shown can be used to scroll to the first, previous, next and last item.



Home Contents Manager

PRINT Print

## EDIT ITEM

To edit an item, select an item from the list. Make our changes. All changes will be saved automatically after you leave a field.

Title: EyeTV

Product description: EV 2.0

Serial number: 34234-WR-20938423  Inactive

Price: 120.00 \$ Location: Living Room  In trash  Add to favorites

Date of purchase: 7/11 /2022  End of warranty: 7/11 /2022  Attachments

Manufacturer: Geniatech

Bought at: Frey's Electronic

Category:

Subcategory: TV

TAGs:

Comment: TV software for the Mac  
The included **eyetv-3** software and **eyetv-4** macOS software from **Geniatech** turn your Mac into a TV. The software enables:  
Windows compatibility  
You can use **eyetv T2 hybrid** with a Mac or PC. **eyetv T2 hybrid** is compatible with Windows 10 and includes the TV software Total TV / THC for Windows, which offers many of the features of **eyetv** on Mac.  
Available separately: **eyetv Windows**

ID: 1



  
Picture 1/10  
Save as...

Created: 5/10/22, 8:30 AM  
Last change: 3/15/24, 7:17 PM  
EAN-13 Code   
0112333463459

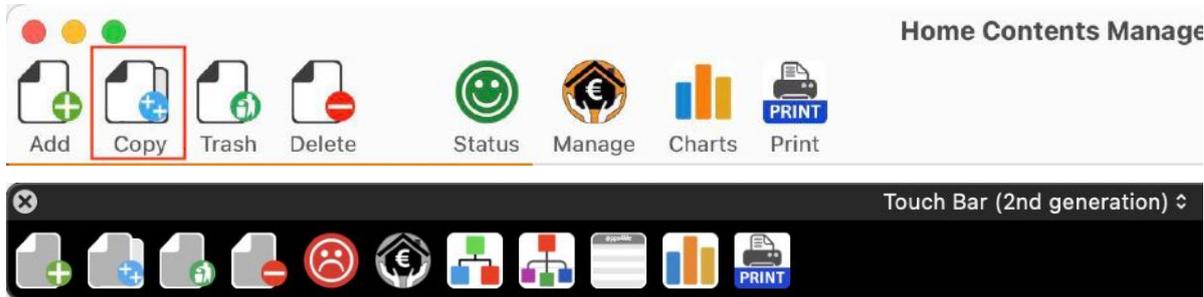


Use the "List" icon to return to the list of items. You can also do this using the key combination ⌘←.

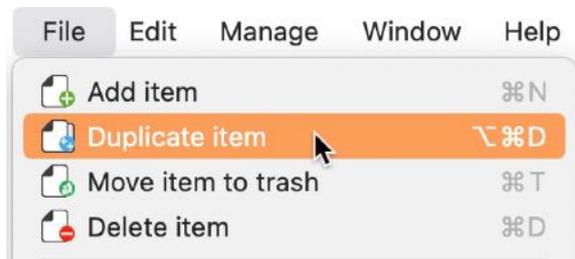


## DUPLICATE ITEM

To duplicate an item, select an item from the list and click on the "Copy" icon in the toolbar menu. If your computer has a touch bar, this icon is also available there.



Or select an item from the list and choose "Menu => File => Duplicate item".



Or select "Duplicate item" in the context menu.

Title	Serial number	Price	Location	Date of purchase	End of warranty
EyeTV	34234-WR-...	\$120.00	Living Room	Jul 11, 2...	Jul 11, 2022
Flower vase	1022	\$19.99	Living Room	Mar 15, 2...	Mar 15, 2024
Toaster		\$31.00	Bedroom		
Notebook		\$3,458.00	Computer Room	Feb 12, 2...	Jul 11, 2023
Side table		\$25.99	Bedroom	Mar 6, 2...	Mar 6, 2024
Travertin t		\$2,439.00	Living Room	Feb 12, 2...	Feb 12, 2026

This will duplicate the selected item. The title of the item has the extension "Copy".

Title:

Product description:

Serial number:

Price:  \$

Location:

Date of purchase:

End of warranty:

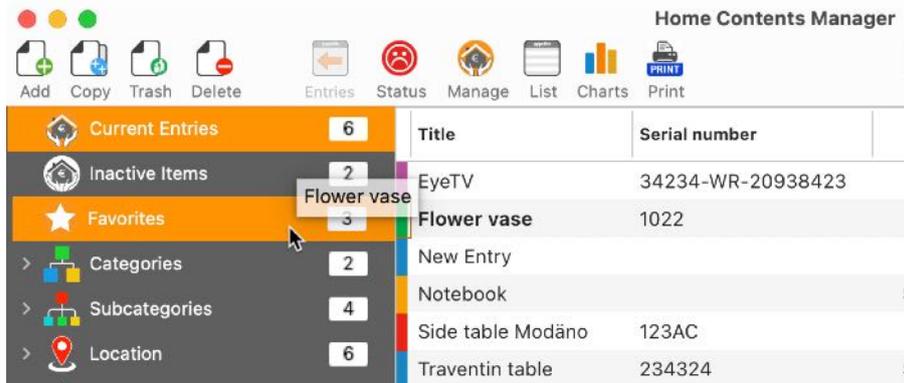
Manufacturer:

Bought at:

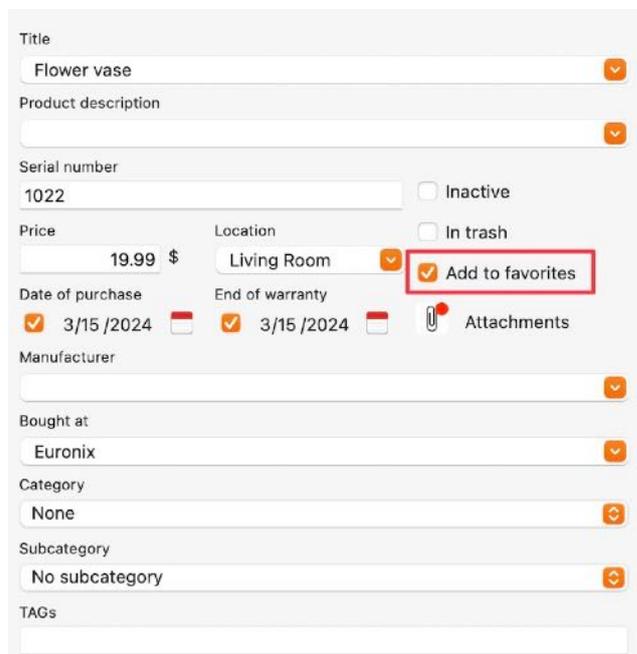
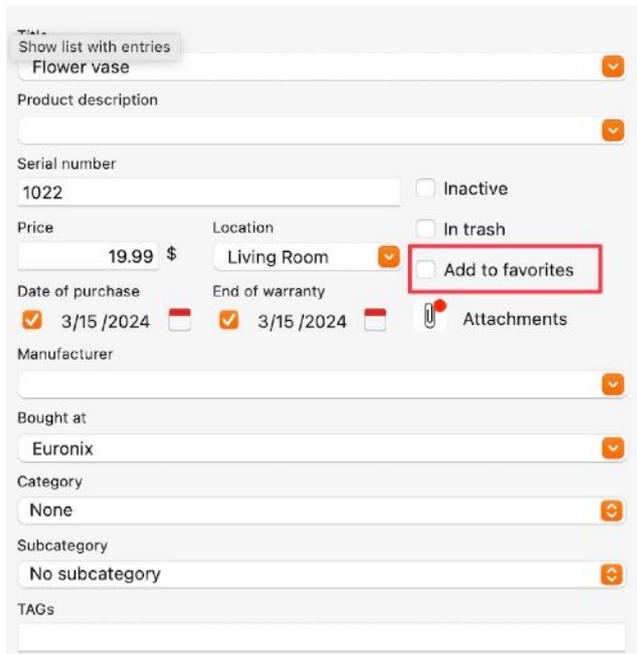
ID: 24

## ADD OR REMOVE ITEM TO / FROM FAVORITES

To add an item to the favorites, simply drag and drop the item to the category "Favorites". To remove an item from the favorites, drag the item to the category "All Items".

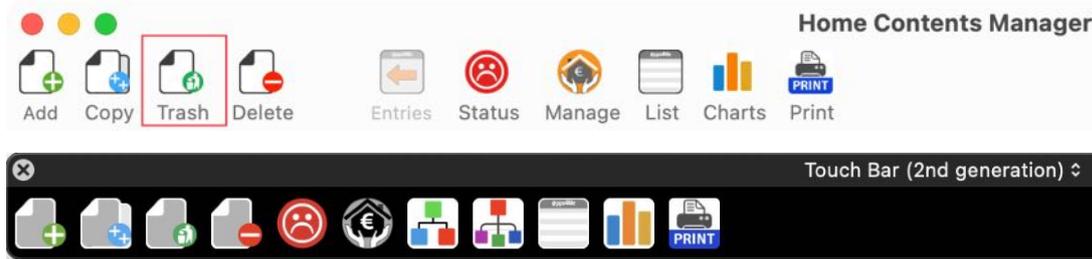


You can do this also in the details area. On the left side of the product picture, there is a switch, which you can change the favorite status.

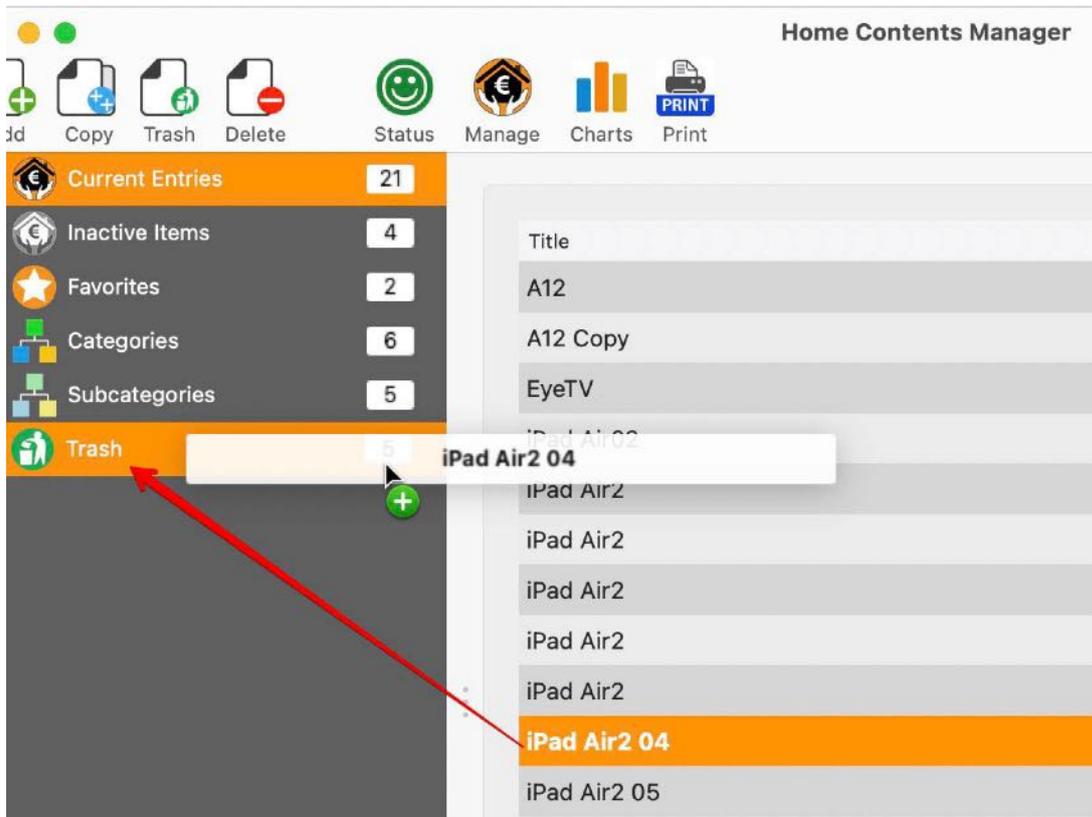


## MOVE OR REMOVE ITEM TO / FROM TRASH

To move an item to the trash, drag and drop the item to the "Trash". If you would activate an item from the trash, drag it to the category "All Items".



Or simply drag and drop an item from the list to the "Trash" category.

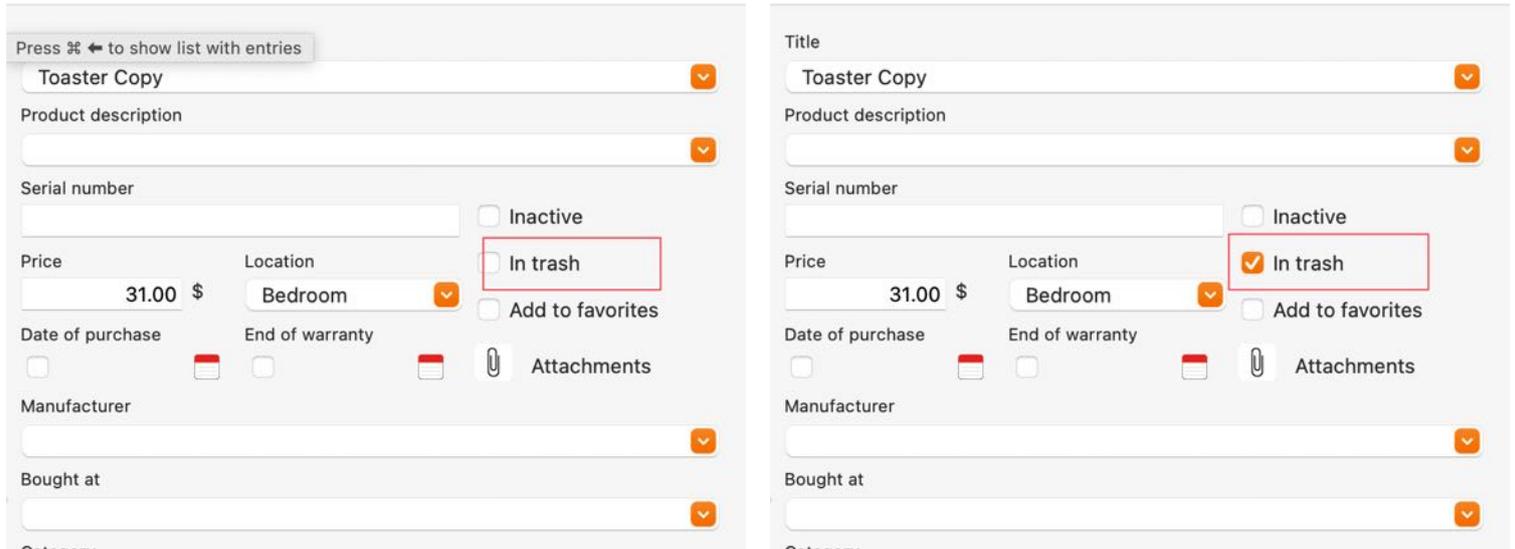


To remove it from the trash again, simply drag it to the "Current items" category.



# HOME CONTENTS MANAGER

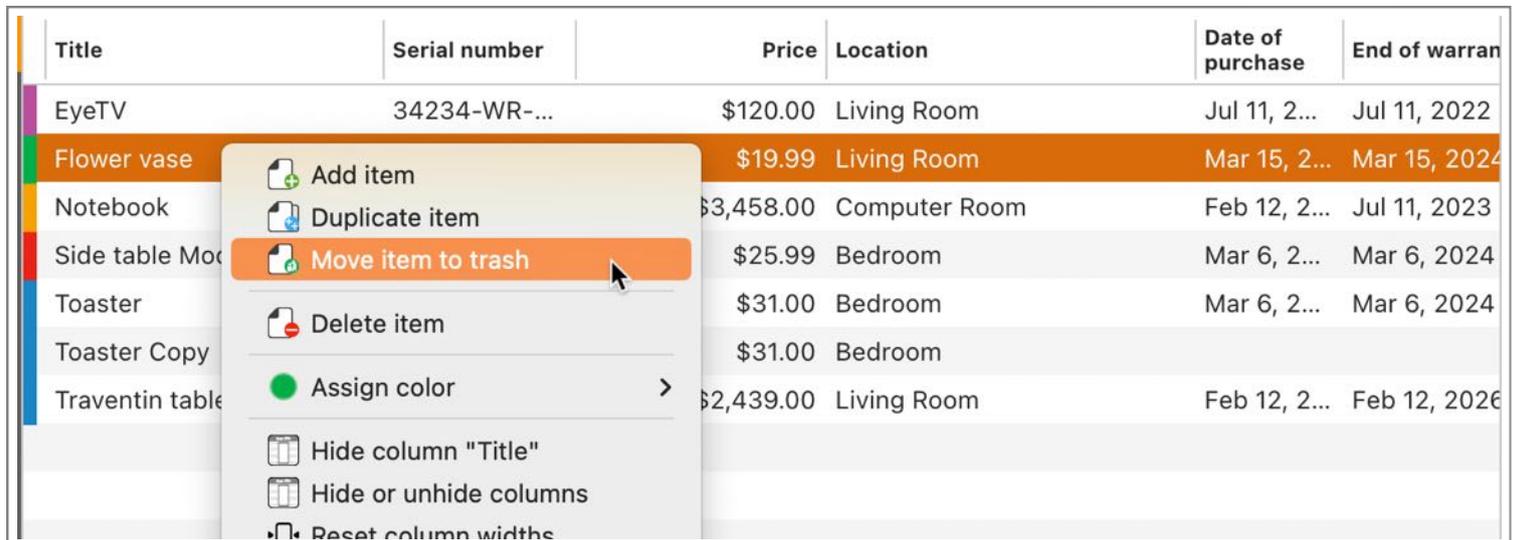
You can also do this in the "Details" area. To the left of the product photo, there is a button with which you can put the selected item in the trash or remove it from the trash.



Alternatively, there is also the option to move the item to the trash via the menu "File => Move to trash".

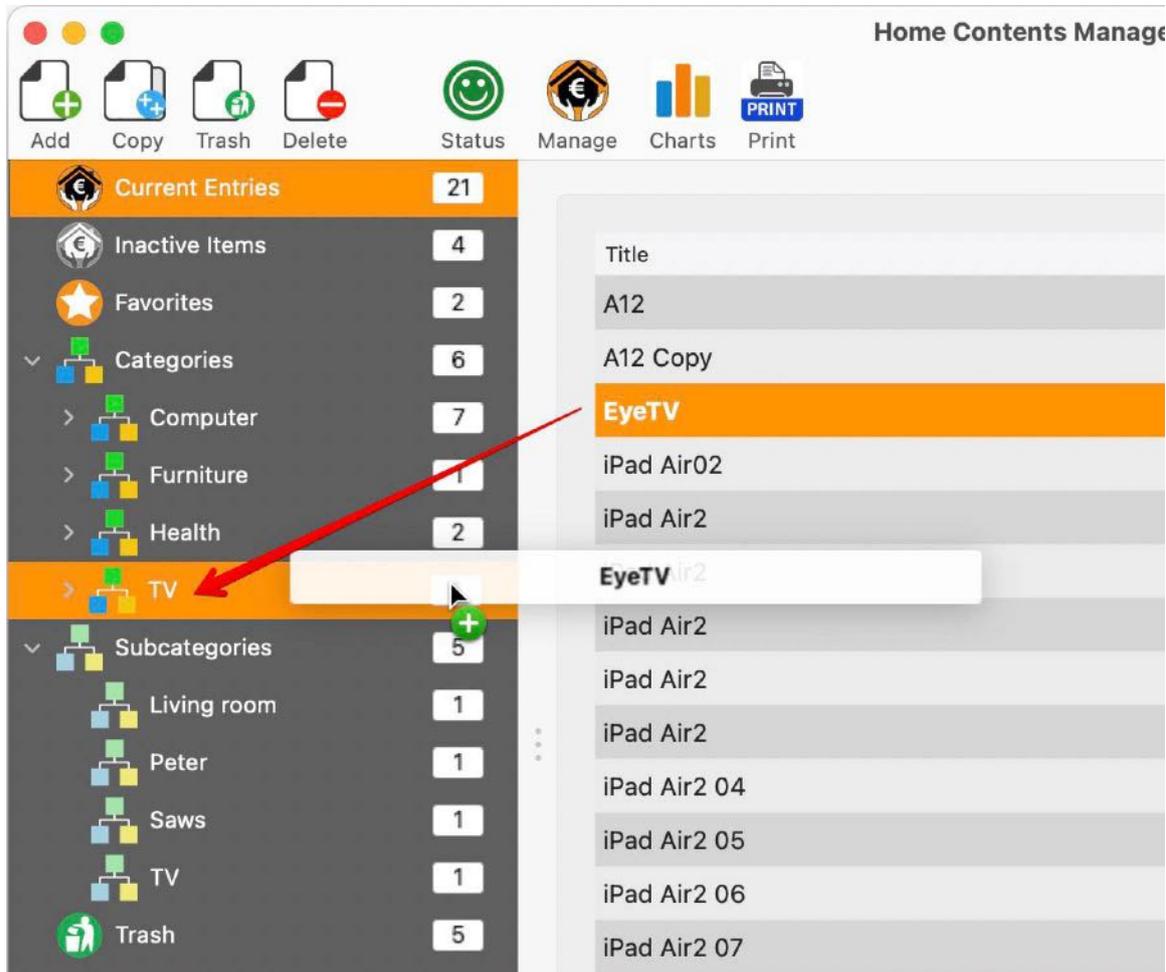


Or use the context menu. To do this, select an item and move it to the trash using the "Move to trash" context menu.



## MOVE ITEM TO ANOTHER CATEGORY

To change the category of an item, simply drag and drop it onto the new category. You can also do this in the "Details" area. Select a new category from the selection menu of available categories.



## MOVE ITEM TO ANOTHER SUBCATEGORY

To change the category of an item, simply drag and drop it onto the new subcategory. You can also do this in the "Details" area. Select a new category from the selection menu of available categories.

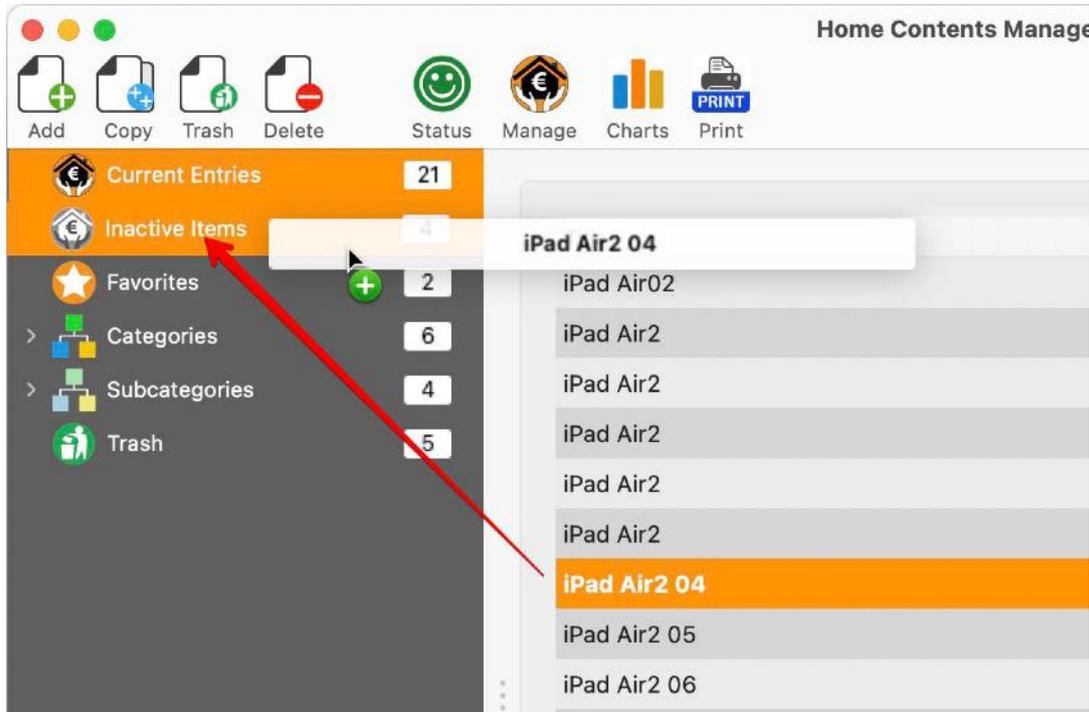
The screenshot shows the 'Home Contents Manager' application. On the left, a sidebar lists categories and subcategories with item counts. The 'TV' subcategory is selected, and a red arrow points to it. In the center, a list of items is shown, with 'EyeTV' highlighted. A red arrow points from 'EyeTV' in the list to the 'TV' subcategory in the sidebar. On the right, a 'Details' panel for 'EyeTV' is visible, showing fields for Title, Product description, Serial number, Price (50.00 \$), Date of purchase (8/24/202), Manufacturer (Geniatech), and Bought at. A dropdown menu is open over the 'Bought at' field, showing a list of categories: None, Bicycles, Computer (checked), Electrical appliances, Furniture, Health, Household, Tools, and TV (highlighted).

If you move an item to a subcategory within a category, the category and subcategory will be changed accordingly.

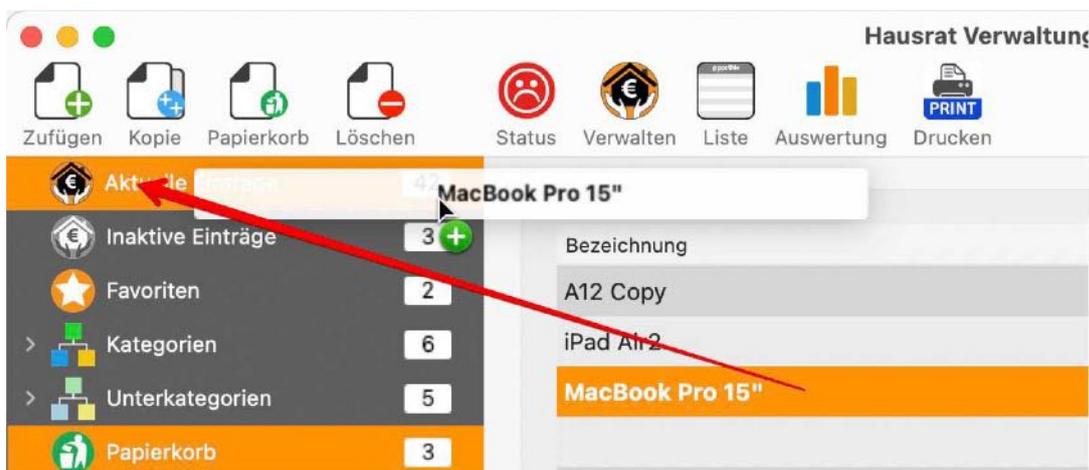
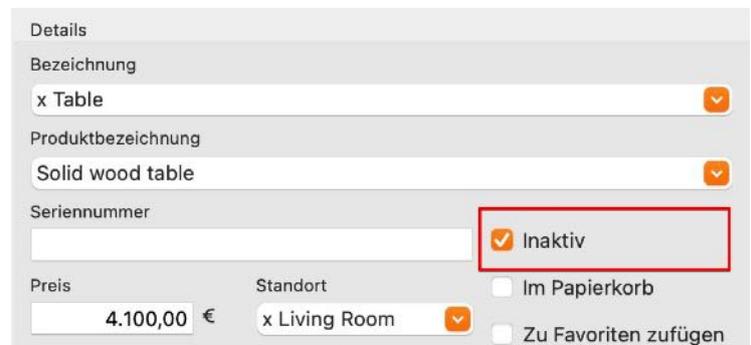
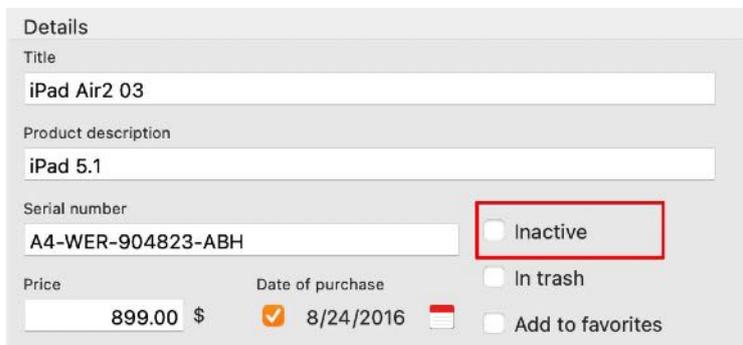
The screenshot shows the 'Hausrat Verwaltung' application. On the left, a sidebar lists categories and subcategories with item counts. The 'Saw' subcategory is selected, and a red arrow points to it. In the center, a list of items is shown, with 'MacBook Pro 15\"

## TAG ITEM AS INACTIVE

To tag an item as inactive, click on switch "inactive" in the details. Or you can drag and drop an item to the category "inactive" in the list of categories.



To make an item active again, select the category "Inactive Items" in the list of categories. Select the item in the list of items and uncheck the switch "inactive" or drag and drop the item to the category "Current Items" in the list of categories.



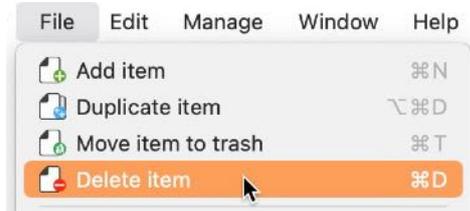
Items that are tagged as "inactive", are not included when printing, save as PDF or HTML and not included in graphical view. Except when selecting the category "Inactive Items".

## DELETE ITEM

To delete one or more items, they must be in the trash. Select an item (or several) in the list and click on the "Delete" icon in the toolbar menu. If your computer has a touch bar, this icon is also available there.

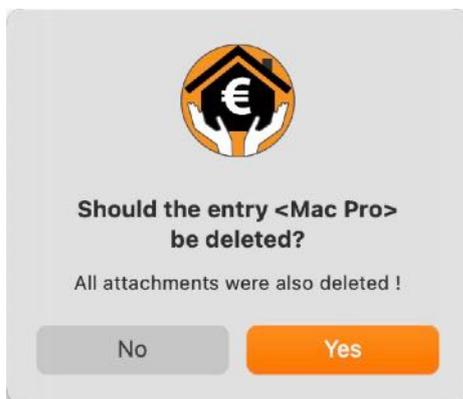


Or select "File => Delete item" from the menu or press the  button.



If you want to delete the selected item, choose "Delete item" from the context menu.

Title	Manufacturer	Date of purchase
A12	Apple Inc.	9/22/19
A12 Copy	Apple Inc.	9/22/19
EyeTV	Geniatech	8/24/20
<b>iPad Air02</b>	<b>Apple Inc.</b>	<b>8/24/14</b>
iPad Air2	Apple Inc.	8/24/11
iPad Air2	Apple Inc.	8/24/11
iPad Air2	Apple Inc.	8/24/11
iPad Air2	Apple Inc.	8/24/11
iPad Air2	Apple Inc.	8/24/11
iPad Air2	Apple Inc.	8/24/11
iPad Air2 04	Apple Inc.	8/24/18

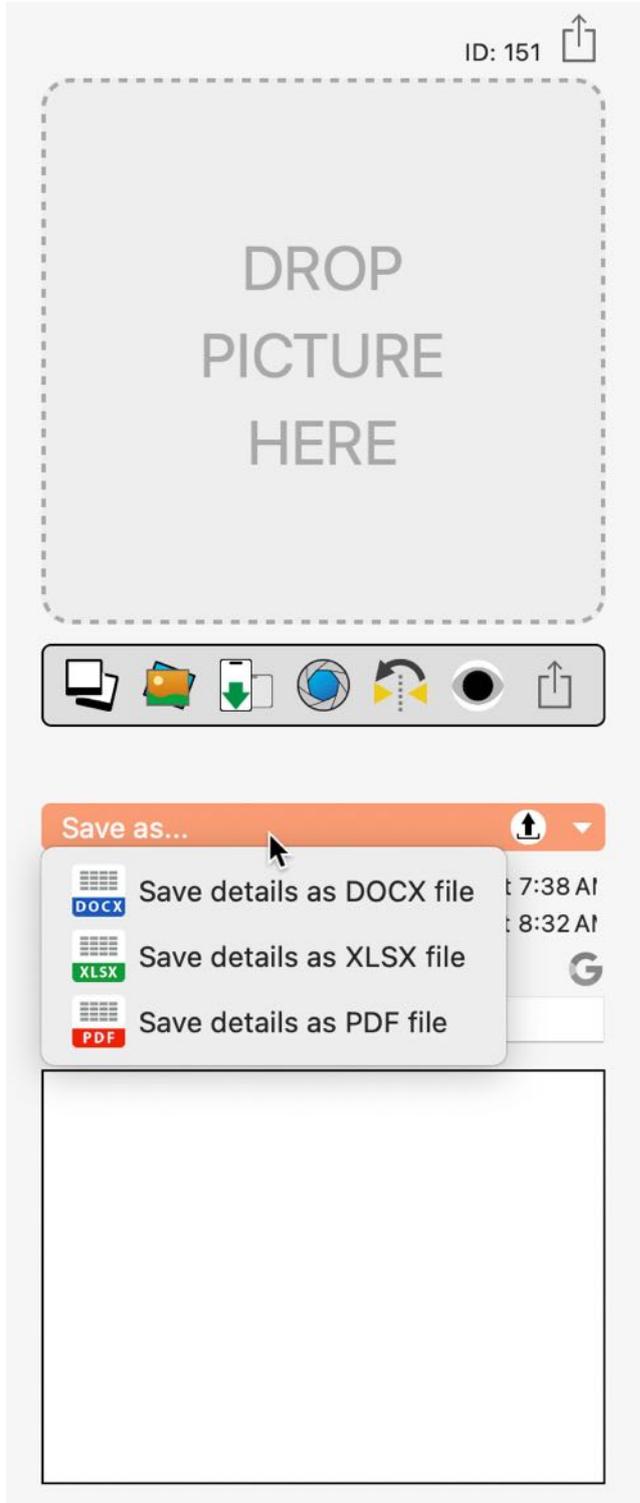


## ATTENTION

**Deleting items also deletes all attachments and images and cannot be undone.**

## SAVE DETAILS AS DOCX, XLSX OR PDF FILE

An item can be saved as a Word® DOCX file, Excel® XLSX file or as a PDF file. The fields that also contain a value are always output. When exporting in PDF format, you can select in the settings whether the "Comment" field should be exported. If this is selected, a second page is created in the PDF document with the content of the "Comment" field. If the content is larger than one page, the text is shortened. For A4 format, the maximum is 51 lines and for Letter format 47 lines.



The screenshot shows a Microsoft Word document with the following content:

## Home Contents Manager - EyeTV

Product description	EV 2.0
Product description	EV 2.0
Serial number	34234-WR-20938423
Location	x Living Room
Location	x Living Room
Date of purchase	Jul 11, 2022
End of warranty	Jul 11, 2022
Inactive	No
In trash	No
Add to favorites	No
Manufacturer	<u>Geniatech</u>
Bought at	Frey's Electronic
Category	None
Subcategory	TV
TAGs	<u>Schlafzimmer</u> , <u>Furniture</u>
EAN-13 Code	0112333463459
Comment	TV software for the Mac The included eyetv-3 software and eyetv-4 macOS software from <u>Geniatech</u> turn your Mac into a TV. The software enables: Windows compatibility You can use <u>eyetv T2 hybrid</u> with a Mac or PC. <u>eyetv T2 hybrid</u> is compatible with Windows 10 and includes the TV software Total TV /THC for Windows, which offers many of the features of <u>eyetv</u> on Mac. Available separately: <u>eyetv</u> Windows. With TV software Total TV /THC Windows software and the <u>eyetv T2 hybrid</u> , you can now receive digital DVB-T/T2 television via antenna. With the TV apps for Windows, you are ready to receive European DVB-T2 programs (Germany, France, England, Italy, Poland, etc. according to MPEG 4 standard) and are already well prepared for television with DVB-T2 HD HEVC in Germany. DVB-T2 is the second generation of digital terrestrial television. System <u>requirements</u> _____ - Mac: OS X 10.9 or newer, 2.5 GHz Intel Core i5 (comparable or better), at least 4 GB RAM - PC:

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Home Contents Manager EyeTV...  
Seite 1 von 2

Suchen

## Home Contents Manager

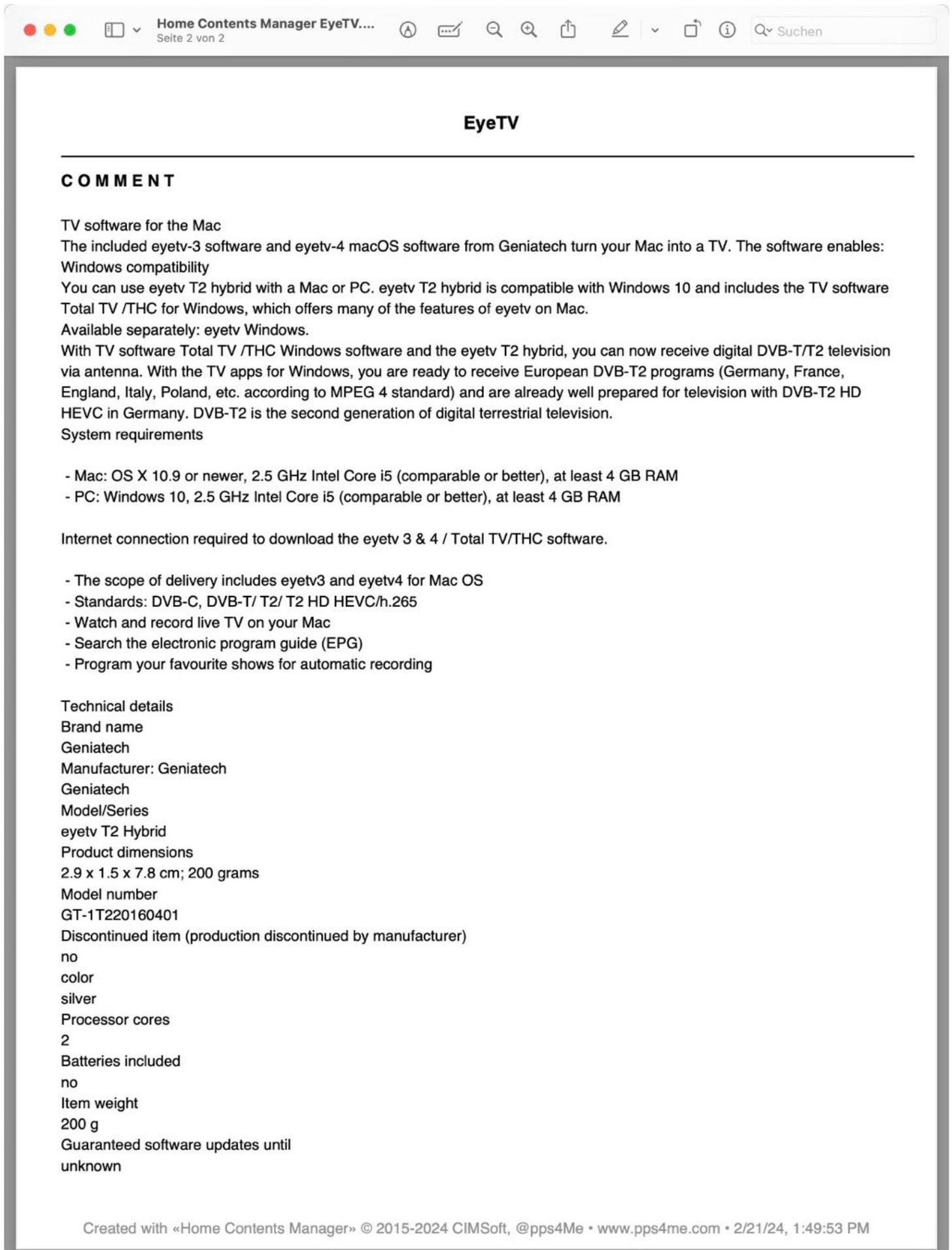
### EyeTV



---

Product description: EV 2.0  
Serial number: 34234-WR-20938423  
Price: 120.00 \$  
Location: x Living Room  
Date of purchase: Jul 11, 2022  
End of warranty: Jul 11, 2022  
Inactive: No  
In trash: No  
Add to favorites: Yes  
Manufacturer: Geniatech  
Bought at: Frey's Electronic  
Category: None  
Subcategory: TV  
TAGs: Schlafzimmer,Furniture  
EAN-13 Code: 0112333463459  
Created : 5/10/22, 8:30 AM  
Last change : 2/21/24, 9:39 AM

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The screenshot shows a PDF viewer window titled 'Home Contents Manager EyeTV...'. The document content is as follows:

## EyeTV

---

### COMMENT

TV software for the Mac  
The included eyetv-3 software and eyetv-4 macOS software from Geniatech turn your Mac into a TV. The software enables: Windows compatibility  
You can use eyetv T2 hybrid with a Mac or PC. eyetv T2 hybrid is compatible with Windows 10 and includes the TV software Total TV /THC for Windows, which offers many of the features of eyetv on Mac.  
Available separately: eyetv Windows.  
With TV software Total TV /THC Windows software and the eyetv T2 hybrid, you can now receive digital DVB-T/T2 television via antenna. With the TV apps for Windows, you are ready to receive European DVB-T2 programs (Germany, France, England, Italy, Poland, etc. according to MPEG 4 standard) and are already well prepared for television with DVB-T2 HD HEVC in Germany. DVB-T2 is the second generation of digital terrestrial television.

#### System requirements

- Mac: OS X 10.9 or newer, 2.5 GHz Intel Core i5 (comparable or better), at least 4 GB RAM
- PC: Windows 10, 2.5 GHz Intel Core i5 (comparable or better), at least 4 GB RAM

Internet connection required to download the eyetv 3 & 4 / Total TV/THC software.

- The scope of delivery includes eyetv3 and eyetv4 for Mac OS
- Standards: DVB-C, DVB-T/ T2/ T2 HD HEVC/h.265
- Watch and record live TV on your Mac
- Search the electronic program guide (EPG)
- Program your favourite shows for automatic recording

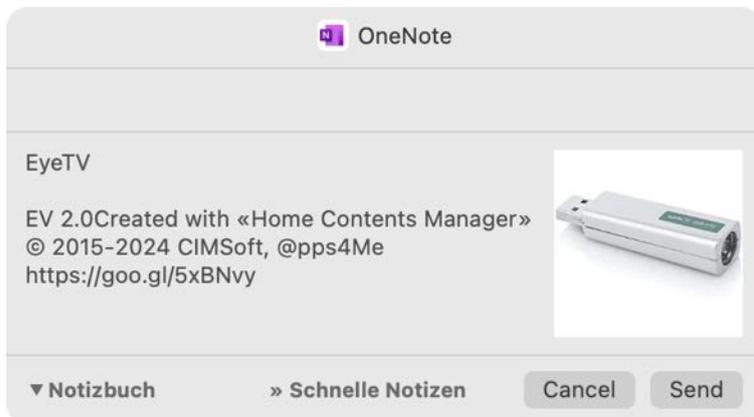
#### Technical details

Brand name  
Geniatech  
Manufacturer: Geniatech  
Geniatech  
Model/Series  
eyetv T2 Hybrid  
Product dimensions  
2.9 x 1.5 x 7.8 cm; 200 grams  
Model number  
GT-1T220160401  
Discontinued item (production discontinued by manufacturer)  
no  
color  
silver  
Processor cores  
2  
Batteries included  
no  
Item weight  
200 g  
Guaranteed software updates until  
unknown

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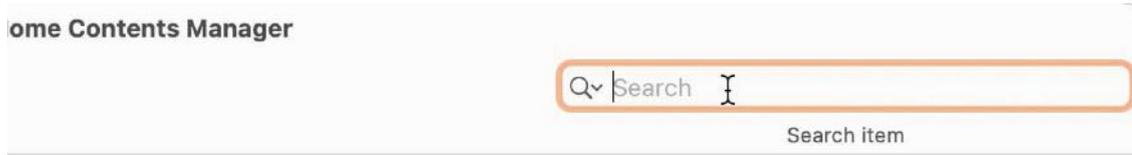
## SHARE ITEM

You can share an item with the services that are available on your system. Click on the sharing icon under the product picture.

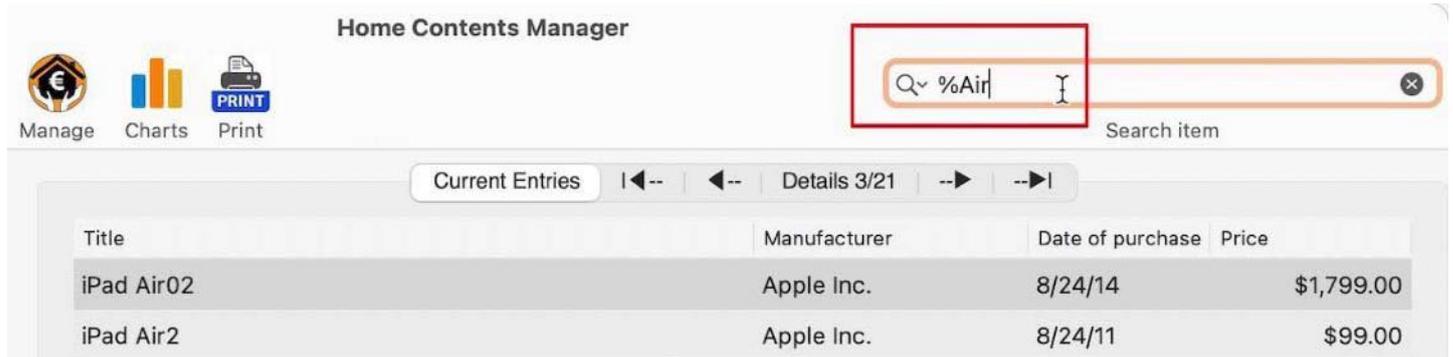


## SEARCH ITEMS

To search items, enter the search string in the search field. The search takes into account the currently selected category as well as in combination with a selected subcategory.



The search started with "Search begins with" in the field "Title" as default. If you would find an item which contains your search string, you must enter a % sign at the beginning of your search string.



The search changes the count of listed items. This would be shown in the Dock.



To clear your search and show all items of the current category, click on the delete sign in the search field.



## EMPTY TRASH

The items in the trash can be deleted individually using the "Delete" function. All items in the trash can be deleted via the "Empty trash" context menu.

No.	Title	Manufacturer	Date of purchase	\$
1	Eintrag 1	IKEA	Feb 12, 2024	\$2,439.00
2	Eintrag 2	IKEA	Feb 12, 2024	\$2,439.00
3	Eintrag 3	IKEA	Feb 12, 2024	\$2,439.00
4	Eintrag 4	IKEA	Feb 12, 2024	\$2,439.00



A context menu is shown over the table, listing the following options: "Remove from trash", "Delete item", "Empty trash" (highlighted with an orange background and a mouse cursor), "Assign color" (with a right arrow), "Reset column widths" (with a right arrow), and "Import from iPhone or iPad" (with a right arrow).



Should all items be deleted from the trash?

This action cannot be undone!

Cancel

Empty trash



### ATTENTION

**Remove all items in the trash also deletes all attachments and images of the items and cannot be undone.**

## LIST OF ALL ACTIVE ITEMS WITH ALL DETAILS

Click on the "List" icon in the main window to call up a list of all active items with all details.

The screenshot shows the Home Contents Manager application window. The title bar reads "Home Contents Manager". The main menu includes icons for Add, Copy, Trash, Delete, Status, Manage, List (highlighted with a red box), Charts, and Print. Below the menu, there is a toolbar with icons for Reload, Export XLSX, Export CSV, Copy, All, Delete, and Column. A search bar is located on the right side of the toolbar. The main area displays a table of items with the following data:

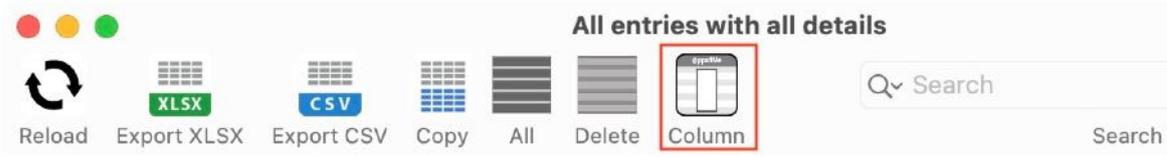
No.	Title	Product description	Serial number	Price	Location	Date of purchase	End of warranty	Favorites
001	Bedroom furniture	Solid wood table		\$2,410.00	Schlafzimmer	Jul 11, 2022	Jul 11, 2023	Yes
002	Desk			\$2,410.00	Schlafzimmer	Feb 14, 2024	Feb 14, 2024	No
003	Dishwasher	A23XR-4590	09382390840293	\$1,200.00	Küche	Feb 12, 2024	Jul 11, 2023	No
004	EyeTV	EV 2.0	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022	Jul 11, 2022	Yes
005	Notebook			\$3,458.00	Küche	Feb 12, 2024	Jul 11, 2023	No
006	Sony TV			\$1,299.00	x Computer Room	Jul 11, 2020	Jul 11, 2024	No
007	Traventin table	Heavy solid table	234324	\$2,439.00	Küche	Feb 12, 2024	Feb 12, 2026	No

The columns can be moved as required here.

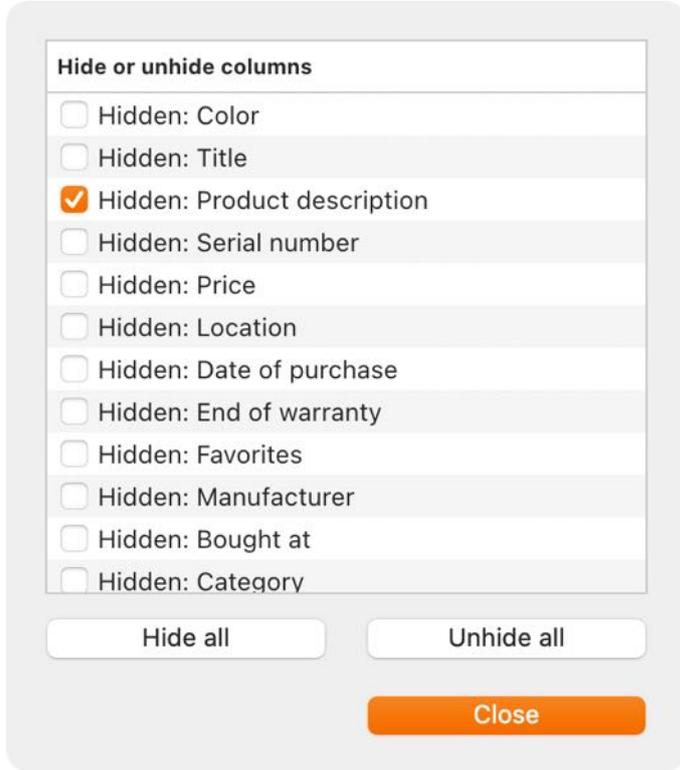
The screenshot shows the same Home Contents Manager application window, but with the table columns rearranged. The columns are: No., Title, Product description, Serial number, and Price. A red box highlights the 'Title' column header, and a blue arrow points to the right, indicating the column has been moved. The table data is as follows:

No.	Title	Product description	Serial number	Price
001	Bedroom furniture	wood table		\$2,410.00
002	Desk			\$2,410.00
003	Dishwasher	A23XR-4590	09382390840293	\$1,200.00
004	EyeTV	EV 2.0	34234-WR-20938423	\$120.00
005	Notebook			\$3,458.00
006	Sony TV			\$1,299.00
007	Traventin table	heavy solid table	234324	\$2,439.00

Individual columns can be hidden via the context menu.



The columns can be shown or hidden using the "Column" icon.



## EXPORT LIST OF ALL ACTIVE ITEMS

Click on the "List" icon in the main window to call up a list of all active items with all details.

The screenshot shows the Home Contents Manager interface. The top toolbar includes icons for Add, Copy, Trash, Delete, Status, Manage, List (highlighted with a red box), Charts, and Print. Below the toolbar is a table titled "All entries with all details" with a search bar. The table has the following columns: No., Title, Product description, Serial number, Price, Location, Date of purchase, End of warranty, and Favorites. The data is as follows:

No.	Title	Product description	Serial number	Price	Location	Date of purchase	End of warranty	Favorites
001	Bedroom furniture	Solid wood table		\$2,410.00	Schlafzimmer	Jul 11, 2022	Jul 11, 2023	Yes
002	Desk			\$2,410.00	Schlafzimmer	Feb 14, 2024	Feb 14, 2024	No
003	Dishwasher	A23XR-4590	09382390840293	\$1,200.00	Küche	Feb 12, 2024	Jul 11, 2023	No
004	EyeTV	EV 2.0	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022	Jul 11, 2022	Yes
005	Notebook			\$3,458.00	Küche	Feb 12, 2024	Jul 11, 2023	No
006	Sony TV			\$1,299.00	x Computer Room	Jul 11, 2020	Jul 11, 2024	No
007	Traventin table	Heavy solid table	234324	\$2,439.00	Küche	Feb 12, 2024	Feb 12, 2026	No

Data exported via this window only contains the columns that are currently visible. The data can be exported as an Excel® XLSX file here. All or only the selected items can be exported.

The data can also be exported as a CSV file. All or only the selected items can be exported.

The screenshot shows the Home Contents Manager interface with the "Export XLSX" menu open. The menu has two options: "All as XLSX" and "Selected as XLSX". The table below shows the same data as the previous screenshot, but with only the columns "Title", "Serial number", "Price", "Location", and "Date of" visible.

Title	Serial number	Price	Location	Date of
Bedroom furniture		\$2,410.00	Schlafzimmer	Jul 11, 2022
Desk		\$2,410.00	Schlafzimmer	Feb 14, 2024
Dishwasher	A23XR-4590	\$1,200.00	Küche	Feb 12, 2024
EyeTV	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022

The screenshot shows the Home Contents Manager interface with the "Export CSV" menu open. The menu has two options: "All as CSV" and "Selected as CSV". The table below shows the same data as the previous screenshot, but with only the columns "Title", "Serial number", "Price", "Location", and "Date of" visible.

Title	Serial number	Price	Location	Date of
Bedroom furniture		\$2,410.00	Schlafzimmer	Jul 11, 2022
Desk		\$2,410.00	Schlafzimmer	Feb 14, 2024
Dishwasher	A23XR-4590	\$1,200.00	Küche	Feb 12, 2024
EyeTV	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022
Notebook		\$3,458.00	Küche	Feb 12, 2024
Sony TV		\$1,299.00	x Computer Room	Jul 11, 2020
Traventin table	234324	\$2,439.00	Küche	Feb 12, 2024

# HOME CONTENTS MANAGER

The data can also be exported via the clipboard. The following export data can be selected:

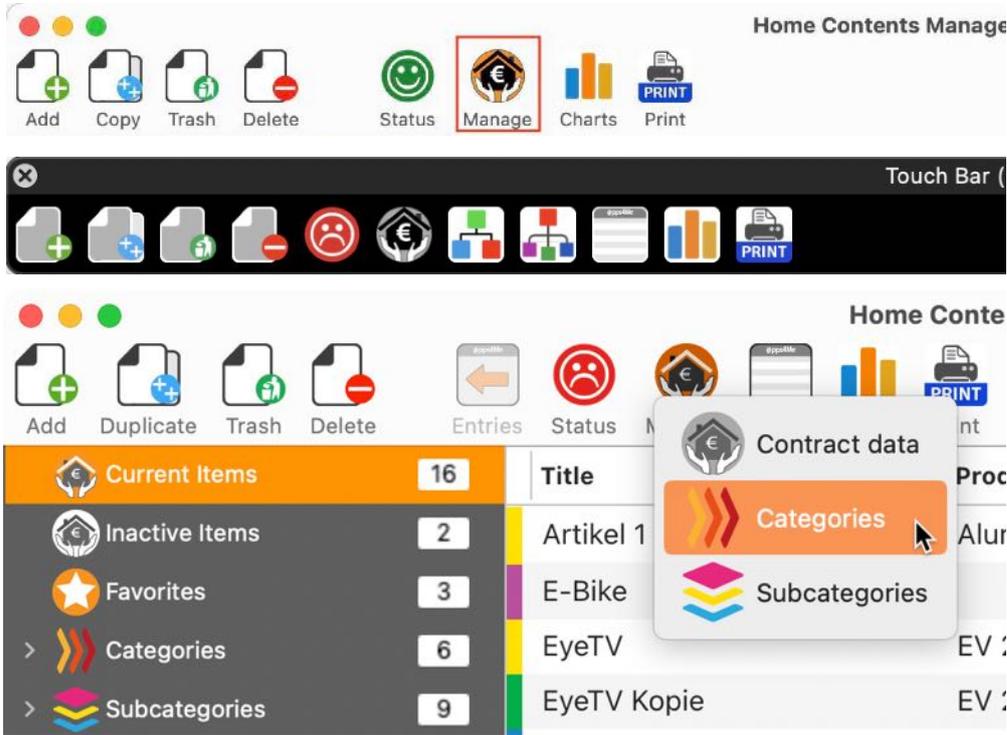
- With or without header
- Copy cell
- Copy row
- Copy column
- Copy all data

The screenshot shows the Home Contents Manager interface. At the top, there are window control buttons (red, yellow, green) and a title bar that reads "All entries with all details". Below the title bar is a toolbar with icons for "Reload", "Export XLSX", "Export CSV", "Copy", "All", "Delete", and "Column". A search bar is located on the right side of the toolbar. Below the toolbar is a table with the following columns: "No.", "Title", "Product description", "Serial number", and "Price". The table contains seven rows of data. A context menu is open over the table, listing several options: "With Headline" (checked), "Copy cell to clipboard", "Copy row to clipboard", "Column copied to clipboard", "Copy all data to clipboard", "Hide column 'Title'", and "Import from iPhone or iPad" with a right-pointing arrow.

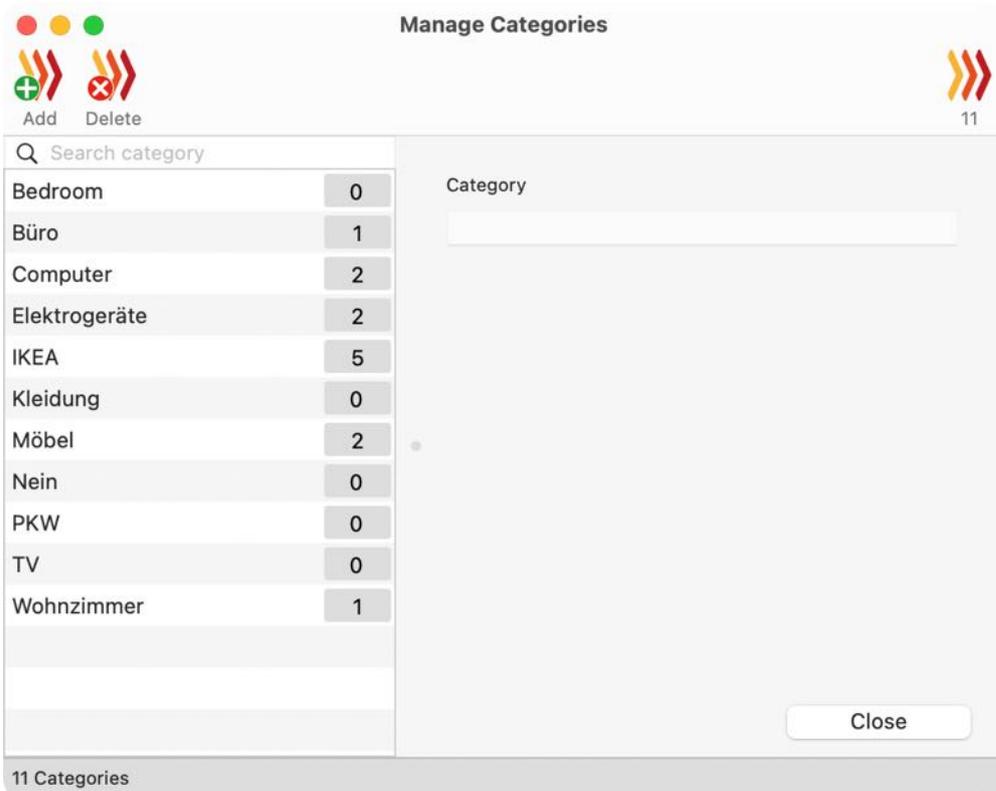
No.	Title	Product description	Serial number	Price
001	Bedroom furniture	Solid wood table		\$2,410.00
002	Desk			\$2,410.00
003	Dishwasher		2390840293	\$1,200.00
004	EyeTV		4-WR-20938423	\$120.00
005	Notebook			\$3,458.00
006	Sony TV			\$1,299.00
007	Traventin tab		24	\$2,439.00

## MANAGE CATEGORIES

To add a category, select "Manage" and "Categories" in the toolbar menu. If your computer has a touch bar, this icon is also available there.



In the following window categories can be added, edited or deleted.



# HOME CONTENTS MANAGER

To add a new category click on the icon "Add" in the toolbar menu. A new category named "New category" is added. Now you can change the name. After changing the name press the TAB key on your keyboard and the new name will be changed in the list of categories. To change a category, select a category from the list. Change the name and then press TAB on your keyboard. To delete a category, select a category from the list and click on the icon "Delete" in the toolbar menu.

Categories that are still in use cannot be deleted.



**Should the category really be deleted?**

Category: Computer

Cancel

Delete

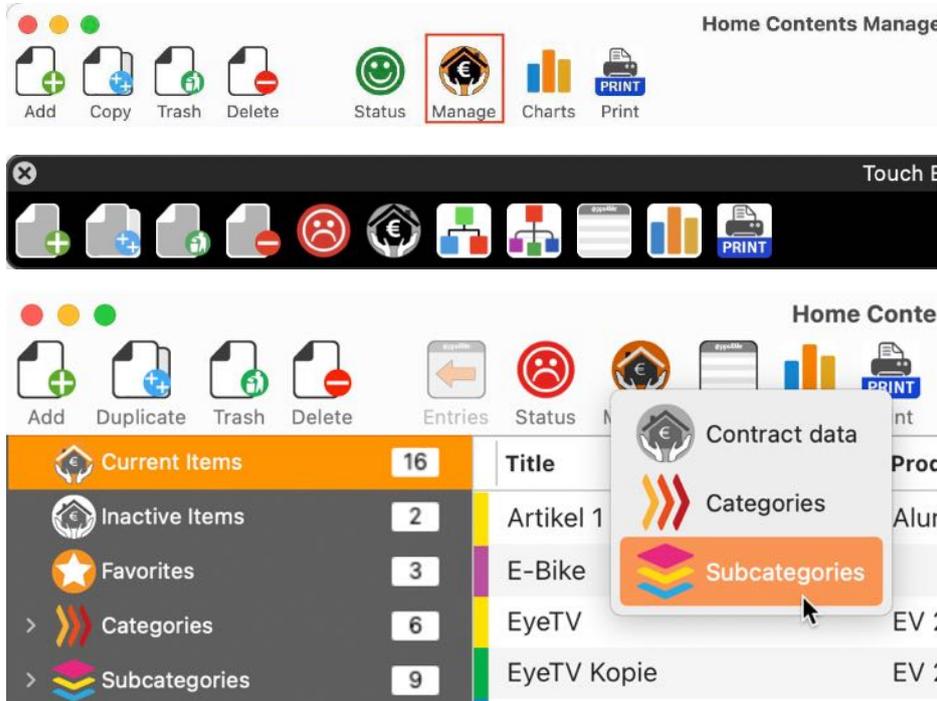


**Category «Bedroom» cannot be deleted, because is has related items**

OK

## MANAGE SUBCATEGORIES

To add a subcategory, select "Manage" and "Subcategories" in the toolbar menu. If your computer has a touch bar, this icon is also available there.

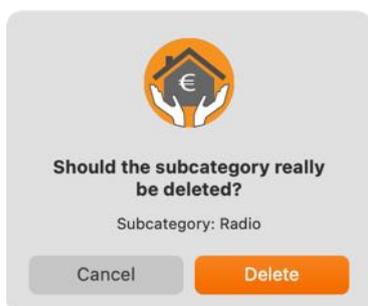


In the following window subcategories can be added, edited or deleted.



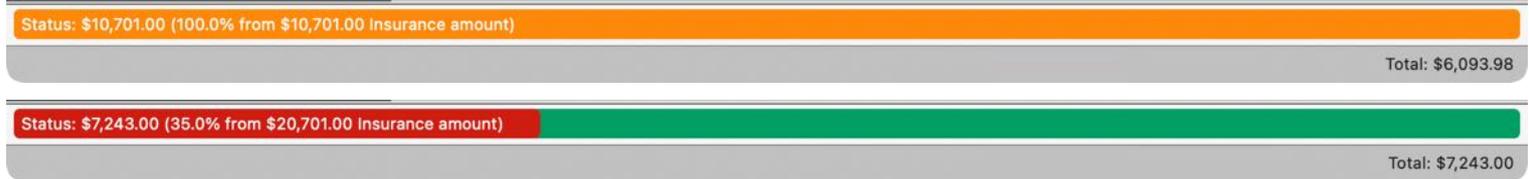
To add a new subcategory click on the icon "Add" in the toolbar menu. A new subcategory named "New subcategory" is added. Now you can change the name. After changing the name press the TAB key on your keyboard and the new name will be changed in the list of subcategories. To change a subcategory, select a subcategory from the list. Change the name and then press TAB on your keyboard. To delete a subcategory, select a subcategory from the list and click on the icon "Delete" in the toolbar menu.

Subcategories that are still in use cannot be deleted.



## OVERVIEW OF THE INSURANCE AMOUNT

The sum of all items for the selected category is always displayed in the information line at the bottom right. If you have selected the "All items" category, you will always see the total amount of your household contents. The graphical overview is located above the information line.



This view is updated automatically when you make changes in the price of an item, add an item, delete an item, move an item in the trash or change the insured sum. Here, the automatic warning is performed before any under-insurance. If you start «Home Contents Manager» a insurance status check will be performed, if you have activated the insurance check in the [preferences](#). The check shows the following status messages:

- good insurance
- amount of household items is equal to insurance amount
- under insured
- over-insured



**You are well insured**

**Your household contents is still \$1,458.00 below the insurance amount of \$8,701.00**

Close



**Your household has reached the amount of insurance of \$7,243.00.**

**You should increase the amount of insurance.**

Close



**You are underinsured!**

**Your home contents is \$4,542.00 over the total amount of 2,701 your insurance**

Close



**You are over-insured!**

**Your home contents is \$13,458.00 under the total amount of \$20,701.00 your insurance**

Close

You can do a manually check. Click on the icon "Status" in the toolbar menu.



If your computer has a touch bar, this icon is also available.

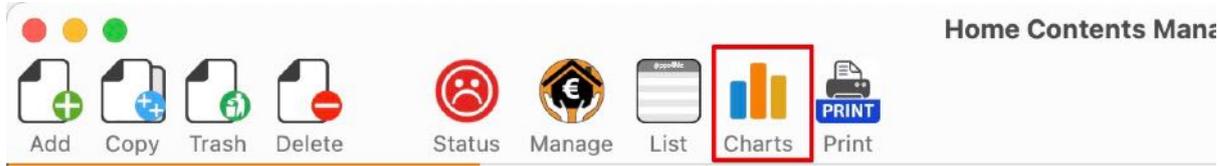


You can also click on the graphical overview to see insurance status.

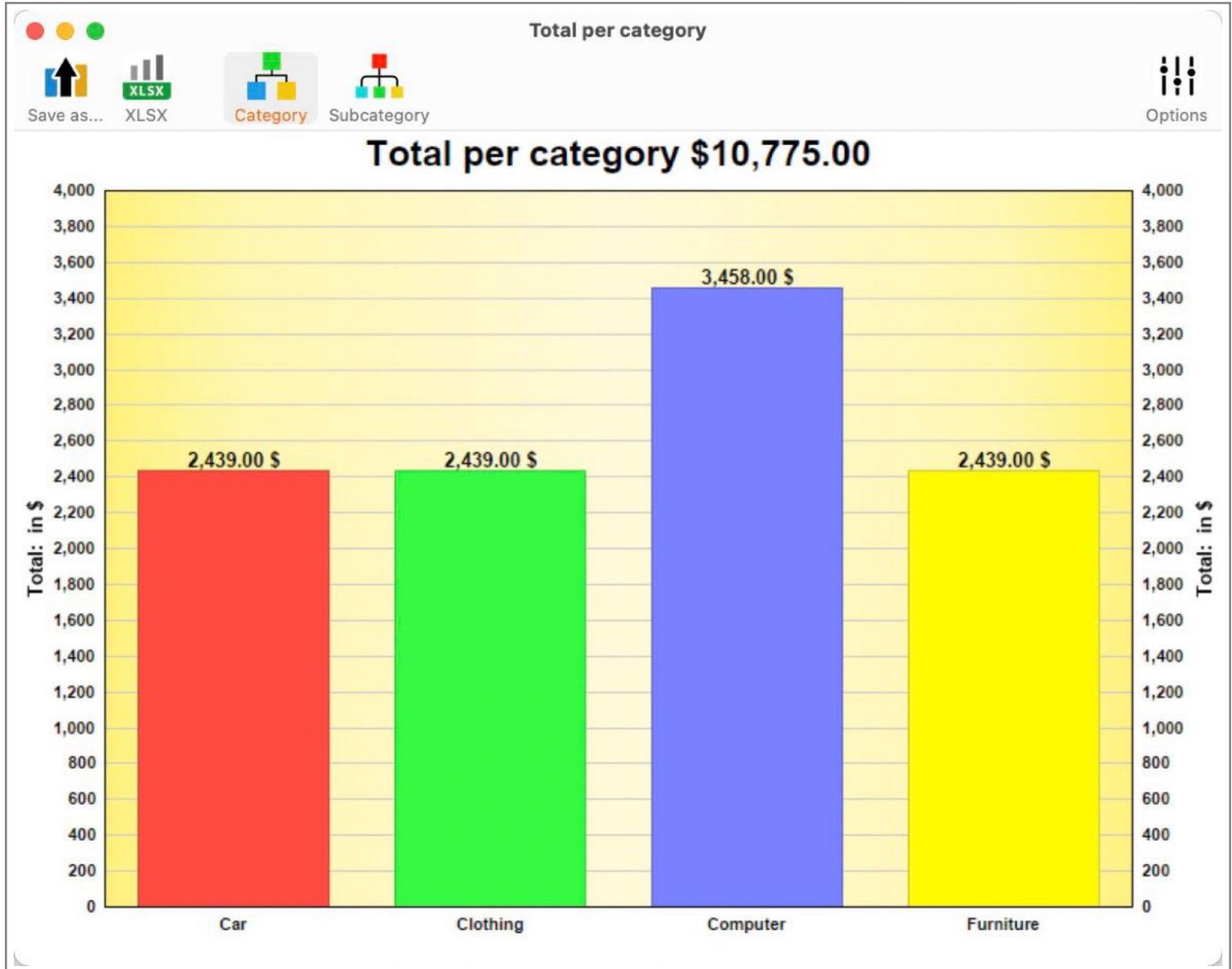


## CHARTS - GRAPHICAL OVERVIEW

To call up the graphical overview, select "Charts" from the toolbar menu and these functions are available in the charts:



The graphical overview shows the total per category.



The graphical overview can be saved in the following formats:

### Pixel format

- BMP
- GIF
- JPG

# HOME CONTENTS MANAGER

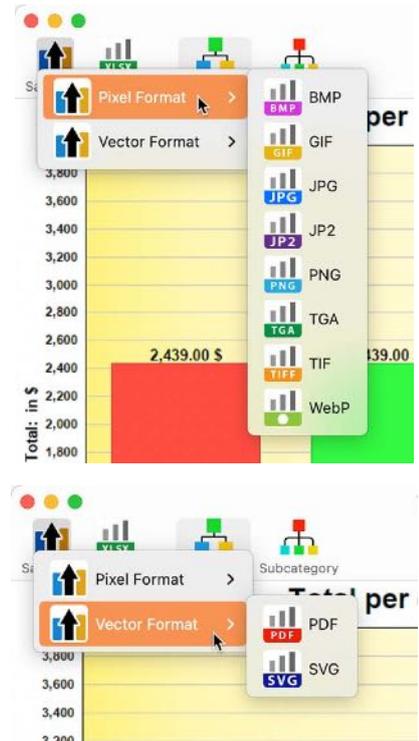
- JPEG2000
- PNG
- TGA
- TIFF
- WebP

## Vector format

- PDF
- SVG

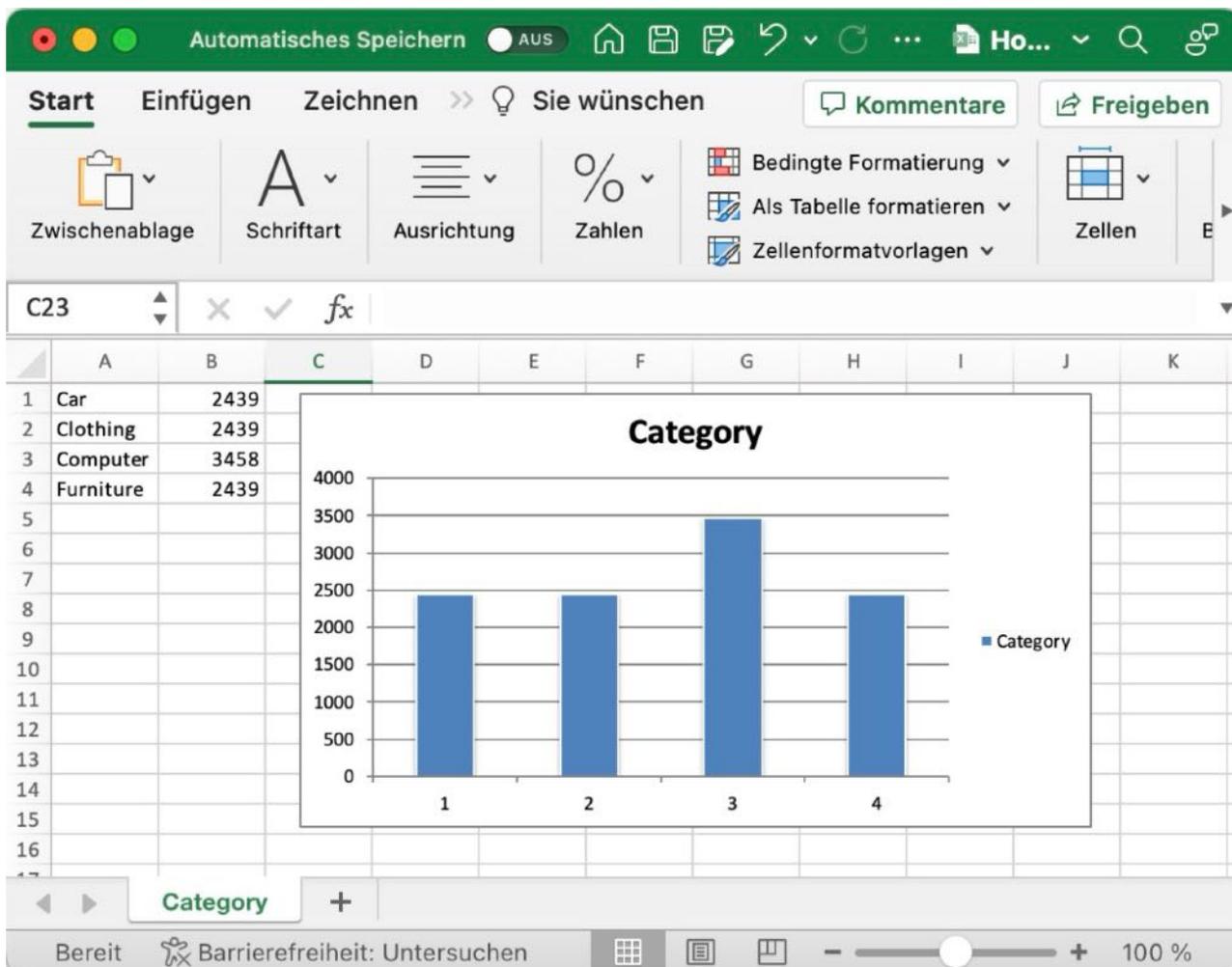
## Document format

- Excel® XLSX



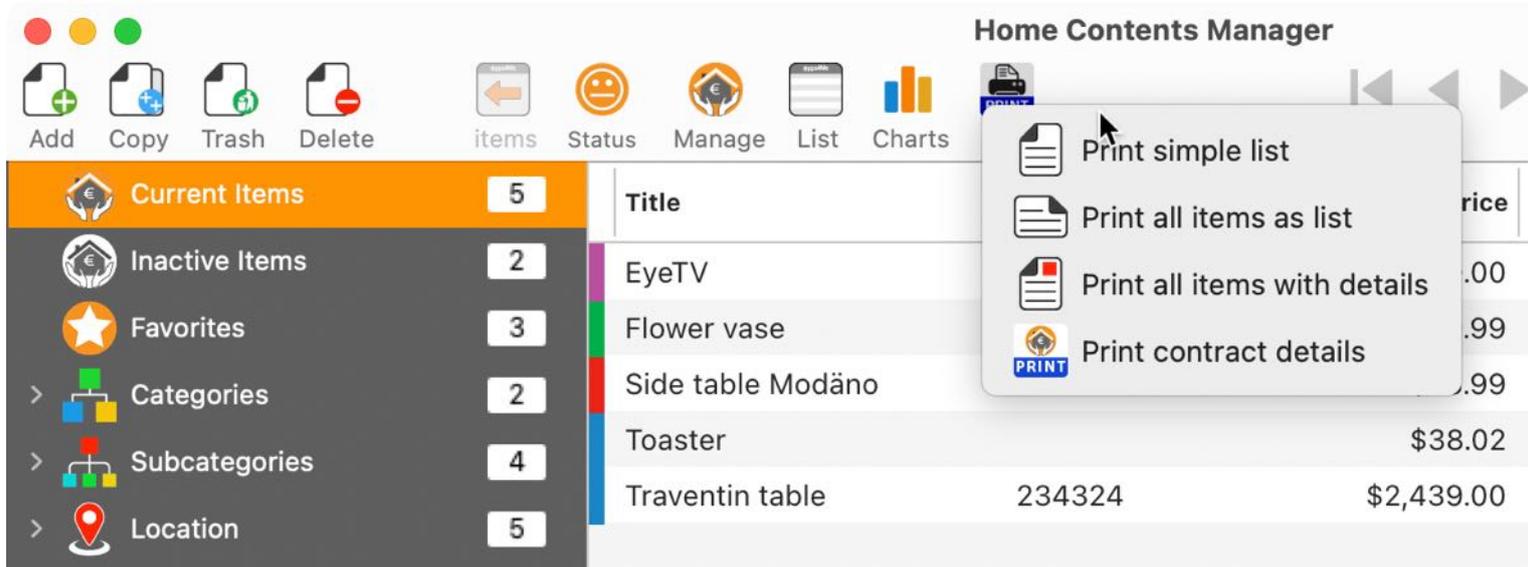
The charts can also be saved as an Excel® XLSX file by clicking on the "XLSX" icon.

Example: XLSX file



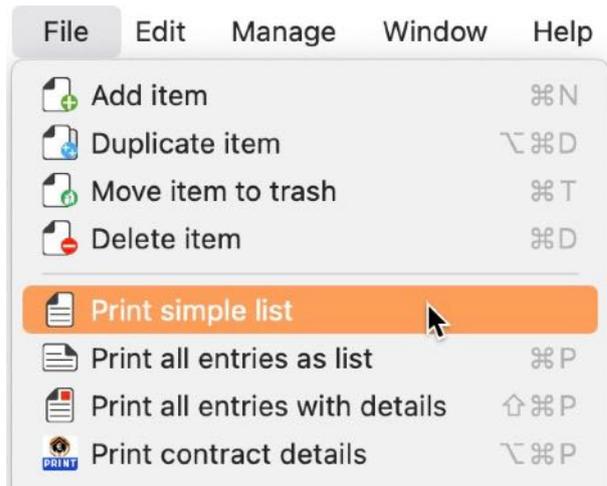
## PRINT

You can print the data of your household contents in various lists. To do this, select "File => Print..." in the menu. Or click on "Print" in the toolbar menu. If your computer has a touch bar, this icon is also available there.



You can choose one of the following options:

- Print simple list (Portrait)
- Print all items as a list (Landscape)
- Print all items with details (Landscape)
- Print contract details (Landscape)



## Configurable list

This function is also available in the list of all entries.

Print configurable list

- Header
- Header on every page
- Size rows to fit text
- Add page numbers

Uncheck all

Columns

- Serial number
- Price
- Location
- Date of purchase
- End of warranty
- Favorites
- Manufacturer
- Bought at
- Category
- Subcategory
- TAGs
- Created
- Last change
- EAN-13 Code

Close

Preview

Title	Serial number	Price	Location	Date of purchase	Favorites
EyeTV	34234-WR-20938423	\$120.00	x Living Room	Jul 11, 2022	No
Geschirspülmaschine	09382390840293	\$1,200.00	Küche	Feb 12, 2024	No
Notebook				Apr 7, 2024	No
Schlafzimmer Möbel		\$2,410.00	Schlafzimmer	Jul 11, 2022	Yes
Schreibtisch		\$1,074.00	Schlafzimmer	Feb 14, 2024	No
Traventin Tisch	234324	\$2,439.00	Küche	Feb 12, 2024	No

Print

All items with all details

Reload
 Export XLSX
 Export CSV
 **PRINT**
 Copy
 All
 Delete
 Columns

Search item

Bezeichnung	Serial number	Preis	Standort	Kaufdatum	Garantieende
EyeTV	34234-WR-2093...	\$120.00	x Living Room	Jul 11, 2022	Jul 11, 2022
Geschirspülmaschine	09382390840293	\$1,200.00	Küche	Feb 12, 20...	Jul 11, 2023
Notebook				Apr 7, 2024	Apr 7, 2024
Schlafzimmer Möbel		\$2,410.00	Schlafzimmer	Jul 11, 2022	Jul 11, 2023
Schreibtisch		\$1,074.00	Schlafzimmer	Feb 14, 20...	Feb 14, 2024
Traventin Tisch	234324	\$2,439.00	Küche	Feb 12, 20...	Feb 12, 2026

## Simple list

Print simple list

Page 1 of 1

Scale: 276%

### Home Insurance Contract • Current Items

Contract number: AKM-1002 • Insurance amount: \$494,032.00

Title	Price	Date of purchase
01 Eintrag 1	\$1,100.00	11/5/24
02 Eintrag 2	\$2,200.00	11/5/24
03 Eintrag 3	\$3,300.01	11/5/24
04 Eintrag 4	\$4,400.00	11/5/24
05 Eintrag 5	\$234,324.00	11/5/24
06 Notebook	\$3,500.00	11/5/24
Artikel 1	\$12.99	
E-Bike	\$4,500.00	5/18/21
EyeTV	\$120.00	7/11/22
EyeTV Kopie	\$120.00	7/11/22
Geschirrspülmaschine	\$1,200.00	2/12/24
Neuer Eintrag		
Neuer Eintrag		
Neuer Eintrag	\$11,111.00	11/5/24
Neuer Eintrag	\$22,222.00	11/5/24
Neuer Eintrag	\$99,999.00	11/5/24
Notebook		4/7/24
Schlafzimmer Möbel	\$2,410.00	8/24/23
Schreibtisch	\$1,074.00	3/13/24
Travertin Tisch	\$2,439.00	5/18/21

## All items as a list

Print all items as list

Page 1 of 1

Scale: 254%

### Home Insurance Contract • Current Items

Contract number: AKM-1002 • Insurance amount: \$60,000.00

Title	Product description	Serial number	Manufacturer	Bought at	Category	Date of purchase	Price
01 Eintrag 1	Klappstisch	12123	Geniatech	Euronix	Computer	Nov 5, 2024	\$1,100.00
02 Eintrag 2	Klappstisch	09328409234		Hofmeister	IKEA	Nov 5, 2024	\$2,200.00
03 Eintrag 3	Klappstisch	098934uo2i3		Frey's Electronic	IKEA	Nov 5, 2024	\$3,300.01
04 Eintrag 4	Klappstisch	98273423WEER		IKEA	IKEA	Nov 5, 2024	\$4,400.00
05 Eintrag 5	Klappstisch	999.99		3. Lieferant	IKEA	Nov 5, 2024	\$254.00
06 Notebook	Lenovo 510XT	AFR4302-233	Lenovo	IKEA		Nov 5, 2024	\$3,500.00
99 Neuer Eintrag							\$157.00
Artikel 1	Alurolle	123AA	2. Hersteller	3. Lieferant	Büro		\$412.99
E-Bike		089765	Geniatech	Frey's Electronic	Computer	May 18, 2021	\$4,500.00
EyeTV	EV 2.0	34234-WR-	Geniatech	Frey's Electronic	Elektrogeräte	Jul 11, 2022	\$977.00
EyeTV Kopie	EV 2.0	34234-WR-	Geniatech	Frey's Electronic	Elektrogeräte		\$120.00
Geschirrspülmaschine	AZ3XR-4590	0938239084029	Bosch	Euronix		Feb 12, 2024	\$1,200.00
Notebook	M4				Computer	Apr 7, 2024	\$3,956.00
Schlafzimmer Möbel	Solid wood table		Mondo	Frey's Electronic	Möbel	Aug 24, 2023	\$2,410.00
Schreibtisch				Hofmeister	Möbel	Mar 13, 2024	\$1,074.00
Travertin Tisch	Klappstisch	234324	IKEA	Möbel Rieger	Wohnzimmer	May 18, 2021	\$2,439.00

Print all items with details

First Backward Forward Last Refresh DOCX XLSX PDF HTML PRINT

Automatic Width Manual Options

Page 10 of 16

Scale: 303%

### Home Insurance Contract • Current Items

Contract number: AKM-1002 • Insurance amount: \$60,000.00  
Contract number: AKM-1002



## EyeTV



Product description:	EV 2.0
Serial number:	34234-WR-20938423
Price:	\$77.00
Date of purchase:	Jul 11, 2022
End of warranty:	Jul 11, 2022
Manufacturer:	Geniatech
Bought at:	Frey's Electronic
Location:	x Living Room
Category:	Elektrogeräte
Subcategory:	TV
Item has attachments:	Yes
Item ID:	1
Comment:	<p>TV Software für den Mac Die beiliegende eyetv-3-Software und eyetv-4-macOS-Software von Windows Kompatibilität Sie können eyetv T2 hybrid mit einem Mac oder PC nutzen. eyetv T2 Separat erhältlich: Eyetv Windows. Mit TV-Software Total TV /THC Windows Software und dem eyetv T2 Systemvoraussetzungen</p> <p>• Mac: OS X 10.9 oder neuer, 2,5 GHz Intel Core i5 (vergleichbar oder besser) • PC: Windows 10, 2,5 GHz Intel Core i5 (vergleichbar oder besser),</p> <p>Internetverbindung erforderlich zum Download der eyetv 3 &amp; 4 / Total</p>

Print contract details

Refresh DOCX XLSX PDF HTML PRINT Automatic Width Manual Options

Page 1 of 1 Scale: 270%

## Home Insurance Contract Details

### Contract data



**You are well insured**

**Your household contents is still \$3,000.00 below the insurance amount of \$35,000.00**

Contract number:	<b>AKM-1002</b>
Insured object:	<b>101 Software Ave. 1752004 AppStore City</b>
Insurance amount:	<b>\$35,000.00</b>
Basis of calculation:	<b>Price</b>
Status:	<b>\$32,000.00 (91.4% from \$35,000.00 )</b>
Beginning at:	<b>7/10/22</b>
Insurance:	<b>Easy Insurance Ltd.</b>
Street, House No. / P.o. box:	<b>50, Insurance St.</b>
ZIP, City:	<b>50021 Cologne</b>
Agent:	<b>Peter Meyer</b>
Phone:	<b>+49-221-17052004</b>
Mobile phone:	<b>+49-170-17052004</b>
E-mail:	<b>Peter.Meyer@EasyInsurance.de</b>
URL:	<b>www.EasyInsurance.de</b>

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Print contract details

Refresh DOCX XLSX PDF HTML Print Automatic Width Manual Options

Page 1 of 1 Scale: 270%

## Home Insurance Contract Details

### Contract data



**Your household contents have reached the sum insured of \$32,000.00.**

**You should increase the amount of insurance.**

Contract number:	<b>AKM-1002</b>
Insured object:	<b>101 Software Ave. 1752004 AppStore City</b>
Insurance amount:	<b>\$32,000.00</b>
Basis of calculation:	<b>Price</b>
Status:	<b>\$32,000.00 (100.0% from \$32,000.00 )</b>
Beginning at:	<b>7/10/22</b>
Insurance:	<b>Easy Insurance Ltd.</b>
Street, House No. / P.o. box:	<b>50, Insurance St.</b>
ZIP, City:	<b>50021 Cologne</b>
Agent:	<b>Peter Meyer</b>
Phone:	<b>+49-221-17052004</b>
Mobile phone:	<b>+49-170-17052004</b>
E-mail:	<b>Peter.Meyer@EasyInsurance.de</b>
URL:	<b>www.EasyInsurance.de</b>

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Print contract details

Refresh DOCX XLSX PDF HTML PRINT Automatic Width Manual Options

Page 1 of 1 Scale: 270%

## Home Insurance Contract Details

### Contract data



**You are underinsured!**  
Your home contents is **-\$1,100.00** over the total amount of **\$30,000.00**

Contract number:	<b>AKM-1002</b>
Insured object:	<b>101 Software Ave. 1752004 AppStore City</b>
Insuranceamount:	<b>\$30,000.00</b>
Basis of calculation:	<b>Price</b>
Status:	<b>\$31,100.00 (103.7% from \$30,000.00 )</b>
Beginning at:	<b>7/10/22</b>
Insurance:	<b>Easy Insurance Ltd.</b>
Street, House No. / P.o. box:	<b>50, Insurance St.</b>
ZIP, City:	<b>50021 Cologne</b>
Agent:	<b>Peter Meyer</b>
Phone:	<b>+49-221-17052004</b>
Mobile phone:	<b>+49-170-17052004</b>
E-mail:	<b>Peter.Meyer@EasyInsurance.de</b>
URL:	<b>www.EasyInsurance.de</b>

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Print contract details

Refresh DOCX XLSX PDF HTML PRINT Automatic Width Manual Options

Page 1 of 1 Scale: 270%

## Home Insurance Contract Details

### Contract data



**You are underinsured!**  
Your home contents is **-\$1,100.00** over the total amount of **\$30,000.00**

Contract number:	<b>AKM-1002</b>
Insured object:	<b>101 Software Ave. 1752004 AppStore City</b>
Insurance amount:	<b>\$30,000.00</b>
Basis of calculation:	<b>Price</b>
Status:	<b>\$31,100.00 (103.7% from \$30,000.00 )</b>
Beginning at:	<b>7/10/22</b>
Insurance:	<b>Easy Insurance Ltd.</b>
Street, House No. / P.o. box:	<b>50, Insurance St.</b>
ZIP, City:	<b>50021 Cologne</b>
Agent:	<b>Peter Meyer</b>
Phone:	<b>+49-221-17052004</b>
Mobile phone:	<b>+49-170-17052004</b>
E-mail:	<b>Peter.Meyer@EasyInsurance.de</b>
URL:	<b>www.EasyInsurance.de</b>

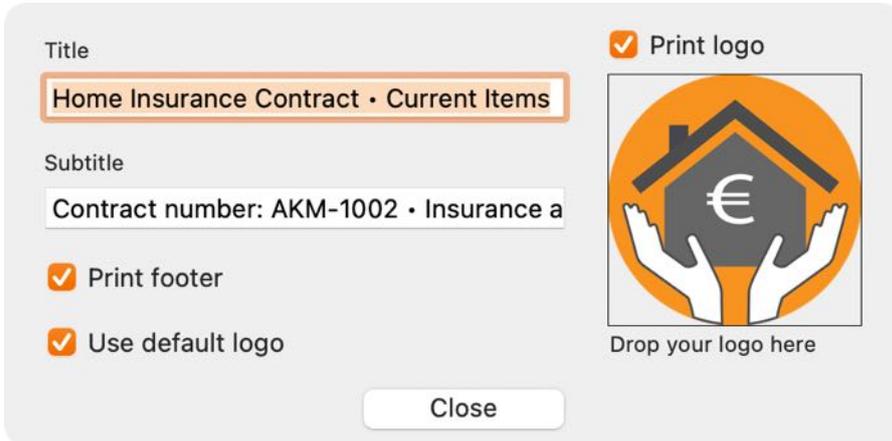
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# HOME CONTENTS MANAGER

All printouts can be saved directly as HTML or PDF files. Click on the icon in the toolbar menu.

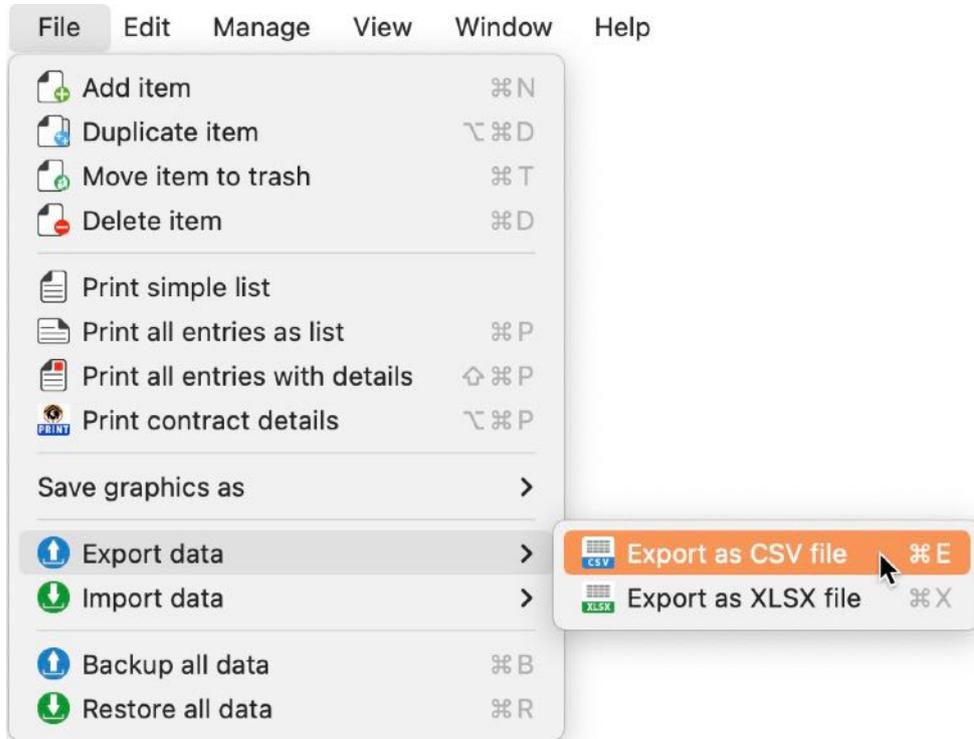


For the printing you can use this options.

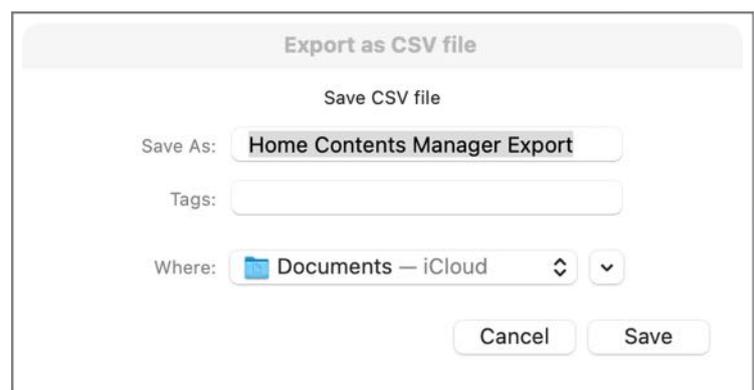
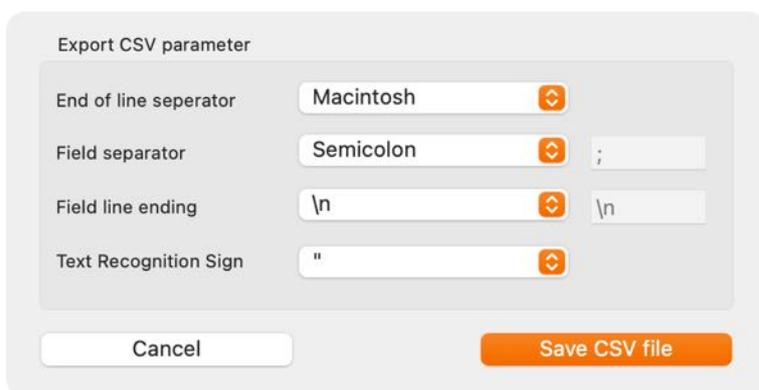


## EXPORT AS CSV FILE

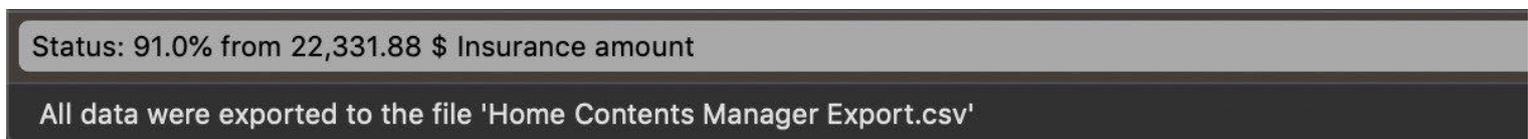
You can export the data from «Home Contents Manager» as a CSV file. Thus, you can further process the data into other applications (Excel, LibreOffice®, OpenOffice® etc.). To do this, select from the "Menu => File => Export data => Export as CSV file".



Set the export parameters. The setting "Field line break" determines the line break for the field "Comment". If this setting is set to "none", then this field can be read with Numbers®, Excel® or OpenOffice® without any problems. If you want to import this file back into «Home Contents Manager», select "\n" here. Finally click on "Save CSV file".

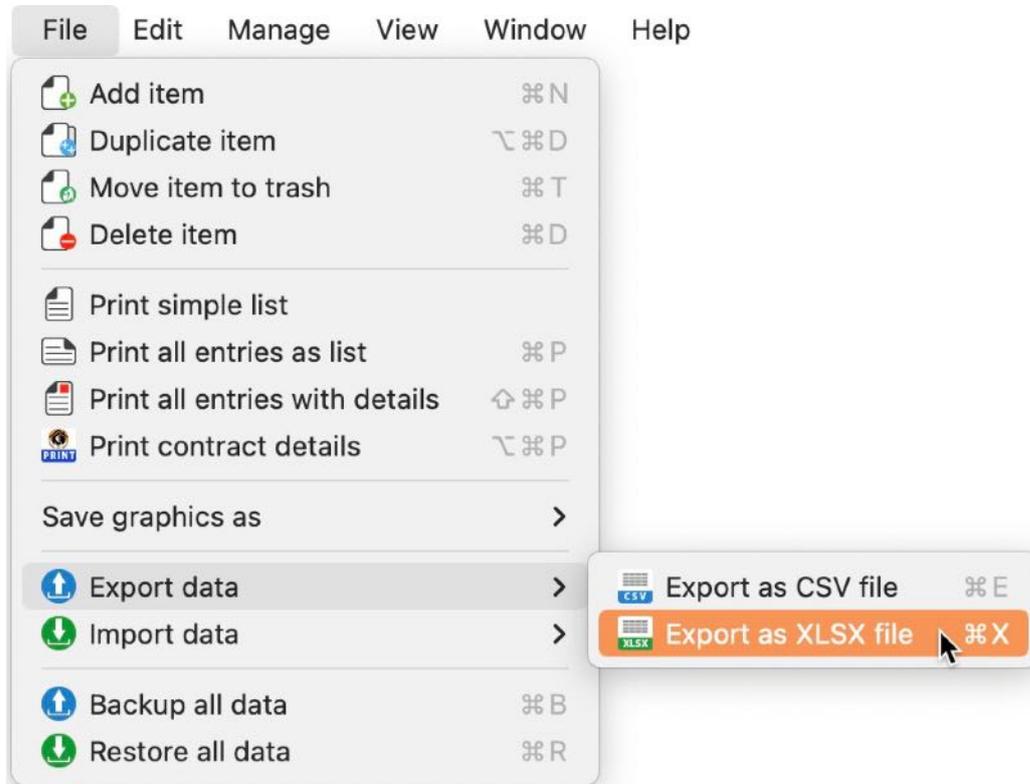


In the information line the following message is shown.



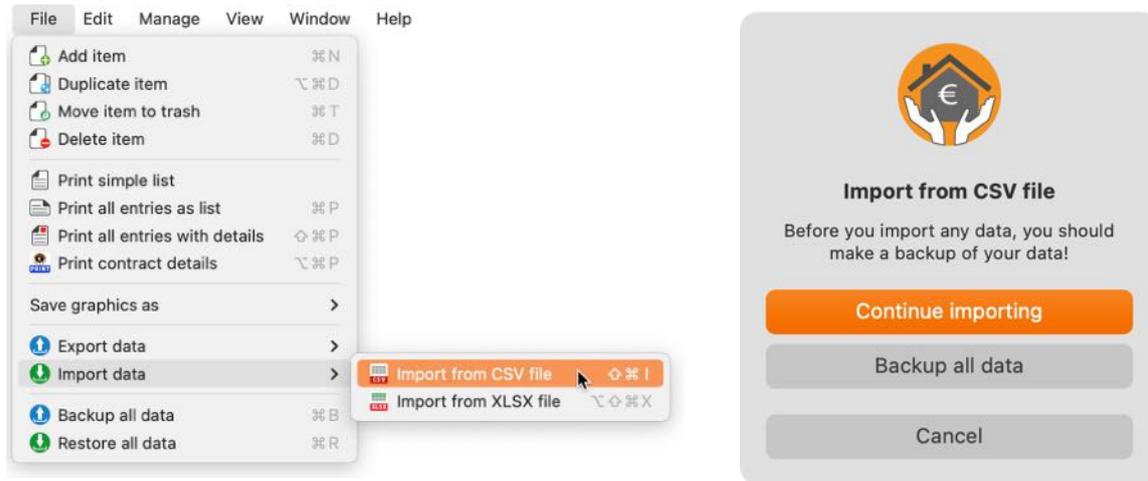
## EXPORT AS XLSX FILE

You can export the data from «Home Contents Manager» as a Excel® Misfile. To do this, select from the "Menu => File => Export data => Export as XLSX file".



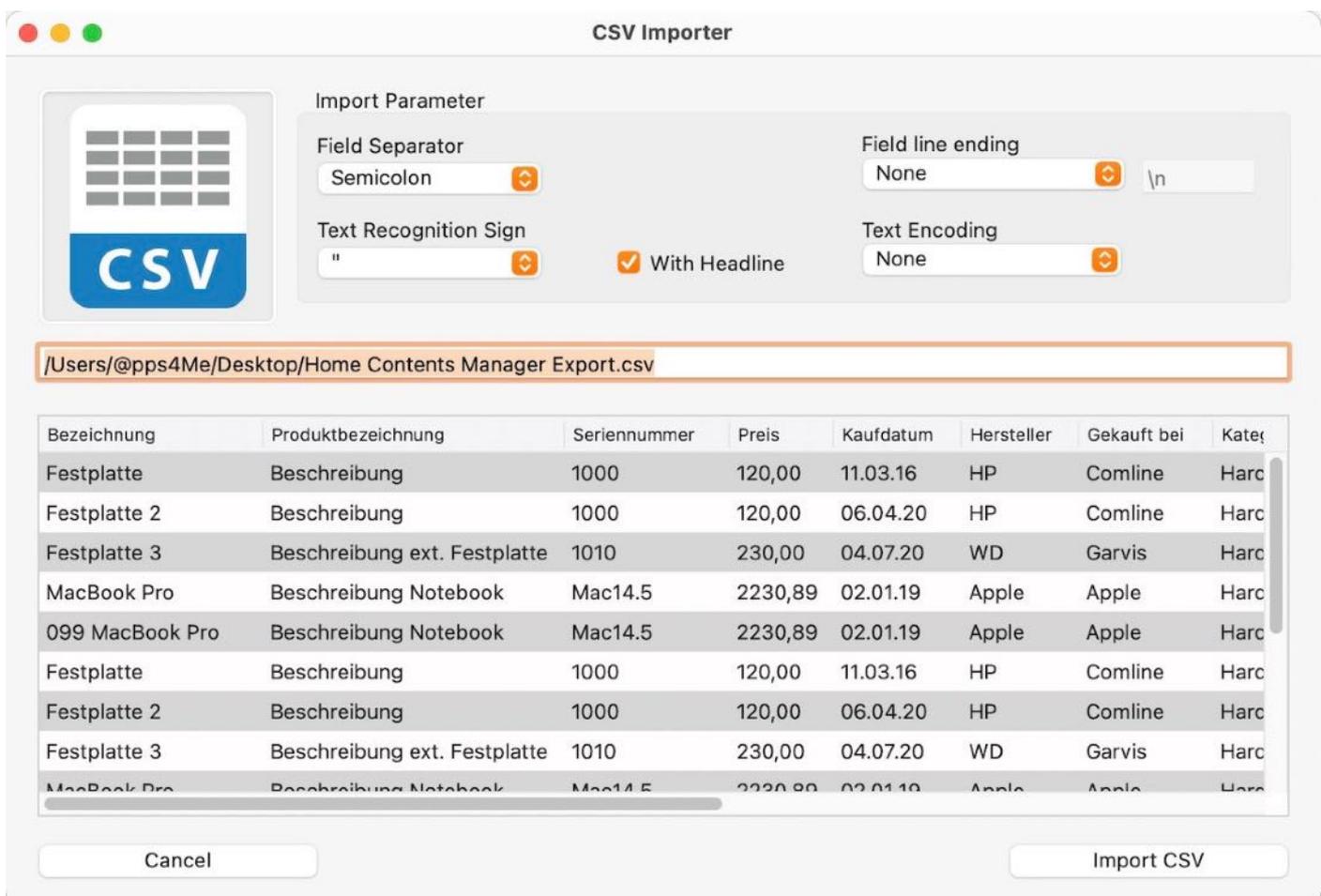
## IMPORT FROM CSV FILE

To import data from a CSV file choose "File => Import data => Import from CSV file" from the menu.



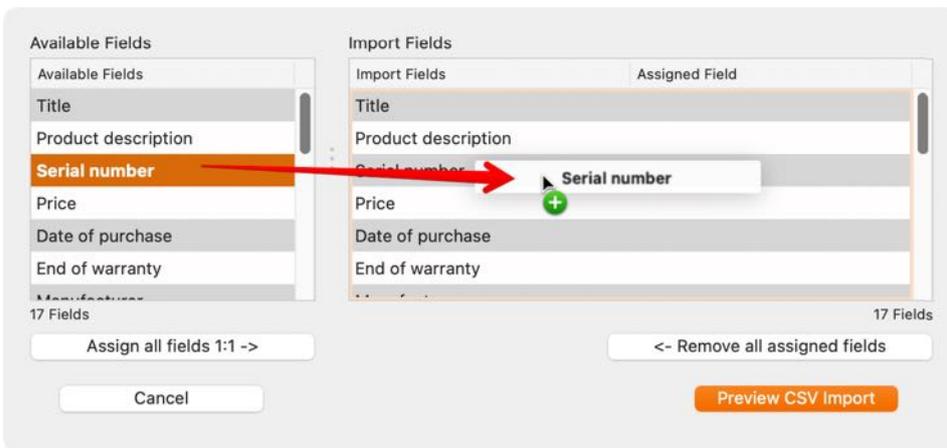
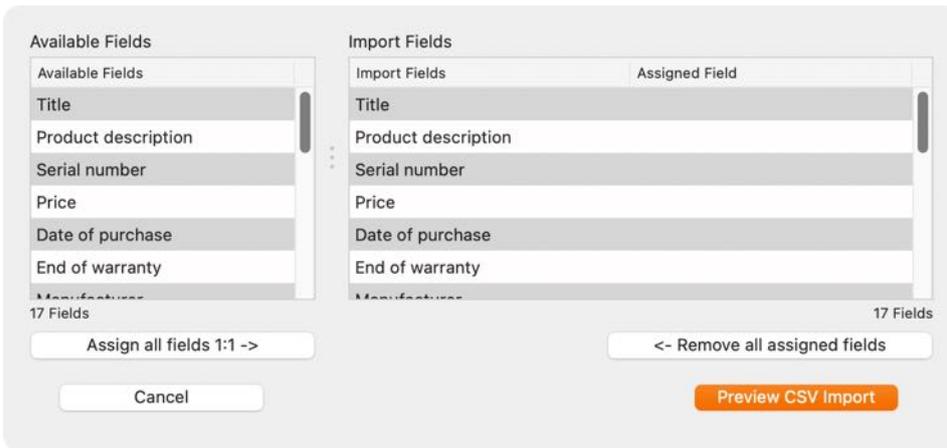
Before you import data, you should make a backup of all your data. For more information read the chapter "[Backup all data](#)".

In the following window you can drop a CSV file from the finder to the green CSV icon. If you click on the green CSV icon the finder dialog is shown where you can select a CSV file. Change the import parameters. In the list at the bottom you can see the result of your parameter settings. If certain special characters are not displayed correctly, change the text encoding. The best results are achieved with "System Default" and "UTF8". The setting "Field line break" determines the line break for the field "Comment". To perform a successful import, there must be no line breaks in this field. Replace all line breaks in the "Comment" field with an "\n" in the CSV file. If the result looks good, click on "Import CSV".



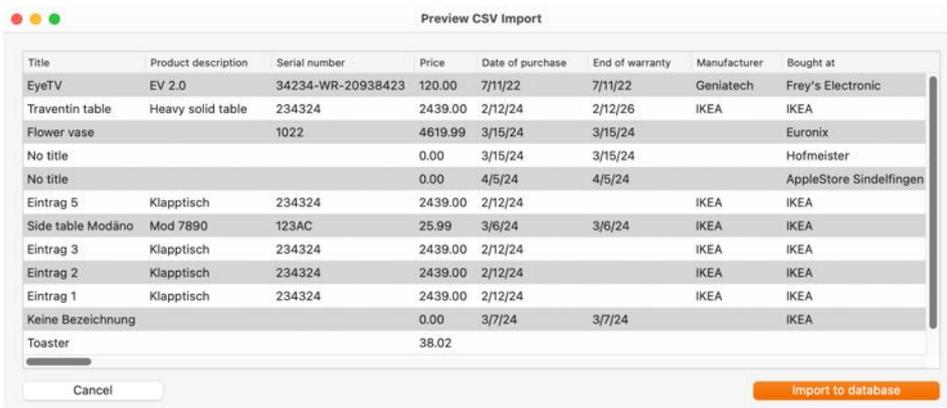
# HOME CONTENTS MANAGER

Now you must assign the available fields from your CSV file to the import fields.



Now click on "Preview CSV import".

Please check the fields or columns with special values such as date or currency fields. If all data is displayed correctly in this preview, click on "Import into database".



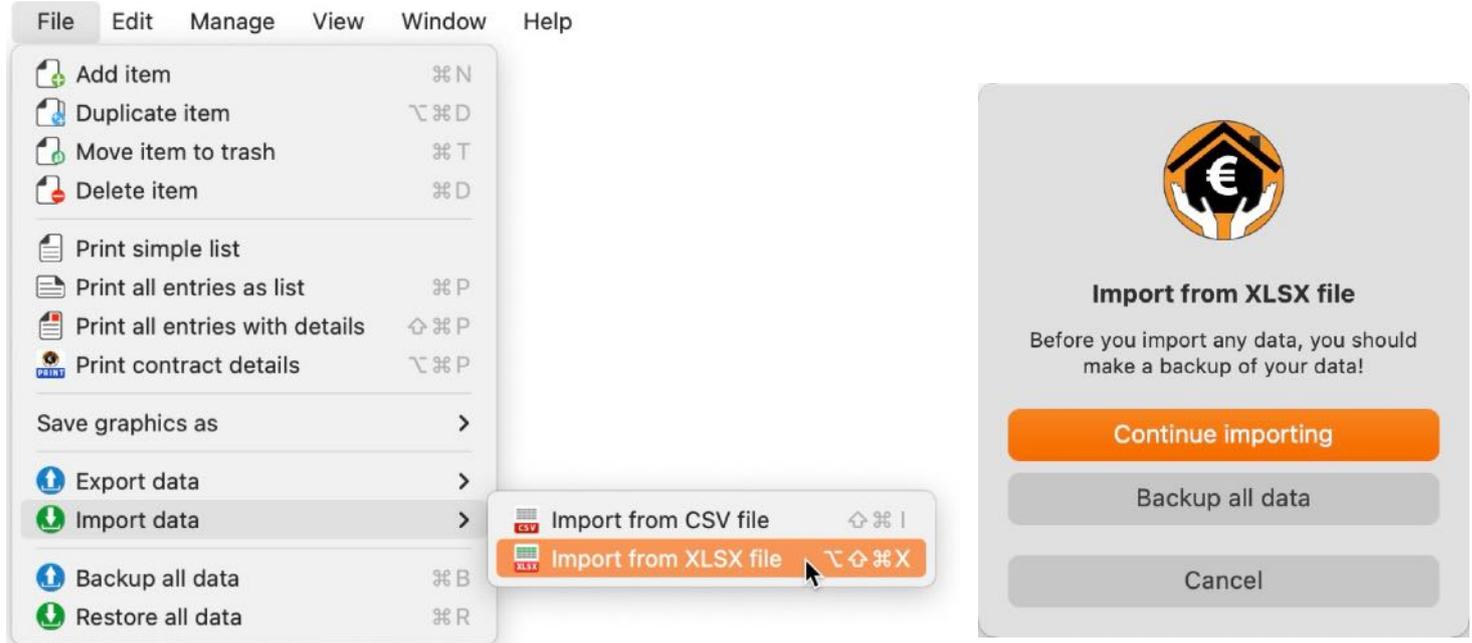
If the import was successfully, you get this message.



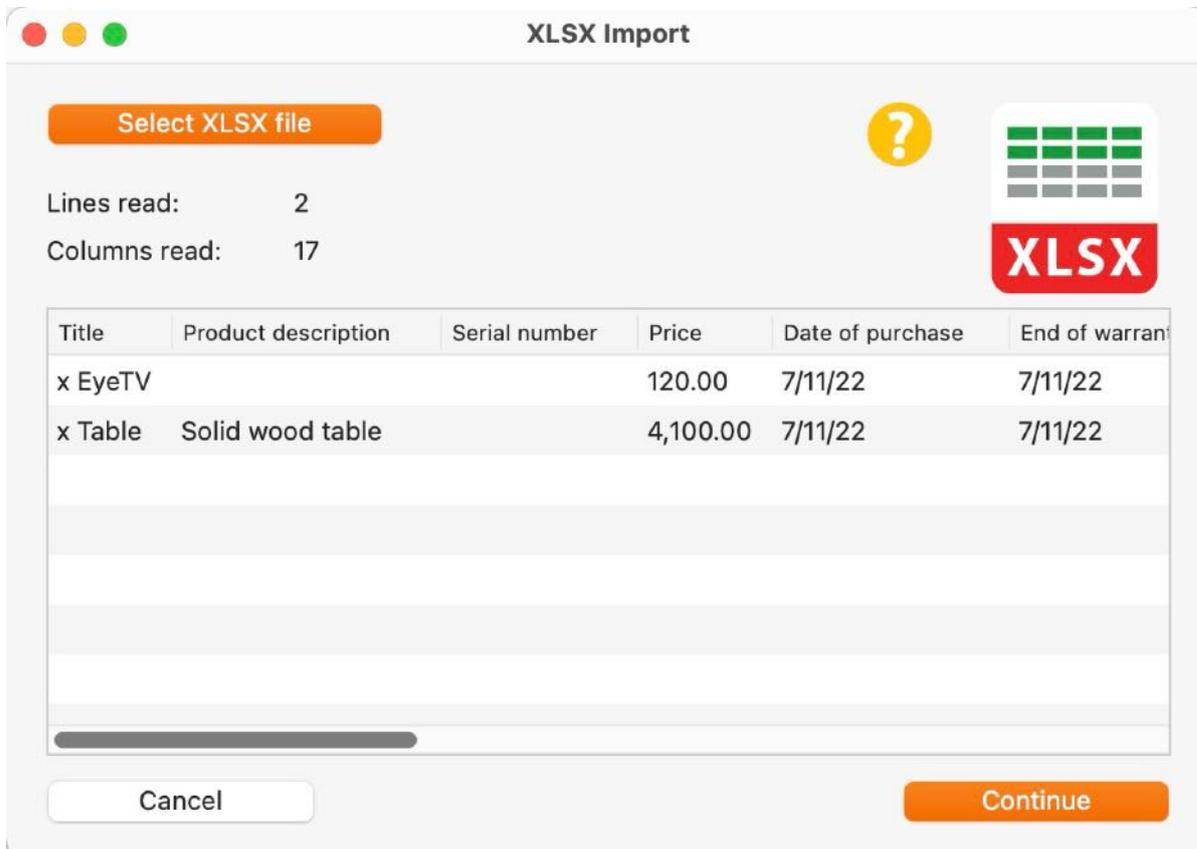
Click on "OK" to close all import windows.

## IMPORT FROM XLSX FILE

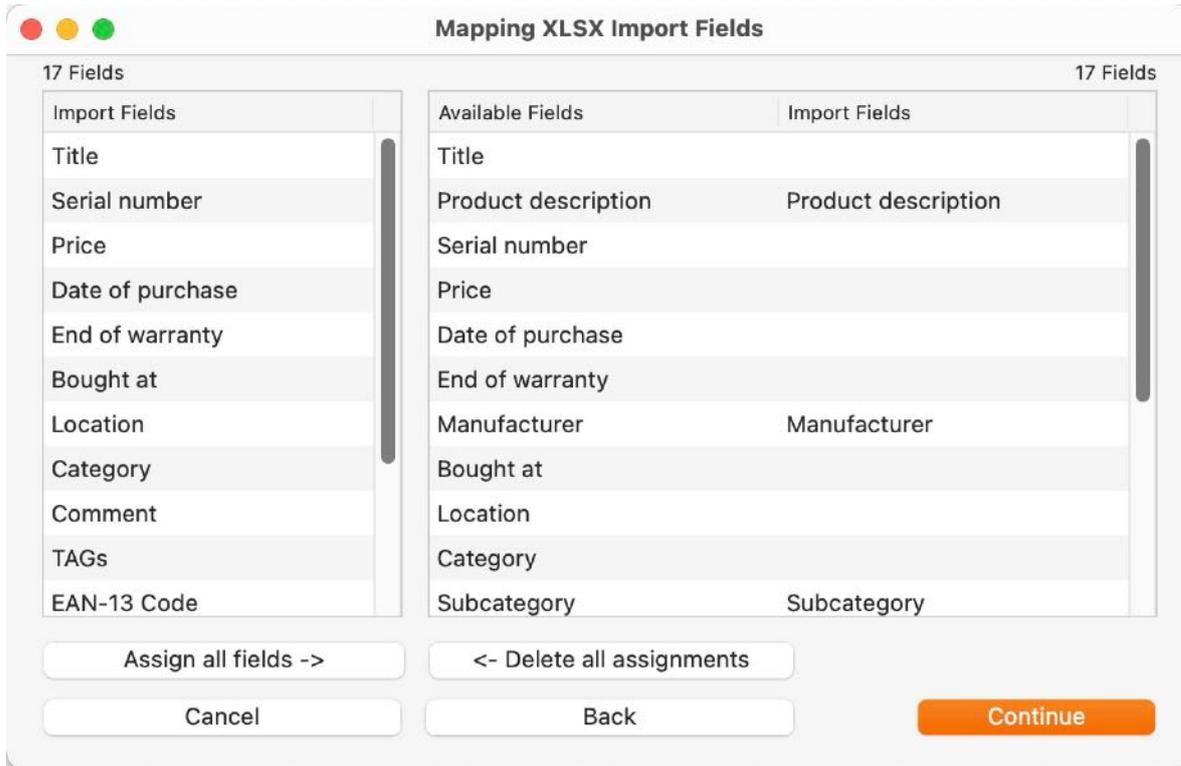
To import data from a XLSX file choose "File => Import data => Import from XLSX file" from the menu.



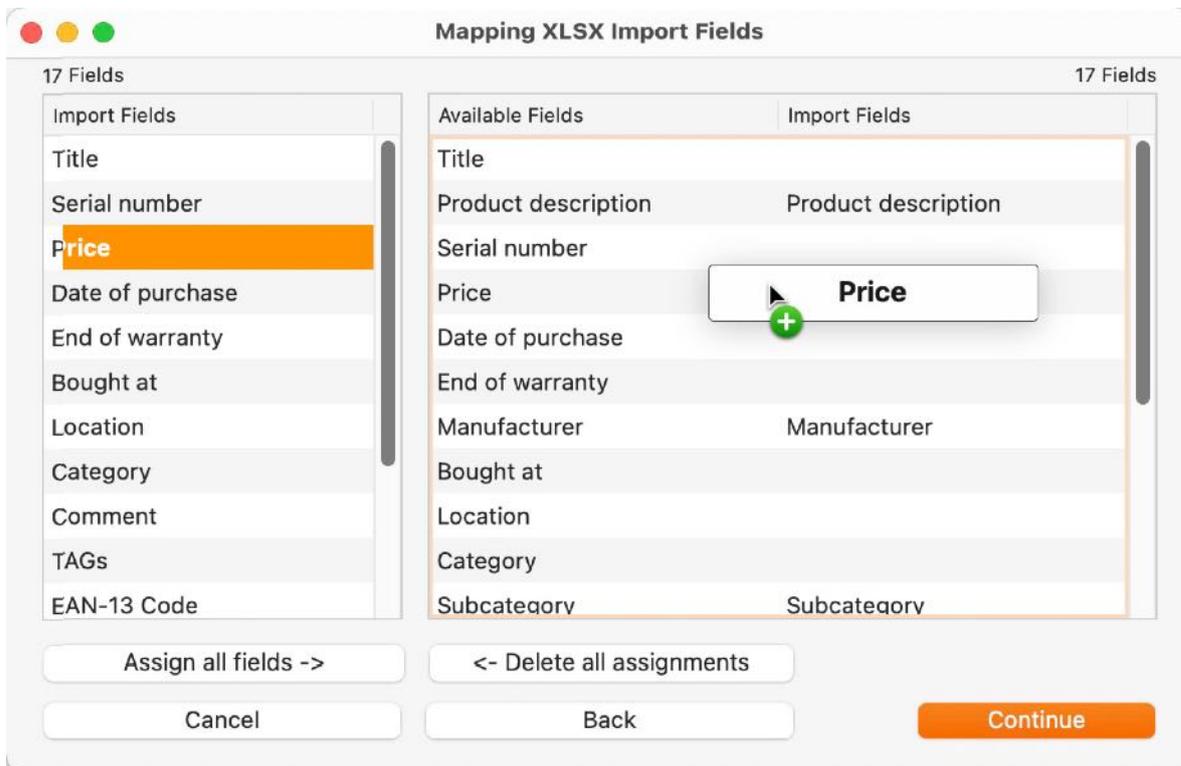
Before you import data, you should make a backup of all your data. For more information read the chapter "[Backup all data](#)". In the following window you select an XLSX file. A first preview of the data will be displayed. Now click on "Continue".



Now you have to assign the fields of the data to be imported to the fields of the existing data.



The available fields can be assigned to the import fields via "Drag and Drop". If you have accidentally assigned a field incorrectly, then simply drag it back into the "Available fields" area. The button "Assign all fields 1:1" can be used to assign all fields at once. However, this only makes sense if the order in both areas is the same. Via "Delete all assigned fields" all assigned fields can be deleted again.



Now click on "Continue". Please check here the fields or columns with special values like date or currency fields. If all data is displayed correctly in this preview, click on "Import data".

**Mapping XLSX Import Fields**

0 Fields
17 Fields

Import Fields	Available Fields	Import Fields
	Title	Title
	Product description	Product description
	Serial number	Serial number
	Price	Price
	Date of purchase	Date of purchase
	End of warranty	End of warranty
	Manufacturer	Manufacturer
	Bought at	Bought at
	Location	Location
	Category	Category
	Subcategory	Subcategory

Assign all fields ->
<- Delete all assignments

Cancel
Back
Continue

**XLSX Import Preview**

Lines read: 2      Columns read: 17

Title	Product description	Serial number	Price	Date of purchase	End of warranty
x EyeTV			120.00	7/11/22	7/11/22
x Table	Solid wood table		4,100.00	7/11/22	7/11/22

Cancel
Back
Import data

**Should 2 new entries  
be imported?**

No
Yes

**2 new entries were imported  
Categories 2  
Subcategories 2**

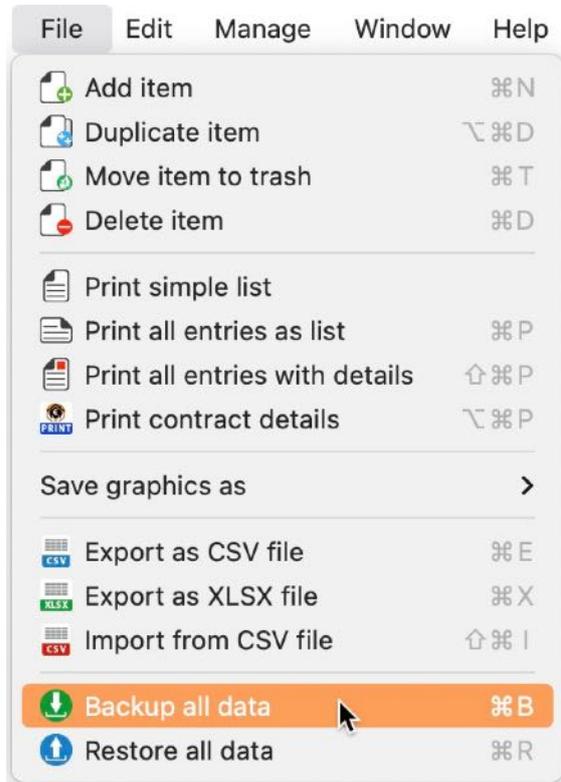
OK

# HOME CONTENTS MANAGER

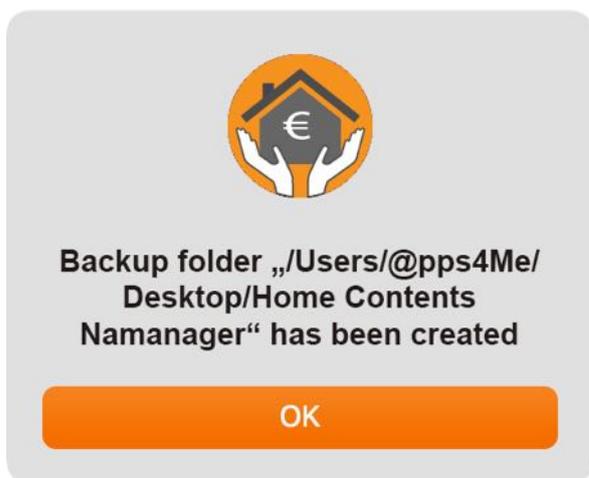
After a successful import you will receive a corresponding message. Clicking "OK" will close all import windows.

## BACKUP ALL DATA

So they have proof of your home contents in case of burglary, theft or fire, you can back up here with one command. All data with all attachments will be saved on a removable media or on any cloud drive. To do this, select "Menu => File => Backup all Data".

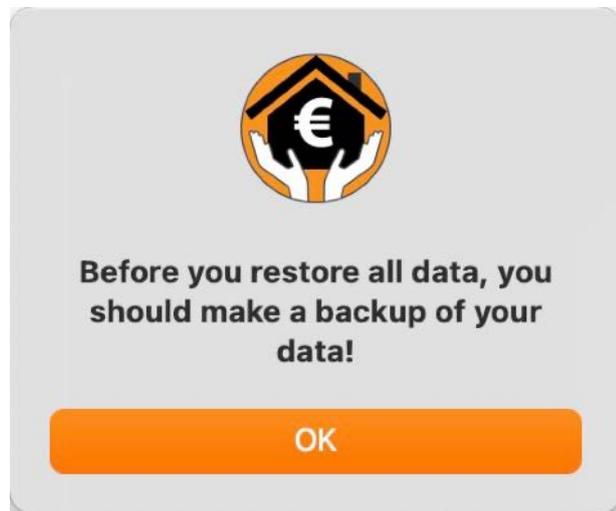
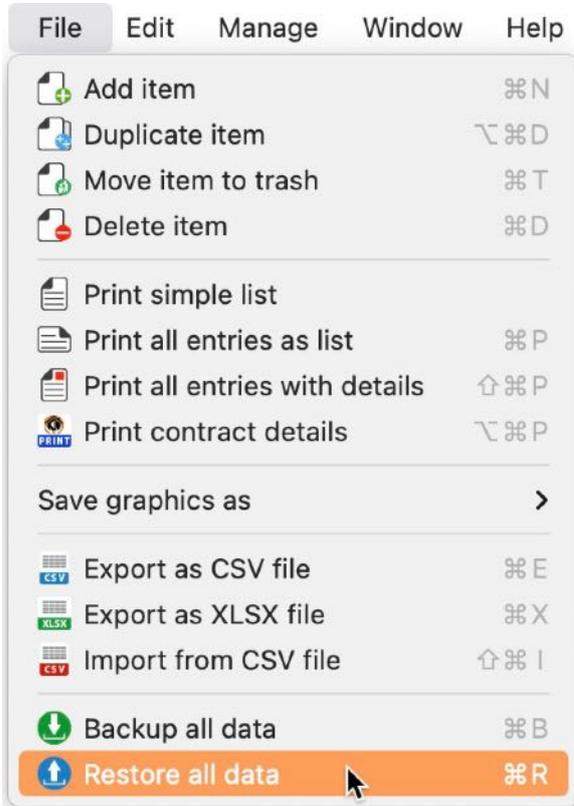


Select a folder. If the folder already exists, the following message appears.

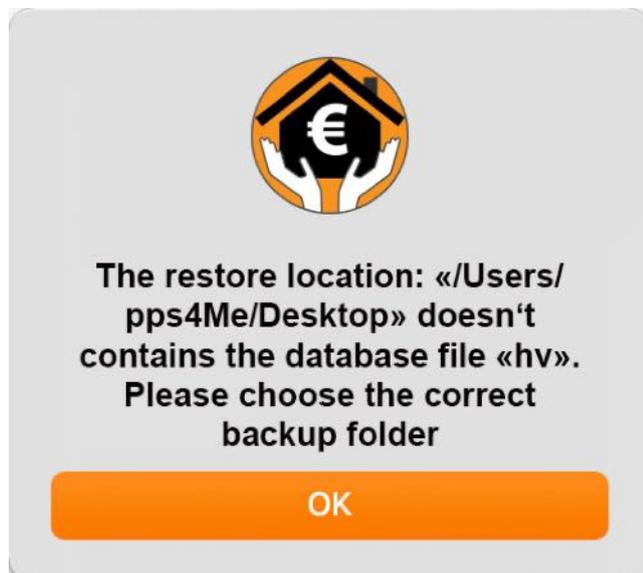
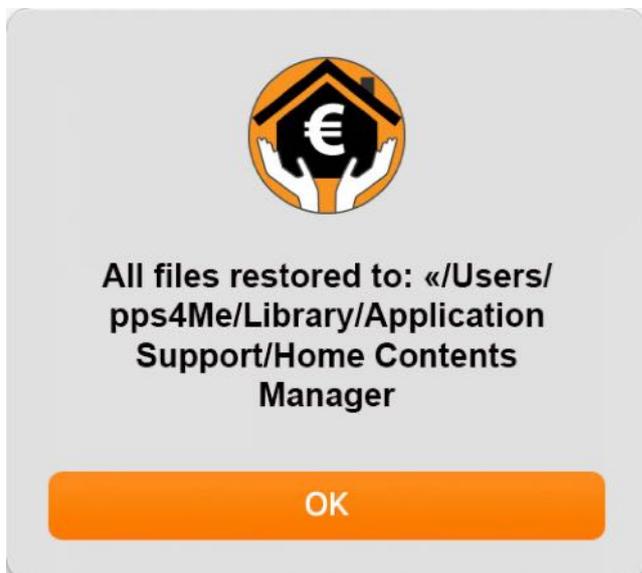


## RESTORE ALL DATA

If you would restore all data from a backup, select "Restore all data" from the menu "File".

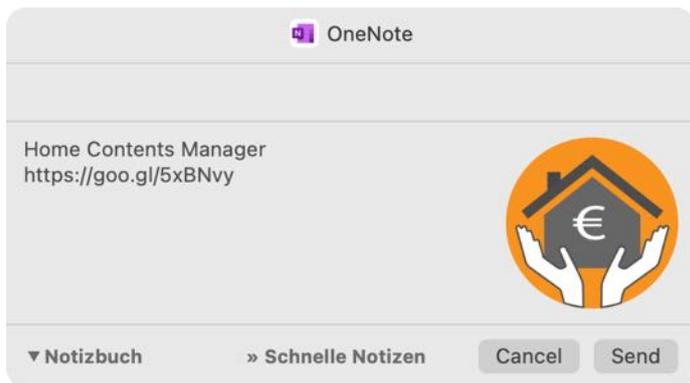
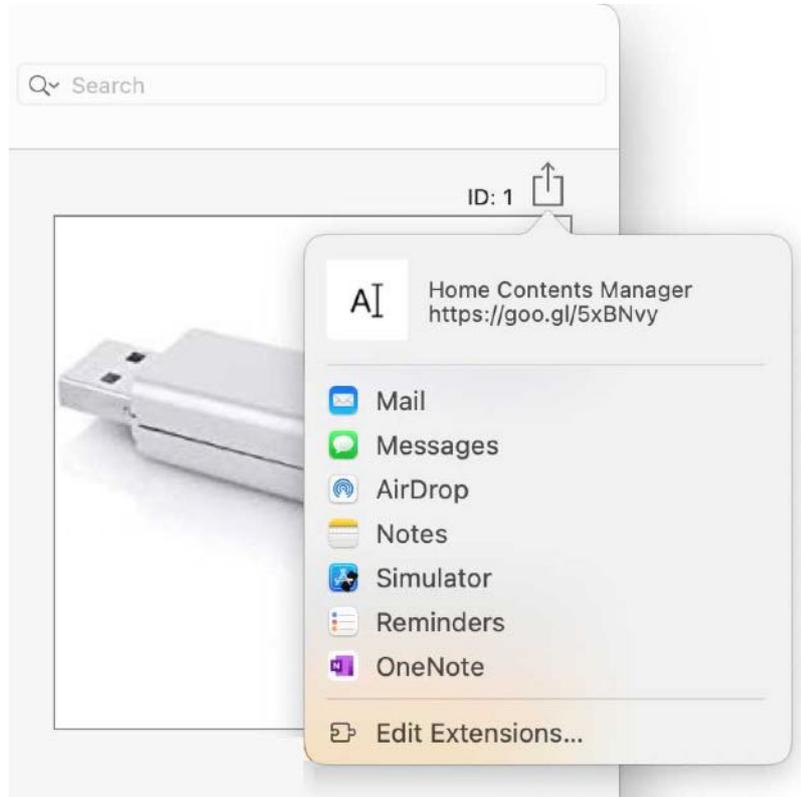


Select the folder in which the data backup is located. If the folder does not contain the corresponding backup files, the following message appears.



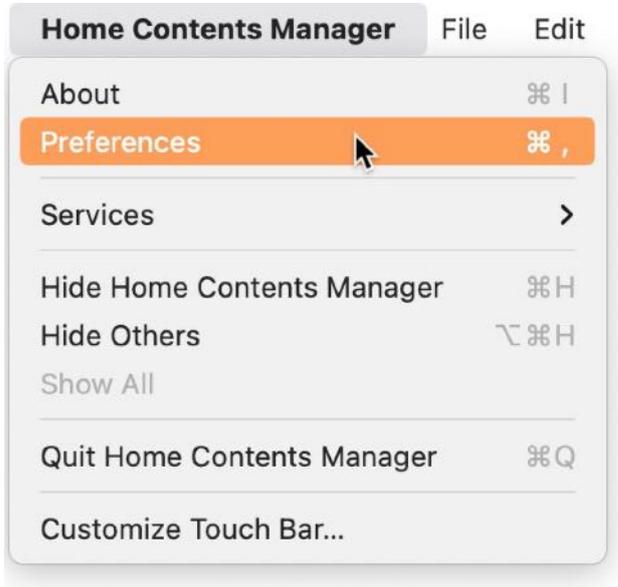
## SHARE A LINK TO THIS APP

Share a link to this app with your friends via X® or Facebook® and others. To share a link to this app click on the share icon on the right side in the main window.



## PREFERENCES

To open the preferences, select "Preferences" from the menu.



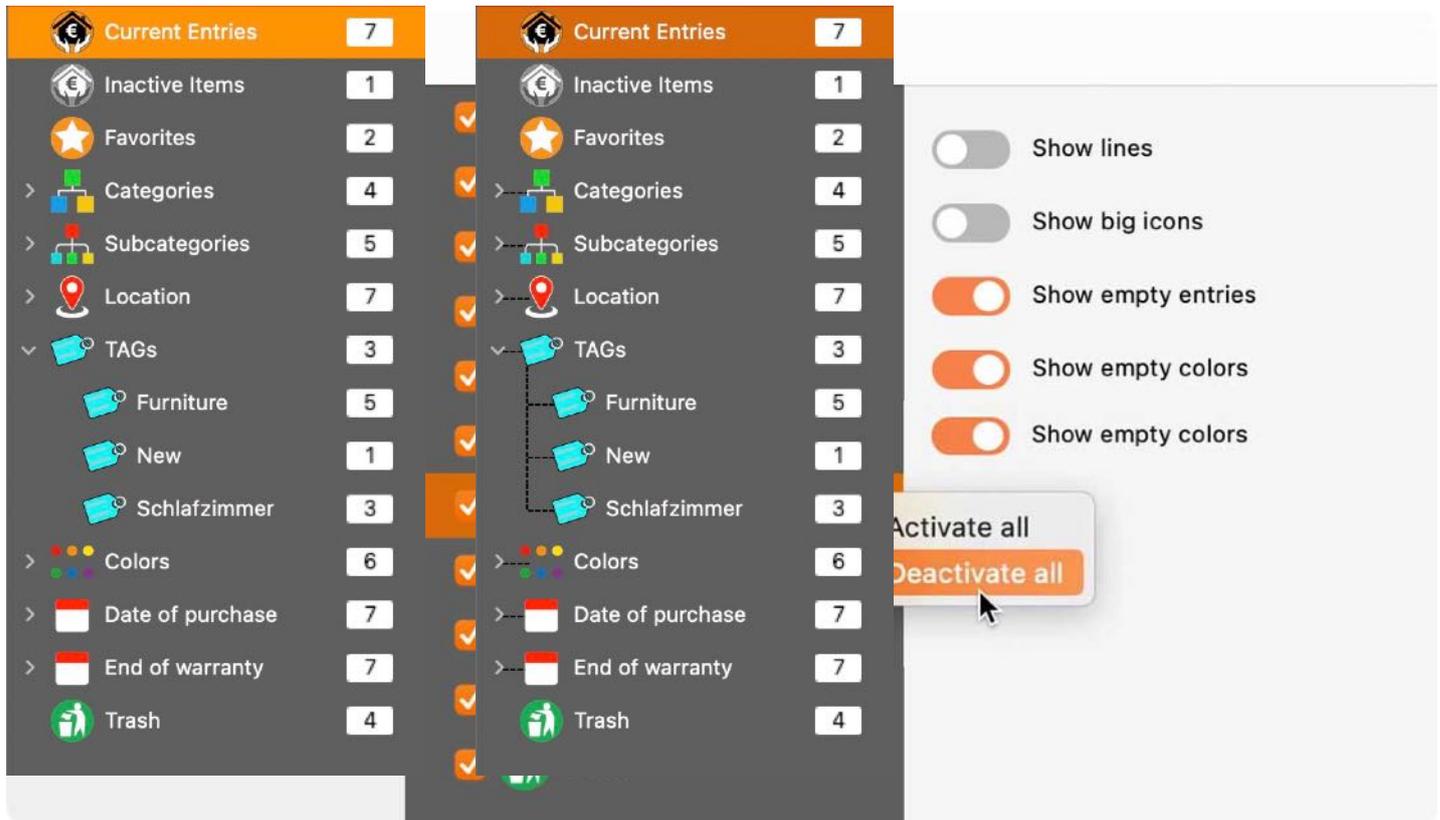
With the menu "Preferences" you can choose these options:

- View
- Defaults
- Toolbar
- Lists
- Export
- Charts
- JPG
- JPEG 2000
- WebP
- Print

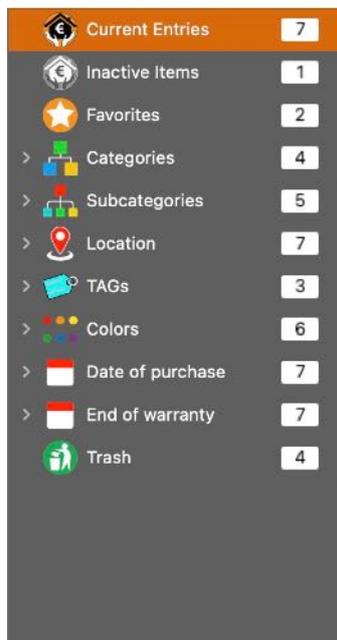
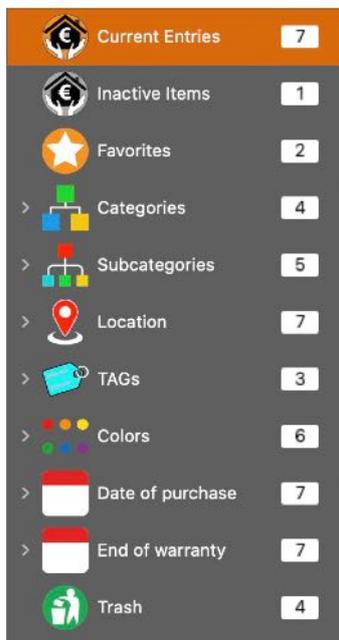
### View

Here you can show or hide the individual categories of the tree structure in the main window.

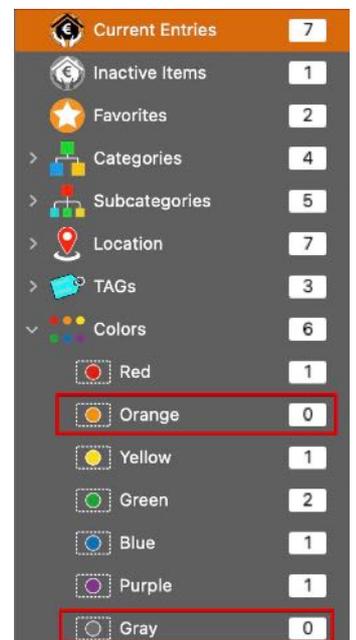
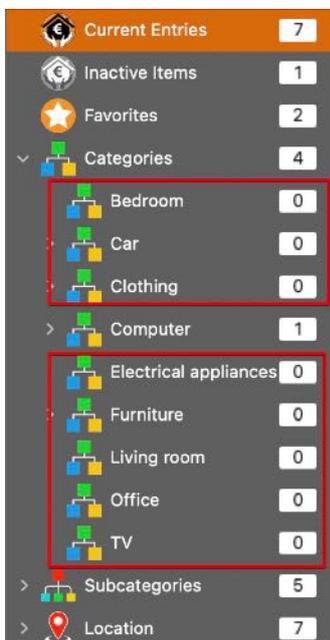
Use "Show lines" in the tree structure to show or hide the lines.



Big icons / small icons.



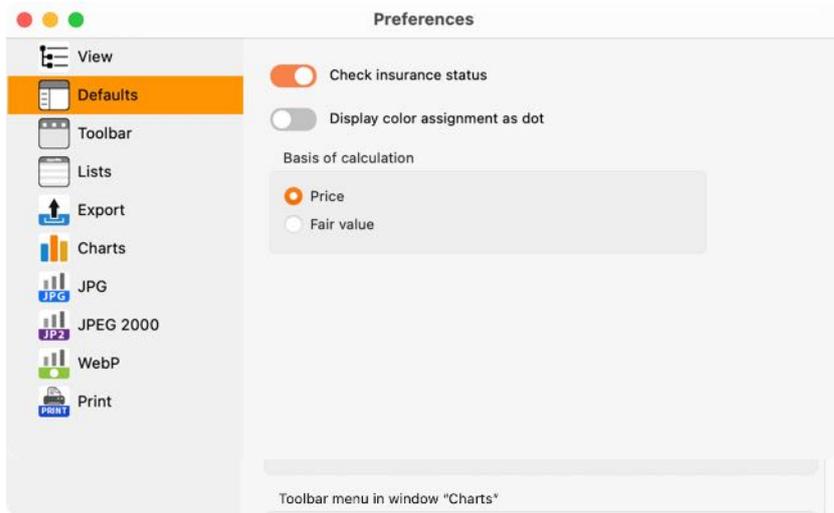
Empty items and empty colors



## Defaults

You can use the "Check insurance status" button to control whether the insurance status should be checked when starting, adding items or changing contracts. If this switch is activated, the status is checked (see chapter "[Overview of the insured amount](#)"). The calculation basis can be set to either the purchase price or the fair value.

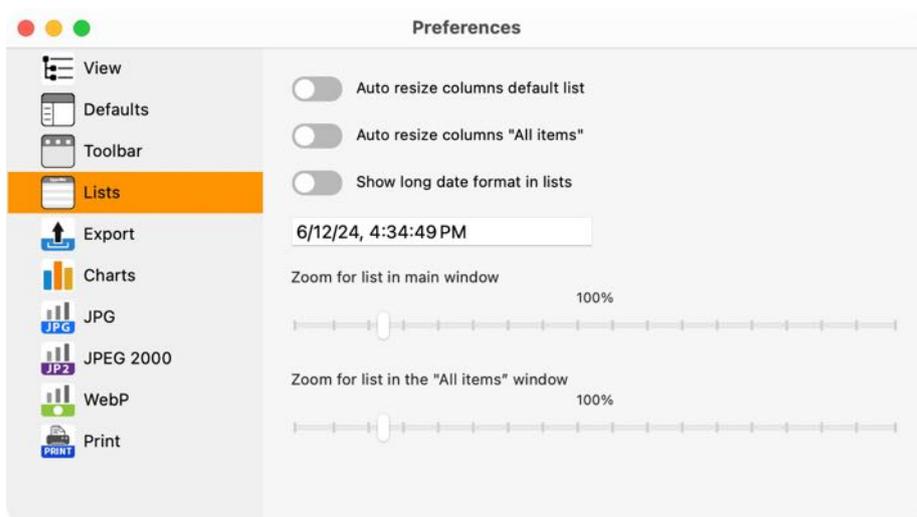
## Toolbar



The appearance of all toolbar menus can be defined here.

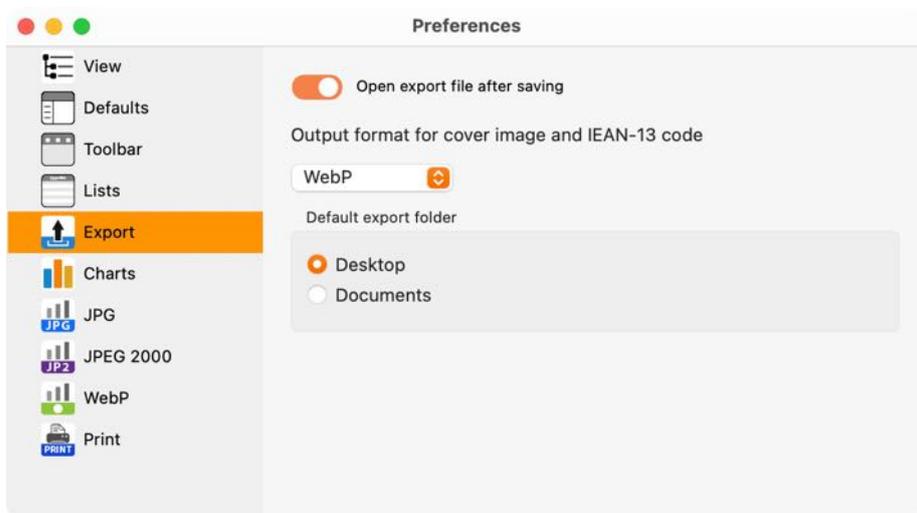
## Lists

Here you can specify whether the column headings in the lists can be calculated automatically or defined manually. The zoom factor of the lists can also be defined.



## Export

Here you can specify whether the exported files should be opened automatically after saving.



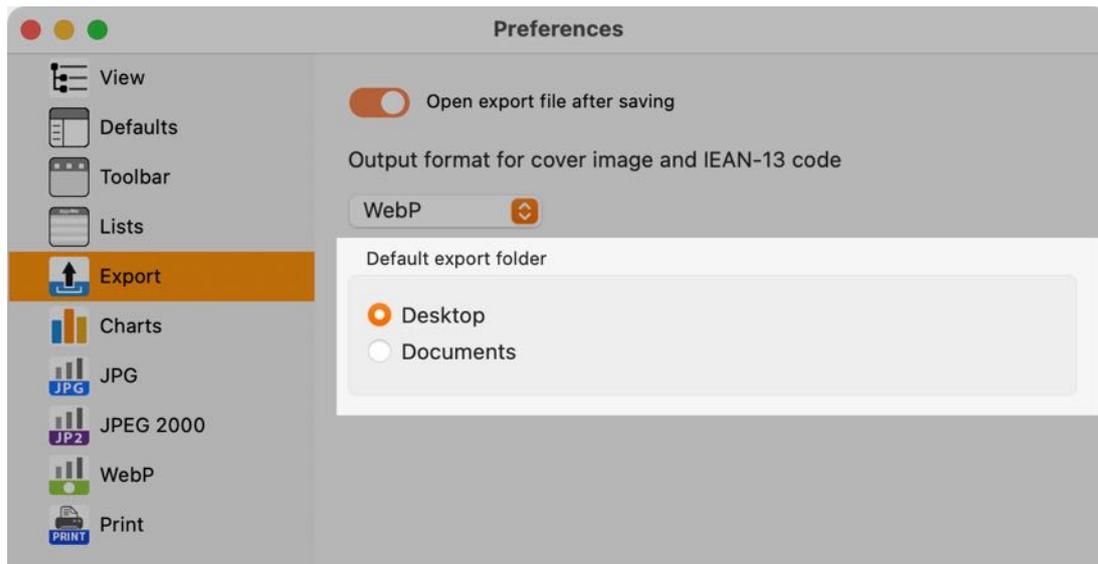
# HOME CONTENTS MANAGER

Furthermore, the output format for the "Drag and Drop" function for the cover image and the barcode can be defined.

The following formats are possible:

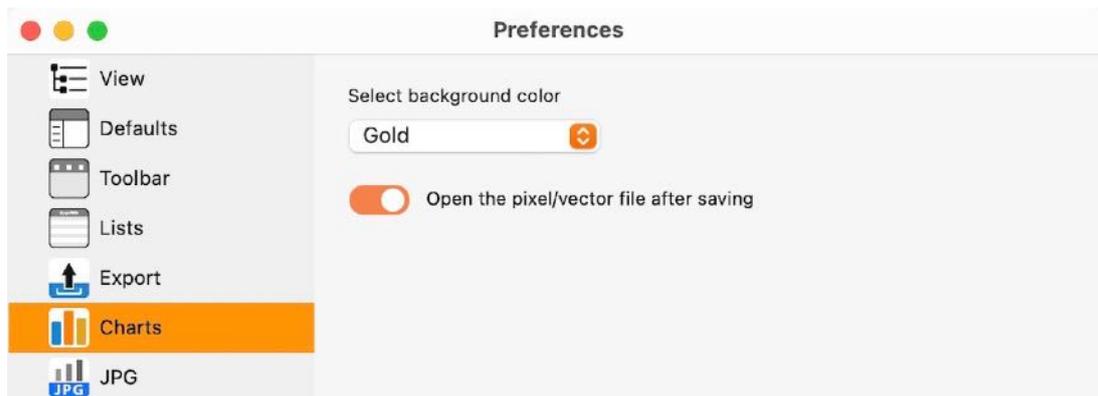
- BMP
- GIF
- JPG
- JPEG 2000
- PNG
- TGA
- TIF
- WebP

The default export folder can also be set for exports. All export files (CSV, DOCX, HTML, PDF and TXT) are stored there or suggested as a storage folder. However, the storage location can also be freely selected. The Pictures folder is suggested for exporting images. This can also be freely selected interactively.



## Charts

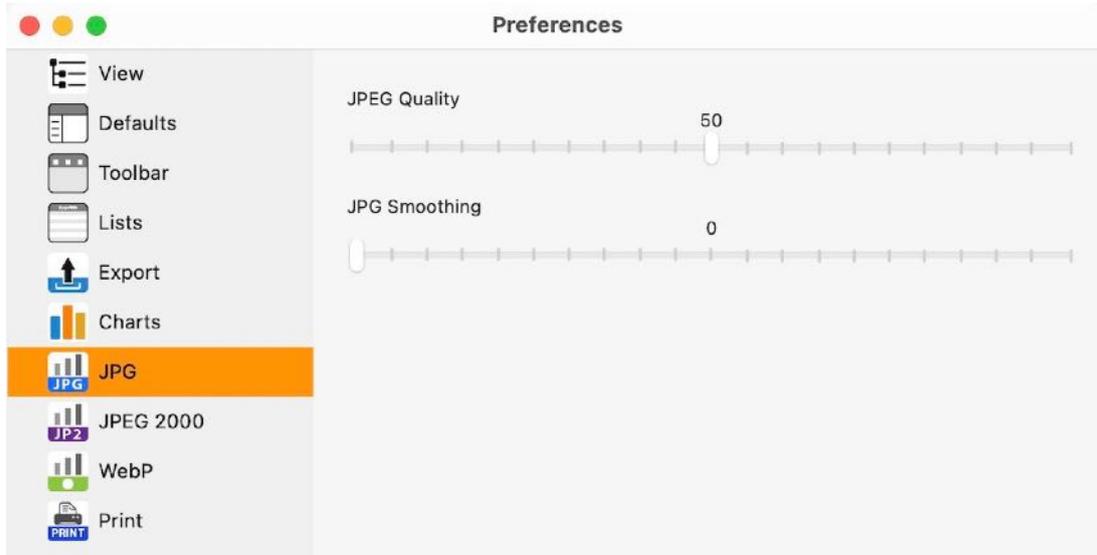
Here you can set a few parameters the graphical overview.



## JPG

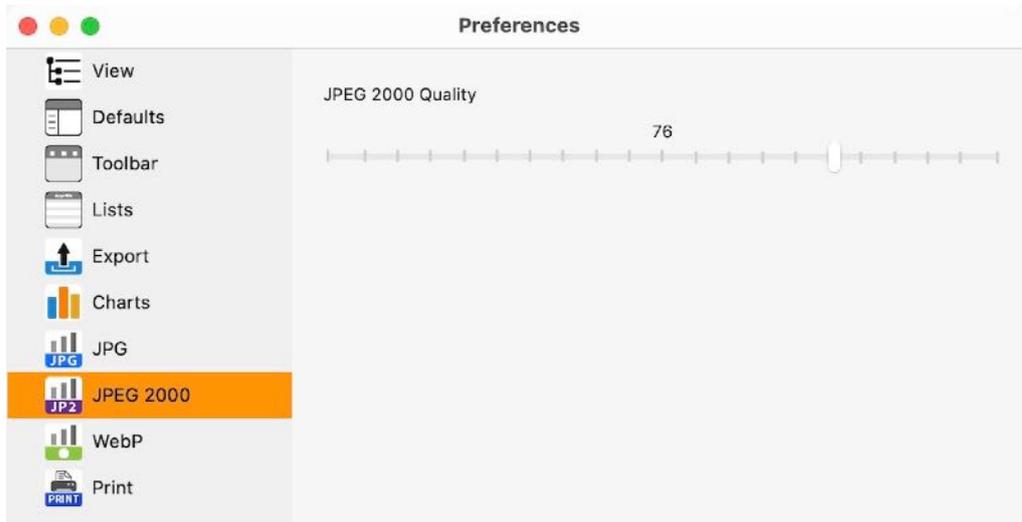
# HOME CONTENTS MANAGER

Here you can set the JPG quality for exporting the graphical overview.



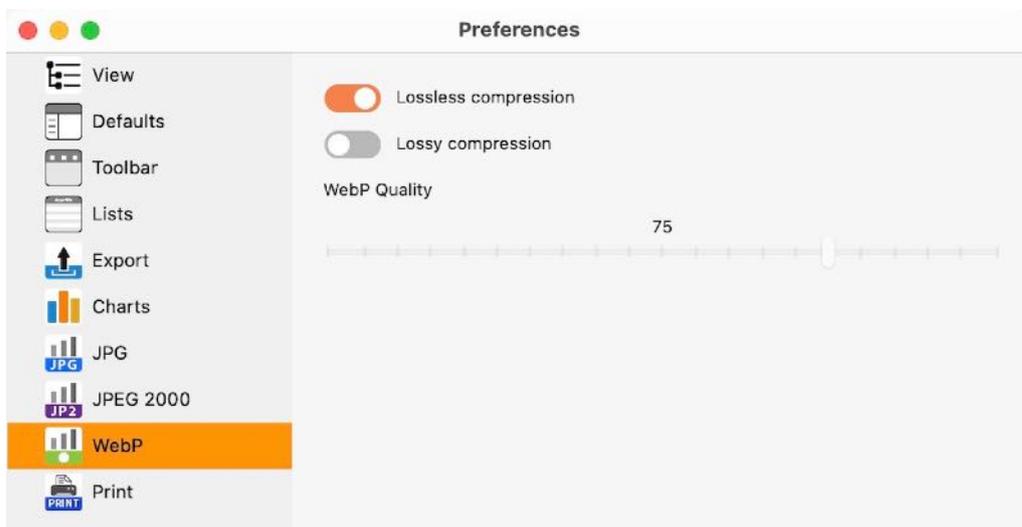
## JPEG 2000

Here you can set the JPEG 2000 quality for exporting the graphical overview.



## WebP

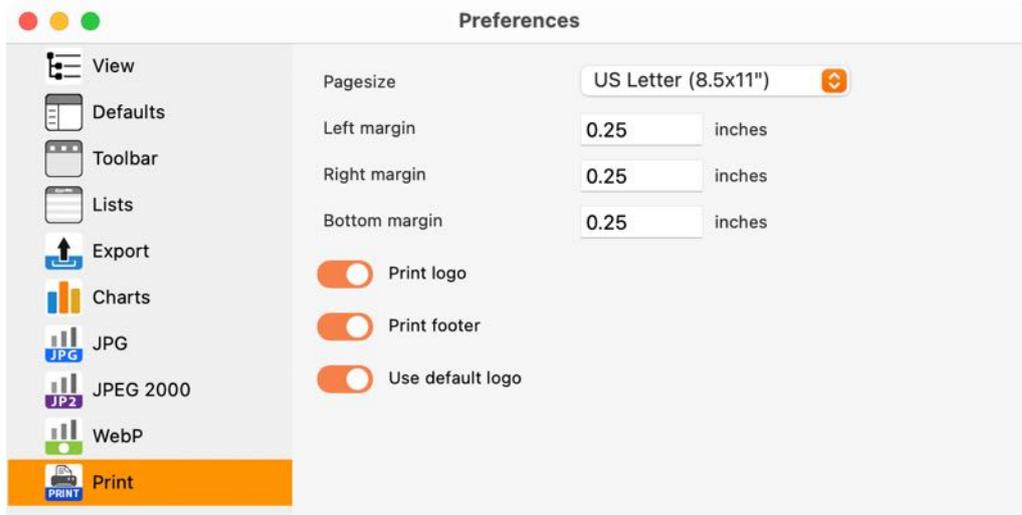
Here you can set the WebP quality for exporting the graphical overview.



## Print

# HOME CONTENTS MANAGER

Here you can set a few parameters for printing. The page size selected here also applies to the export formats DOCX, XLSX and PDF.

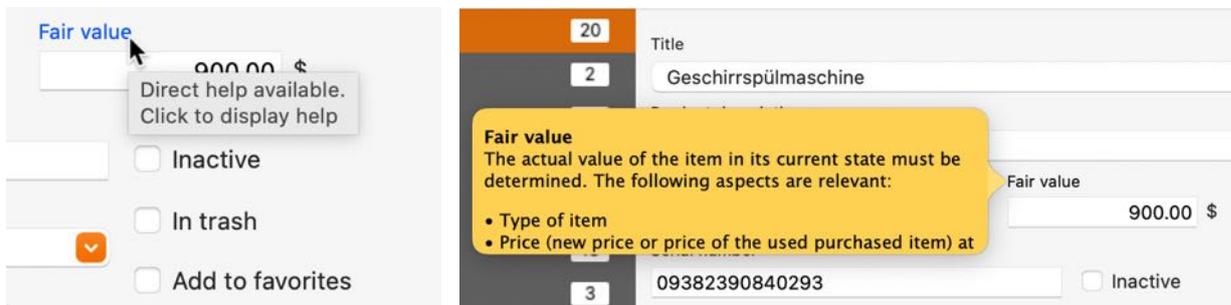


## DIRECT HELP

“Direct Help” is available at various points. This help can be accessed via a mouse click or the context menu.

“Direct Help” is available in the following areas:

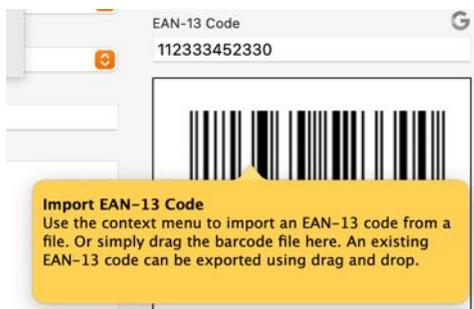
### Fair value



### EAN-13 code



### EAN-13 code (barcode picture)



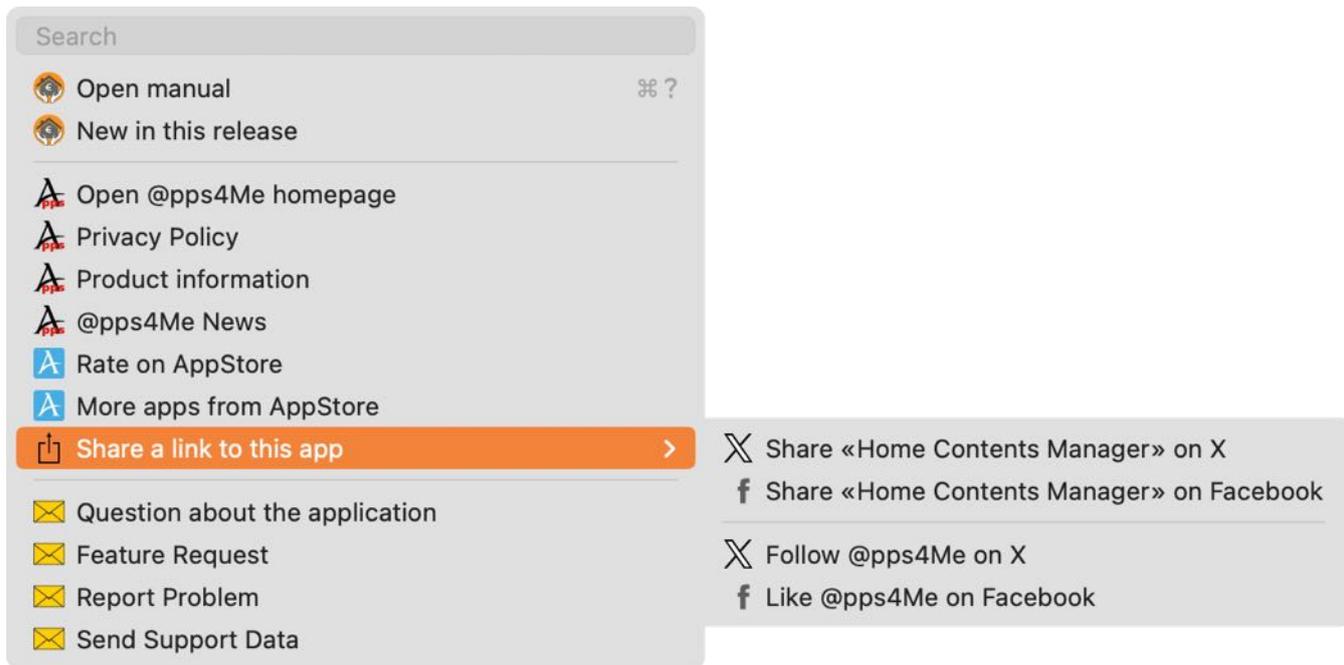
# HOME CONTENTS MANAGER

## Structure menu



## HELP MENU

With the menu „Help“ you get this features:



## MORE APPS FROM @PPS4ME

Click [here](#) for more apps from @pps4Me.

## CONTACT US

If you still have unanswered questions, please send us an e-mail at [Contact@Support](mailto:Contact@Support). Or visit our [Homepage](#).

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